

Comprehensive Plan Report

A detailed report showing activity of the district team's work on the improvement plan including assessments, plans, tasks, monitoring, and implementation for selected time periods.

March 30, 2016

JASPER SCHOOL DISTRICT NCES - 508240

Key Indicators are shown in **RED**.

District Context and Support for School Improvement			
Improving the school within the framework of district support			
Indicator	IA03 - The district includes parent organizations in district and school improvement planning and maintains regular communication with them.(3)		
Status	Objective Met 3/30/2016		
	Level of Development:	Initial: Limited Development 07/24/2015	
		Objective Met - 03/30/2016	
	Index:	2	(Priority Score x Opportunity Score)
	Priority Score:	1	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Waiting on parental survey readiness In 2014, the approval rating was 82%. Surveys noted that parental communication in the area of notice for award assemblies and receiving parental information from school are the lowest areas. The highest survey areas are the quality school messenger system, staff courtesy towards parents, safe learning environment, and students are provided a high quality education program	
Plan	Assigned to:	Melissa Parks	
	Added:	08/10/2015	
	How it will look when fully met:	The parental involvement committees on each campus will collaborate on the parent survey results and will implement adjustments to current strategies to address the areas of weakness.	
	Target Date:	08/28/2015	
	Tasks:		
	1. Parent Involvement Coordinators from each building will collaborate on survey results and formulate a plan to communicate the results to parents, students, and staff.		
	Assigned to:	Melissa Parks	
	Target Completion Date:	10/30/2015	

		Comments:	Parents do not seem to understand the relevance of programs being provided by the school. Parents do not always feel informed about educational programs. Parents feel that their children are safe at school.
		Task Completed:	12/18/2015
Implement	Percent Task Complete:		1 of 1 (100%)
	Objective Met (initial):		03/30/2016
	Experience:		3/30/2016 Teams worked very collaboratively on compiling survey results and on disseminating the results to all stakeholders.
	Sustain:		3/30/2016 Repeat the survey every year at the beginning of school.
	Evidence:		3/30/2016 Programs have been reviewed by all parental involvement committees, leadership committees, and parental involvement organizations. Discussions, observations, and assessment scores were utilized to ensure agreement and effectiveness.

Indicator	IA10 - The district regularly reallocates resources to support school, staff, and instructional improvement.(10)(AllDistricts)		
Status	Tasks completed: 0 of 2 (0%)		
	Level of Development:	Initial: Limited Development 11/20/2015	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Building teams are making every effort to meet twice a month while the district team meets once a month to revisit and review the fund allocations to see if adjustments needs to be made to any budget allocations and to review the successes or growth areas needed by each building and per their team meeting notes.	
Plan	Assigned to:	Melissa Parks	
	Added:	11/20/2015	
	How it will look when fully met:	<p>When the objective is being fully met in our district, programs will be adjusted as needed and not carried out throughout the school year if they are not found to be competent and effective. No longer will we have to wait an entire year to adjust the spending of funds that allow us to better educate our students just because it was in the ACSIP Plan. Now we have the opportunity to adjust as needed and reallocate for more effectiveness and better student learning.</p> <p>A district team will create a building task force to better ensure personal attention per building. The three campuses have very different needs, academically, therefore it is important that each campus scrutinize their own programs for effectiveness.</p>	
	Target Date:	05/31/2016	

Tasks:	
1. Effectiveness of programs and allocations will be revisited during monthly district leadership meetings.	
Assigned to:	Bill Morelan
Target Completion Date:	10/15/2015
Comments:	During monthly leadership team meetings, program effectiveness and monetary expenditures will be analyzed and reallocated or continued as seen appropriate
2. A building task force will be created to better ensure program effectiveness is maintained at the local level and not generic for the district.	
Assigned to:	Bill Morelan
Target Completion Date:	05/27/2016
Comments:	Responsible person will collaborate with building level committees and building principals to ensure local effectiveness of programs is assessed and continue or redirect.
Implement	Percent Task Complete: 0 of 2 (0%)

Indicator	IA15 - The district allows school leaders reasonable autonomy to do things differently in order to succeed.(15)(AllDistricts)		
Status	Objective Met 3/30/2016		
	Level of Development:	Initial: Limited Development 11/20/2015	
		Objective Met - 03/30/2016	
	Index:	6	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	2	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)
	Describe current level of development:	Through the current flow of the ACSIP Planning process, opportunity has been created to monitor the process of letting go of some of the processes that were previously considered only a central office decision and now increasing the opportunities for decisions to be made at the building level and adjustments made as seen necessary by the building principal/data team/leadership team.	
Plan	Assigned to:	Melissa Parks	
	Added:	11/20/2015	
	How it will look when fully met:	Hopefully, there will be a seamless flow of leadership and decision making processes that will be visibly evident but not necessarily noticeable to the naked eye. School still needs to flow with an effortless appearance while important decisions are made and carried out in a collaborative environment behind the scenes to not disrupt learning or draw attention away from the classroom processes.	
	Target Date:	05/31/2016	
Tasks:			
	1. A collaborative team will be established in each building to ensure that all students have the opportunity to learn in a safe and worry free environment.		

