

Technology Plan Submission Form School Years 2012-2015

District Name	JASPER SCHOOL DISTRICT
County	000
Education Cooperative	Ozark Unlimited Resource
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Include URL of technology plan if posted to district website:	http://jasper.k12.ar.us/view/144

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Current District Demographics

District Profile	
DISTRICT NAME:	JASPER SCHOOL DISTRICT
District Local Education Agency (LEA) Number:	5102000
Number of Schools in the LEA :	6
Total Number of Teachers for the District:	88
Total Number of Students Enrolled in the District:	897
District Billed Entity Number:	139653
FCC Registration Number (FCC-RN):	11648433
District National Center for Education Statistics (NCES) Number:	508240
Percentage of Students Eligible for Free/Reduced Lunch:	71
E-Rate District Discount Level:	83
Internet Connected Student/Computer Ratio for District:	2:1
Based on Census Tract information is your district considered Rural or Urban:	Rural

	(Year 1)2012-2013	(Year 2)2013-2014	(Year 3)2014-2015
Number of computers & other devices with Internet access before application.	647.00	650.00	655.00
Projected number of computers & other devices for each year of this technology plan	647.00	650.00	655.00
Direct connections to the Internet number of drops.	190.00	210.00	210.00
Number of classrooms with Internet access.	86.00	94.00	94.00
Direct broadband services between 10 Mbps and 200 Mbps.	100.00	100.00	100.00

School(s) Profile

To be consistent, please use the same school name submitted to Child Nutrition for the Cycle 2 APSCN Report. Please list the name of every school, new and non-instructional facilities for which you file E-Rate.

School Name	LEA#	E-Rate Entity #	NCES#	BEN#
Jasper School District	5102000	139653	508240	139653
JASPER ELEMENTARY SCHOOL	5102005	83061	544	83061
JASPER HIGH SCHOOL	5102006	83062	545	83062
KINGSTON ELEMENTARY SCHOOL	5102007	83151	563	83151
KINGSTON HIGH SCHOOL	5102008	83152	564	83152
OARK ELEMENTARY SCHOOL	5102023	83257	810	83257
OARK HIGH SCHOOL	5102024	83258	811	83258

Technology Commitee

The Technology Committee should represent all stakeholders. Development of the technology plan and implementation of the plan should enable parents, educators, students and community members to benefit from the investment in technology. All should have representation on the committee.

District Technology Committee		
Member	Title	Constituency Represented
Kerry Saylors	Superintendent	District
Allen Clark	School Board Member	Jasper Board of Education
Margie Rutledge	Technology Coordinator	Technology Department
Jeff Cantrell	Federal Coordinator/Assistant Superintendent	Federal Programs
Wanda Mann	Curriculum Coordinator/Assistant Superintendent	Curriculum Programs
Jeff Lewis	Jasper High School Principal	Jasper High School
Marsha Shaver	Kingston School Principal	Kingston Elementary and High School
Anita Cooper	Oark School	Oark Elementary and High School
Skip Emmett	Retired Prinicipal	Community
Sherri Freeman	Business Teacher	Business
Sondy Sanders	EAST/Oark Campus	Oark Campus and EAST program
David Dunlap	Jasper Elementary Principal/Science	JES and Science
Regina Carlton	Cafeteria Supervisor	Cafeteria Program
Randy Guhr	Maintenance	Maintenance Personnell
Brent Edgmon	Transportation	Transportation Personnell
Carley Allen	Student	Student population
Kevin Meythaler	Business Teacher	Business

Narrative: A narrative on the technology planning process to include:





Vision and Mission Statements

Vision Statement

Jasper School District will:

- Provide equitable opportunities for the development of technological skills that will enable students, staff and the community to adapt to changes in an information society.
- Establish and maintain a mutually beneficial relationship with the community which will include training, partnerships, mentoring, and resources to ensure that our students become integrated into the global technological environment.
- The district classrooms will reflect the use of the latest technology with instructions being delivered in the most efficient means to enable the learner to achieve proficiency. An example of this would be the extensive use of distance learning on all campuses served by the district.

Mission Statement

The mission statement of the Jasper School District Technology Plan is to:

Promote and provide appropriate technology rich environments and services that empower the students, faculty and community through the access of tools, information, and collaborative partnerships with technology providers to ensure a continuous learning experience to produce responsible and productive citizens.

Current Technology Assessment

A. Technology Integration with Curriculum and Instruction

1. The Jasper School District identified its strengths and weaknesses through data collected from the Benchmark 3-8, End of the Course Algebra and Geometry exams and the 11th grade Literacy Exam. The data showed a performance trend in grades 3-8 to indicate areas of strength in literacy to be mechanics and usage and in mathematics numbers and operations. Weaknesses were in content and style and measurement and probability respectively. For grades 9-11, once again the area of strength was mechanics and usage in literacy with content and style being the areas of weakness. Areas of strength for mathematics were only indicated in geometry. Jasper Public School District currently addresses these areas of weakness by providing a computerized supplemental curriculum which tracks each student's progress and automatically addresses any area(s) of weakness

2. Jasper School District consists of Jasper, Kingston and Oark Elementary Schools each K-6 grades and Jasper Kingston and Oark High Schools each 7-12 grades. On the Elementary campuses, teachers integrate technology into their classrooms by teaching students to utilize Neoboards which have the capability of downloading documents into a computer for further editing or sending directly to a printer. They also utilize supplemental software in math and literacy to reinforce what they have taught or are teaching in the classroom. Accelerated Reader is utilized at all six campuses to collect data on reading. Progress is monitored through a pre-test generated through the software program Star Reading and then periodically repeated to assess increases in reading levels. In the special education department, teachers use manipulatives such as IntelliKeys which is an adapted keyboard and other external buttons and switches which are used in place of the regular keyboard and mouse. Surround sound is an audio system which allows the teacher to speak into a microphone and project sound from every direction in the classroom for students who have hearing problems. Star Math is a software program used to assess annual Math in grades 1-6. Calculators are used to advance mathematical skills in grades 5-6 and graphing calculators are in junior and senior high classes on all campuses.

In the High Schools, the teachers have integrated technology into their everyday classes by requiring students to check their email for personal instruction on a particular assignment, to submit assignments for a grade, and to receive assignments. Students also have to check the school web page to access the morning line for daily announcements, menus, and to access appropriate research databases. In various classes, technology is used daily through the use of a Neo Board, symposiums, and LCD projectors to demonstrate the lesson to be learned by the student. This is also used to teach students how to produce and present effective PowerPoint presentations, so when they join the workforce they will be able to function efficiently in their job. EAST lab provides students with the professional grade technology to learn video editing, computer programming with Visual Basic, Global Position Systems, web page design, as well as various other advanced software systems used in industry, but not generally available to the general public or to schools.

3. Students presently use the skills they have acquired to develop PowerPoint presentations for special assemblies, competition, and for classroom presentations. Students are able to access legitimate research sites from home by accessing the school website. Students also are using their knowledge in their workplace by being able to produce workable documents, web pages, and programs. By using the Neoboards and computer labs students are learning typing skill at a younger age, thus giving them the ability to use computers effectively outside the school setting. Students who have successfully completed computer classes are therefore able to obtain jobs in computer related fields.

B. Professional Development

The Jasper School District technology committee collects requests from staff members, evaluates surveys answered by students, staff, and the community as to which type of technology training would be the most useful for the staff to obtain during professional development. The technology coordinator looks for common problems among the staff, stays abreast of new state and national recommendations/laws of which the staff has to be made aware, and provides training on new programs which have been implemented. The committee also looks at data/network security and what professional development would best benefit the staff. The committee discusses ways to provide professional development to staff/students on copyright, cyber-ethics, how to have better communication with students, parents, and staff on grades, discipline, and the general welfare of the student. Professional development for para-professionals is also addressed, so that the para-professional can perform their job to its utmost. The Technology staff is provided professional development beyond what is provided by the District.