		Assigned to:	Melissa Parks
		Target Completion Date:	08/10/2015
		Comments:	Collective goals will be set for each building by the leadership teams and monitored for progress by leadership team and district liaison. Goals for each building were made and are building specific, not district specific. Building level principals have been given the freedom to create 'role alike' teams to ensure that horizontal and vertical progress is consistent and effective.
		Task Completed:	09/30/2015
	2. Building principal and his leadership team will create a discussion board for teachers, students, and parents that will allow free, 2-way communication between the home and school.		
		Assigned to:	Bill Morelan
		Target Completion Date:	10/16/2015
		Comments:	Building principals coordinated dates with the district technology coordinator in order to set up an effective, user-friendly discussion board to promote understanding and familiarity between the home and school.
		Task Completed:	10/30/2015
Implement	Percent Task Complete:		2 of 2 (100%)
	Objective Met (initial):		03/30/2016
	Experience:	3/30/2016 Giving principals's the freedom to pursue research based findings within their building has been very rewarding. Ideas were discussed in district admin meetings, in a safe environment free of judgments, so administrators were very open to glows and grows!	
	Sustain:	3/30/2016 Encouraging parents to become more computer/internet saavy and gaining information from the home environment would allow for better utilization of the programs and tasks in this objective.	
	Evidence:	3/30/2016 There is perceived to be a more open line of communication between school and home and a level of comfort not witnessed before in this district.	

District Context and Support for School Improvement

Clarifying district-school expectations

Indicator	IC02 - The district designates a central office contact person for the school, and that person maintains close communication with the school and an interest in its progress. (29)(AllDistricts)		
Status	Tasks completed: 1 of 2 (50%)		
	Level of Development:	Initial: Limited Development 07/24/2015	
	Index:	9	(Priority Score x Opportunity Score)
	Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)
	Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)

	Describe current level of development:	The Jasper School District has a strong administrative chain. The superintendent, federal programs coordinator and curriculum coordinator along with four building principals are in constant communication to support and encourage the team and each building's staff.
Plan	Assigned to:	Jeff Cantrell
	Added:	07/24/2015
	How it will look when fully met:	Liason will meet with each school weekly and report at the district admin meetings. Classrooms will be visited each week before the weekly meeting. The central office contact person will be visible on all campuses weekly, allowing for better lines of communication between district personnel and staff.
	Target Date:	10/05/2015
	Tasks:	
	1. A designated meeting time and day will be established by district liason.	
	Assigned to:	Melissa Parks
	Target Completion Date:	08/17/2015
	Frequency:	monthly
	Comments:	Meeting times will vary by campus. Each campus will be given reminders of meeting times and days via Outlook Calendar.
	Task Completed:	09/14/2015
	2. Feedback and coaching comments will be given to building level teams no less than monthly and bi-monthly if deemed necessary.	
	Assigned to:	Melissa Parks
	Target Completion Date:	09/30/2015
	Comments:	The district liaison will be required to meet with teams and give coaching comments no less than once a month to ensure that the building level teams remain on task and focused.
Implement	Percent Task Complete:	1 of 2 (50%)

School Leadership and Decision Making

Establishing a team structure with specific duties and time for instructional planning

Indicator ID01 - A team structure is officially incorporated into the school governance policy.(36) (AllDistricts)

Status No decision has been made

Level of Development:	Initial: Limited Development 07/24/2015		
	Objective Met -		
Index:	9	(Priority Score x Opportunity Score)	
Priority Score:	3	(3 - highest, 2 - medium, 1 - lowest)	
Opportunity Score:	3	(3 - relatively easy to address, 2 - accomplished within current policy and budget conditions, 1 - requires changes in current policy and budget conditions)	

	Describe current level of development:	A district leadership team is well implemented. Monthly administrator meeting attendance is required as well as frequent communications via email and district communicator system that utilizes a webcam and microphone. Encouragement and assistance is acquired through face to face communication and the other two sources previously mentioned.
Plan	Assigned to:	Melissa Parks
	Added:	07/24/2015
	How it will look when fully met:	The team member will collaborate with building principals and district administration as to the progression of ACSIP tasks and due dates. Collaborative meetings will continue to be conducted until the ACSIP Plan is complete and being implemented fully. Further coaching and encouraging will continue throughout the year.
	Target Date:	05/20/2016
	Tasks:	
	1. Federal Programs Coordinator, Melissa Parks, will be overseeing district team meetings.	
	Assigned to:	Melissa Parks
	Target Completion Date:	05/20/2016
	Frequency:	monthly
	Comments:	During monthly leadership meetings, programs, plans, and expenditures are being monitored and revisited to ensure good stewardship of funds and effectiveness of programs. Collaborative effort will be made to add teaming and collaboration to the district governance policy.
	Task Completed:	03/30/2016
	2. A calendar will be created and shared with the district leadership team members and agendas will be shared as they are created and concreted.	
	Assigned to:	Melissa Parks
	Target Completion Date:	08/25/2015
	Comments:	Put on a share calendar the dates for time tasks are to be completed via the leadership monthly meetings.
	Task Completed:	09/28/2015
Implement	Percent Task Complete:	2 of 2 (100%)