The Jasper School District has adopted the ISTE standards and has provided the staff with a copy of the standards and reviewed what should be incorporated into each grade level to ensure students have the knowledge and experience to use the technology successfully. As new technology is added, professional development is given to provide the necessary tools and equipment to implement the technology. Most staff members have the expertise and training to integrate the use of technology in instruction. Administrators are sufficiently trained to use technology in a variety of ways as a technology tool. Administrators and staff receive professional development through interactive video, online training, face to face training, as well as personal one-on-one training. The challenges facing the district personnel are dependent upon age, experience level, and need. Training of staff and administrators are recommended by the technology coordinator and principals as various technologies are introduced into the district. Students receive training from various in-service trainings from the technology staff, technical teachers, and regular classroom teachers depending on what is required for the successful completion of the assignment/project. Teachers are evaluated by the principals during their regular evaluations as to the effectiveness of teaching techniques using various technological devices. By examining finished assignments/projects of students, the students are evaluated as to their grasp/understanding of the use of appropriate technology.

Training is provided for basic/advanced email, basic care of computers, use of software to help students who have reading difficulties, sound enhancers for students with hearing problems, and also for the following as needed:



- **NEO training**

- **EReader Instruction**

- **Augmented educational technology**
 - **Copyright Laws**
 - **Calculator training**
 - **Digital camera training**
 - **Video camera training**

- **Use of reading pens**
- **Telephone training**

- **Ethical Behavior on the Internet**
- **Technology Integration into classroom**

- **Basic Word Processing training**
- **HyperMedia Technology**
- **Assessment Software training**
- **Adaptive Technology training**

- **Security Training**
- **TLI training**
- **Cognos training**
- **eBeam training**

- **NovaNet training**
- **SuccessMaker training**
- **SpedTrac training**
- **Document Camera training**

- **LCD projectors training**
- **Exam View training**

- **ISTE training**
- **New Staff training**

- **Excel training**
- **PowerPoint training**

C. Equitable Use of Technology

All students and staff have access to the use of email, video cameras, digital cameras, video editing, computers with educational manipulatives, on-line research and business applications, Smart Board technology and LCD projectors. Students with disabilities also have access to the following software or manipulatives: eReader, NEO keyboards, Tiger Tales (software with verbal clues), audio cassette tapes, Compact Discs with stories, and Compact Discs which supplement the textbook. The District provides on-line curriculum for students who are home-bound or have special needs. Students are allowed to use computers before school, during lunch, and after school in the Library Media Center and also during teacher directed activities in the various labs. Home-bound students are provided an internet accessible computer and connection if they do not have one capable of executing the software. Staff who work manipulative software and equipment with special needs students receive training either through the vendor or assistance from the technology staff?.

D. Current Technology Inventory (2012-2015)

Technology is inventoried through APSCN and also by the technology coordinator who maintains an individual spec sheet on each item purchased along with a list of licenses with number, price, and date of renewal.

Retaining this type of information will be very helpful if USAC requests this information in the future.

List of Equipment	Serial #	Make & Model	Date of Purchase	Install Date	Original Location	Current Location	Replacement Date (if applicable)	Quantity	Notes
1034441	SCN031X10 DW	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN026X14 10	1034441	2010-10-07	-	JES	JES	-	1	
935397 HP PROCURV E SWITCH 5406ZL POE	SS039SU0 VX	935397 HP PROCURV E SWITCH 5406ZL POE	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN034X10 05	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN026X10 MV	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN031X10 K3	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN031X10 F2	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN026X10 FG	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN031X10 DV	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN026X10 C7	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN031X10 CB	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN031X10 BK	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN026X14 01	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X10 BH	1034441	2010-10-07	-	JES	JES	-	1	
1034441	SCN026X14 BV	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X13 9P	1034441	2010-10-07	-	JHS	JHS	-	1	



1034441	SCN026X13 ZJ	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X13 ZG	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X13 N4	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X13 N9	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X13 N3	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X13 BX	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X10 WC	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X12 M4	1034441	2010-10-07	-	JHS	JHS	-	1	
1034441	SCN026X10 N9	1034441	2010-10-07	-	JHS	JHS	-	1	
948214 HP PROCURV E 5400ZL 10/100/100 0 MOD	SSG032AT 07F	948214 HP PROCURV E 5400ZL 10/100/100 0 MOD	2010-10-07	-	JHS	JHS	-	1	
999233	SSG030BD 0C2	999233	2010-10-07	-	JHS	JHS	-	1	
935397 HP PROCURV E SWITCH 5406ZL POE	SSG039SU 0N7	935397 HP PROCURV E SWITCH 5406ZL POE	2010-10-07	-	JHS	JHS	-	1	
RX850 Amplificatio n System	909210499	RX850 Amplificatio n System	2010-02-12	-	JHS 06004	JHS 06004	-	1	
RX850 Amplificatio n System	909210455	RX850 Amplificatio n System	2010-02-12	-	JHS 06013	JHS 06013	-	1	
RX850 Amplificatio n System	909210074	RX850 Amplificatio n System	2010-02-12	-	JHS 06005	JHS 06005	-	1	
RX850 Amplificatio n System	909210452	RX850 Amplificatio n System	2010-02-12	-	JHS 06007	JHS 06007	-	1	
RX850 Amplificatio n System	909210032	RX850 Amplificatio n System	2010-02-12	-	JHS 06011	JHS 06011	-	1	
RX850 Amplificatio n System	909210446	RX850 Amplificatio n System	2010-02-12	-	OES 23100	OES 23100	-	1	
RX850 Amplificatio n System	909210443	RX850 Amplificatio n System	2010-02-12	-	OES 23101	OES 23101	-	1	
RX850 Amplificatio n System	909210034	RX850 Amplificatio n System	2010-02-12	-	OES 23102	OES 23102	-	1	
RX850 Amplificatio n System	909210077	RX850 Amplificatio n System	2010-02-12	-	OES 23108	OES 23108	-	1	
RX850 Amplificatio n System	909210052	RX850 Amplificatio n System	2010-02-12	-	OES 23105	OES 23105	-	1	
RX850 Amplificatio	909210076	RX850 Amplificatio	2010-02-12	-	OES 23106	OES 23106	-	1	

n System		n System							
RX850 Amplification System	909210463	RX850 Amplification System	2010-02-12	-	OES 23103	OES 23103	-	1	
RX850 Amplification System	909210050	RX850 Amplification System	2010-02-12	-	KES 07023	KES 07023	-	1	
RX850 Amplification System	909210468	RX850 Amplification System	2010-02-12	-	KES 07000	KES 07000	-	1	
RX850 Amplification System	909210461	RX850 Amplification System	2010-02-12	-	KES 07001	KES 07001	-	1	
RX850 Amplification System	909210111	RX850 Amplification System	2010-02-12	-	KES 07002	KES 07002	-	1	
RX850 Amplification System	909210411	RX850 Amplification System	2010-02-12	-	KES 07003	KES 07003	-	1	
RX850 Amplification System	909210449	RX850 Amplification System	2010-02-12	-	KES 07004	KES 07004	-	1	
RX850 Amplification System	909210075	RX850 Amplification System	2010-02-12	-	KES 07005	KES 07005	-	1	
RX850 Amplification System	909210110	RX850 Amplification System	2010-02-12	-	KES 07006	KES 07006	-	1	
RX850 Amplification System	909210051	RX850 Amplification System	2010-02-12	-	JES 05004	JES 05004	-	1	
RX850 Amplification System	909210444	RX850 Amplification System	2010-02-12	-	JES 05014	JES 05014	-	1	
RX850 Amplification System	909210442	RX850 Amplification System	2010-02-12	-	JES 05015	JES 05015	-	1	
RX850 Amplification System	909210445	RX850 Amplification System	2010-02-12	-	JES 05026	JES 05026	-	1	
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013137L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer		-	08/030	08/030	-	1	
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013173L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer		-	08/027	08/027	-	1	
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013119L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer		-	08/020	08/020	-	1	
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013116L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer		-	07/026	07/026	-	1	

PERSON DC-10S Document Camera		PERSON DC-10S Document Camer							
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01310 7L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	24/113	24/113	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01311 7L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	23/107	23/107	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01311 2L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	24/119	24/119	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01313 2L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	24/111	24/111	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01314 6L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	24/102	24/102	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01313 9L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	24/112	24/112	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01314 9L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	23/103	23/103	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F01314 1L	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	24/100	24/100	-	1		
EPSON 83+ LCD Projectors/E PERSON	KM3F01315 0L	EPSON 83+ LCD Projectors/E PERSON	-	24/115	24/115	-	1		

DC-10S Document Camera		DC-10S Document Camer							
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01314 2L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	23/010	23/010	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01314 0L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	23/102	23/102	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 6L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	23/105	23/105	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01313 3L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	08/014	08/014	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01314 4L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	08/009	08/009	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01314 3L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-			-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01313 5L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	08/032	08/032	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01313 7L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	08/018	08/018	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S	KM3F01313 2L	EPSON 83+ LCD Projectors/E PSON DC-10S	-	08/020	08/020	-	1		

Document Camera		Document Camer							
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013127L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	07/008	07/008	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013134L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-			-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013118L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	07/000	07/000	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013113L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	08/024	08/024	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013130L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	06/032	06/032	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013138L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	06/020	06/020	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F013131L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	06/011	06/011	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document Camera	KM3F0131026L	EPSON 83+ LCD Projectors/EPSON DC-10S Document Camer	-	06/031	06/031	-	1		
EPSON 83+ LCD Projectors/EPSON DC-10S Document	KM3F013129L	EPSON 83+ LCD Projectors/EPSON DC-10S Document	-	06/020	06/020	-	1		

Camera		Camer							
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01312 8L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	06/021	06/021	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01312 2L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	06/FA62	06/FA62	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01313 6L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	06/028	06/028	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 5L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	06/002	06/002	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01312 5L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	06/031	06/031	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 9L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	06//FA52	06//FA52	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01311 0L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	05/026	05/026	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 8L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	05/020	05/020	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 3L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	05/032	05/032	-	1	

EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 4L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	05/014	05/014	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01310 2L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	05/013	05/013	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F01309 9L	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	05/015	05/015	-	1	
EPSON 83+ LCD Projectors	KM3F01310 0L	EPSON 83+ LCD Projectors	-	-	05/009	05/009	-	1	
EPSON 83+ LCD Projectors	KM3F01310 01L	EPSON 83+ LCD Projectors	-	-	05/008	05/008	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	08/030	08/030	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	08/027	08/027	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	08/020	08/020	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	07/026	07/026	-	1	
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	-	24/113	24/113	-	1	
EPSON 83+ LCD	KM3F0131	EPSON 83+ LCD	-	-	23/107	23/107	-	1	

Projectors/E PSON DC-10S Document Camera		Projectors/E PSON DC-10S Document Camer							
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	24/119	24/119	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	24/111	24/111	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	24/102	24/102	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	24/112	24/112	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	23/103	23/103	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	24/100	24/100	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	24/115	24/115	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	23/010	23/010	-	1		
EPSON 83+ LCD Projectors/E	KM3F0131	EPSON 83+ LCD Projectors/E	-	23/102	23/102	-	1		

PERSON DC-10S Document Camera		PERSON DC-10S Document Camer							
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	23/105	23/105	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	08/014	08/014	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	08/009	08/009	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-			-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	08/032	08/032	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	08/018	08/018	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	08/020	08/020	-	1		
EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PERSON DC-10S Document Camer	-	07/008	07/008	-	1		
EPSON 83+ LCD Projectors/E PERSON	KM3F0131	EPSON 83+ LCD Projectors/E PERSON	-			-	1		

DC-10S Document Camera		DC-10S Document Camer							
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	07/000	07/000	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	08/024	08/024	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/032	06/032	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/020	06/020	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/011	06/011	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/031	06/031	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/020	06/020	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/021	06/021	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S	-	06/FA62	06/FA62	-	1		

Document Camera		Document Camer							
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/028	06/028	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/002	06/002	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06/031	06/031	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	06//FA52	06//FA52	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	05/026	05/026	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	05/020	05/020	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	05/032	05/032	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer	-	05/014	05/014	-	1		
EPSON 83+ LCD Projectors/E PSON DC-10S Document	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document	-	05/013	05/013	-	1		

Camera		Camer							
EPSON 83+ LCD Projectors/E PSON DC-10S Document Camera	KM3F0131	EPSON 83+ LCD Projectors/E PSON DC-10S Document Camer			05/015	05/015	-	1	
RX850 Amplificatio n System	909210499	RX850 Amplificatio n System	2010-02-12	-	JHS 06004	JHS 06004	-	1	
RX850 Amplificatio n System	90921045.01	RX850 Amplificatio n System	2010-02-12	-	JHS 06013	JHS 06013	-	1	
RX850 Amplificatio n System	909210074	RX850 Amplificatio n System	2010-02-12	-	JHS 06005	JHS 06005	-	1	
RX850 Amplificatio n System	90921045	RX850 Amplificatio n System	2010-02-12	-	JHS 06007	JHS 06007	-	1	
RX850 Amplificatio n System	909210032	RX850 Amplificatio n System	2010-02-12	-	JHS 06011	JHS 06011	-	1	
RX850 Amplificatio n System	909210446	RX850 Amplificatio n System	2010-02-12	-	OES 23100	OES 23100	-	1	
RX850 Amplificatio n System	909210443	RX850 Amplificatio n System	2010-02-12	-	OES 23101	OES 23101	-	1	
RX850 Amplificatio n System	909210034	RX850 Amplificatio n System	2010-02-12	-	OES 23102	OES 23102	-	1	
RX850 Amplificatio n System	909210077	RX850 Amplificatio n System	2010-02-12	-	OES 23108	OES 23108	-	1	
RX850 Amplificatio n System	909210052	RX850 Amplificatio n System	2010-02-12	-	OES 23105	OES 23105	-	1	
RX850 Amplificatio n System	909210076	RX850 Amplificatio n System	2010-02-12	-	OES 23106	OES 23106	-	1	
RX850 Amplificatio n System	909210463	RX850 Amplificatio n System	2010-02-12	-	OES 23103	OES 23103	-	1	
RX850 Amplificatio n System	909210050	RX850 Amplificatio n System	2001-12-13	-	KES 07023	KES 07023	-	1	
RX850 Amplificatio n System	909210468	RX850 Amplificatio n System	2004-03-25	-	KES 07000	KES 07000	-	1	
RX850 Amplificatio n System	909210461	RX850 Amplificatio n System	1998-10-27	-	KES 07001	KES 07001	-	1	
RX850 Amplificatio n System	909210111	RX850 Amplificatio n System	2010-06-30	-	KES 07002	KES 07002	-	1	
RX850 Amplificatio n System	909210411	RX850 Amplificatio n System	2010-06-30	-	KES 07003	KES 07003	-	1	
RX850 Amplificatio n System	909210449	RX850 Amplificatio n System	2010-03-05	-	KES 07004	KES 07004	-	1	

RX850 Amplification System	909210075	RX850 Amplification System	2010-03-10	-	KES 07005	KES 07005	-	1	
RX850 Amplification System	909210110	RX850 Amplification System	2010-03-10	-	KES 07006	KES 07006	-	1	
RX850 Amplification System	909210051	RX850 Amplification System	2010-03-10	-	JES 05004	JES 05004	-	1	
RX850 Amplification System	909210444	RX850 Amplification System	2010-03-10	-	JES 05014	JES 05014	-	1	
RX850 Amplification System	909210442	RX850 Amplification System	2010-03-10	-	JES 05015	JES 05015	-	1	
RX850 Amplification System	909210445	RX850 Amplification System	2010-03-10	-	JES 05026	JES 05026	-	1	
Optiplex 780	42YOVL1	Optiplex 780	2010-03-10	-	JHS17	JHS17	-	1	
PowerEdge T310	6XD85L1	PowerEdge T310	2010-03-10	-	KS26	KS26	-	1	
Optiplex 780 small form	2V025L1	Optiplex 780 small form	2010-03-10	-	OC6	OC6	-	1	
Optiplex 780 small form	DT025L1	Optiplex 780 small form	2010-03-10	-	SC 44	SC 44	-	1	
Optiplex 780 small form	4V025L1	Optiplex 780 small form	2010-03-10	-	OC1	OC1	-	1	
Optiplex 780 small form	5V025L1	Optiplex 780 small form	2010-03-10	-	OHS122	OHS122	-	1	
Optiplex 780 small form	DM025L1	Optiplex 780 small form	2010-03-10	-	KHS35	KHS35	-	1	
Optiplex 780 small form	JP025L1	Optiplex 780 small form	2010-03-10	-	HS31	HS31	-	1	
Optiplex 780 small form	6N025L1	Optiplex 780 small form	2010-03-10	-	HS33	HS33	-	1	
Optiplex 780 small form	GM025L1	Optiplex 780 small form	2010-03-10	-	EC28	EC28	-	1	
Optiplex 780 small form	DN025L1	Optiplex 780 small form	2010-03-10	-	HS25	HS25	-	1	
Optiplex 780 small form	1N025L1	Optiplex 780 small form	2010-03-10	-	HS34	HS34	-	1	
Optiplex 780 small form	JN025L1	Optiplex 780 small form	2010-03-10	-	HS32	HS32	-	1	
Optiplex 780 small form	8N025L1	Optiplex 780 small form	2010-03-10	-	EC29	EC29	-	1	
Optiplex 780 small form	7P025L1	Optiplex 780 small form	2010-03-10	-	KHS50	KHS50	-	1	
Optiplex 780 small form	4P025L1	Optiplex 780 small form	2010-03-10	-	HS32	HS32	-	1	

form		form							
Optiplex 780 small form	GP025L1	Optiplex 780 small form	2010-03-10	-	KHS26	KHS26	-	1	
Optiplex 780 small form	BN025L1	Optiplex 780 small form	2010-03-10	-	EC7	EC7	-	1	
Optiplex 780 small form	CP025L1	Optiplex 780 small form	2010-03-10	-	KHS26	KHS26	-	1	
Optiplex 780 small form	6M025L1	Optiplex 780 small form	2010-03-10	-	HS17	HS17	-	1	
Optiplex 780 small form	4N025L1	Optiplex 780 small form	2010-03-10	-	HS36	HS36	-	1	
Optiplex 780 small form	38S93L1	Optiplex 780 small form	2010-03-10	-	KS20	KS20	-	1	
Optiplex 780 small form	68S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	28S93L1	Optiplex 780 small form	2010-03-10	-	KS20	KS20	-	1	
Optiplex 780 small form	39S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	18S93L1	Optiplex 780 small form	2010-03-10	-	KS20	KS20	-	1	
Optiplex 780 small form	58S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	J8S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	F7S93L1	Optiplex 780 small form	2010-03-10	-	KS20	KS20	-	1	
Optiplex 780 small form	88S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	B8S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	69S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	F8S93L1	Optiplex 780 small form	2010-03-10	-	OS115	OS115	-	1	
Optiplex 780 small form	J7S93L1	Optiplex 780 small form	2010-03-10	-	HS17	HS17	-	1	
Optiplex 780 small form	DTF93L1	Optiplex 780 small form	2010-03-10	-	JES26	JES26	-	1	
Optiplex 780 small form	3VF93L1	Optiplex 780 small form	2010-03-10	-	HS26	HS26	-	1	
Optiplex 780 small form	5BS93L1	Optiplex 780 small form	2010-03-10	-	HS22	HS22	-	1	

form		form							
Optiplex 780 small form	CTF93L1	Optiplex 780 small form	2010-02-12	-	EC6	EC6	-	1	
Optiplex 780 small form	2CS93L1	Optiplex 780 small form	2010-02-12	-	KS14	KS14	-	1	
Optiplex 780 small form	1CS93L1	Optiplex 780 small form	2010-02-12	-	OHS100	OHS100	-	1	
Optiplex 780 small form	5CS93L1	Optiplex 780 small form	2010-02-12	-	OHS100	OHS100	-	1	
Optiplex 780 small form	7CS93L1	Optiplex 780 small form	2010-02-12	-	KS14	KS14	-	1	
Optiplex 780 small form	4CS93L1	Optiplex 780 small form	2010-02-12	-	OHS100	OHS100	-	1	
Optiplex 780 small form	7VF93L1	Optiplex 780 small form	2010-02-12	-	EC6	EC6	-	1	
Optiplex 780 small form	7TF93L1	Optiplex 780 small form	2010-02-12	-	EC26	EC26	-	1	
Optiplex 780 small form	6VF93L1	Optiplex 780 small form	2010-02-12	-	HS15	HS15	-	1	
Optiplex 780 small form	1VF93L1	Optiplex 780 small form	2010-02-12	-	HS15	HS15	-	1	
Optiplex 780 small form	JBS93L1	Optiplex 780 small form	2010-02-12	-	KS14	KS14	-	1	
Optiplex 780 small form	DBS93L1	Optiplex 780 small form	2010-02-12	-	HS22	HS22	-	1	
Optiplex 780 small form	BBS93L1	Optiplex 780 small form	2010-02-12	-	HS22	HS22	-	1	
Optiplex 780 small form	9TF93L1	Optiplex 780 small form	2010-02-12	-	HS14	HS14	-	1	
Optiplex 780 small form	3CS93L1	Optiplex 780 small form	2010-02-12	-	KS14	KS14	-	1	
Optiplex 780 small form	4VF93L1	Optiplex 780 small form	2010-02-12	-	HS14	HS14	-	1	
Optiplex 780 small form	BTF93L1	Optiplex 780 small form	2010-02-12	-	EC6	EC6	-	1	
Optiplex 780 small form	8TF93L1	Optiplex 780 small form	2010-02-12	-	EC6	EC6	-	1	
Optiplex 780 small form	GTF93L1	Optiplex 780 small form	2010-02-12	-	EC26	EC26	-	1	
Optiplex 780 small form	JTF93L1	Optiplex 780 small form	2010-02-12	-	HS15	HS15	-	1	
Optiplex 780 small form	HTF93L1	Optiplex 780 small form	2010-02-12	-	EC26	EC26	-	1	

form		form							
Optiplex 780 small form	5VF93L1	Optiplex 780 small form	2010-02-12	-	EC26	EC26	-	1	
Optiplex 780 small form	HBS93L1	Optiplex 780 small form	2010-02-12	-	HS14	HS14	-	1	
Optiplex 780 small form	2VF93L1	Optiplex 780 small form	2010-02-12	-	HS15	HS15	-	1	
Optiplex 780 small form	6CS93L1	Optiplex 780 small form	2010-03-10	-	OHS10	OHS10	-	1	
Optiplex 780 small form	2PO25L1	Optiplex 780 small form	2010-03-10	-	JHS23	JHS23	-	1	
Latitude E4301	D4RC3L1	Latitude E4301	2009-12-15	-	JHS17	JHS17	-	1	
Latitude E4300	4P3X5D1	Latitude E4300	2009-12-15	-	KHS26	KHS26	-	1	
Latitude E4300	FM3X5D1	Latitude E4300	2009-12-15	-	OC2	OC2	-	1	
HP 2140	CNU9210D CQ	HP 2140	2009-12-15	-	EC26	EC26	-	1	
PowerEdge T310	11Q85LI	PowerEdge T310	2009-12-18	-	HS17	HS17	-	1	
Optiplex 780 small form	FHYSFK1	Optiplex 780 small form	2009-11-05	-	EC23	EC23	-	1	
Optiplex 780 small form	85KPTL1	Optiplex 780 small form	2009-11-27	-	KES00	KES00	-	1	
Optiplex 780 small form	55KPTL1	Optiplex 780 small form	2009-11-27	-	KES01	KES01	-	1	
Optiplex 780 small form	84KPTL1	Optiplex 780 small form	2009-11-27	-	KES01	KES01	-	1	
Optiplex 780 small form	13KPTL1	Optiplex 780 small form	2009-11-27	-	KES01	KES01	-	1	
Optiplex 780 small form	14KPTL1	Optiplex 780 small form	2009-11-27	-	KES02	KES02	-	1	
Optiplex 780 small form	44KPTL1	Optiplex 780 small form	2009-11-27	-	KES03	KES03	-	1	
Optiplex 780 small form	45KPTL1	Optiplex 780 small form	2009-11-27	-	KES04	KES04	-	1	
Optiplex 780 small form	33KPTL1	Optiplex 780 small form	2009-11-27	-	KES05	KES05	-	1	
Optiplex 780 small form	B2KPTL1	Optiplex 780 small form	2009-11-27	-	KHS06	KHS06	-	1	
Optiplex 780 small form	74KPTL1	Optiplex 780 small form	2009-11-27	-	KHS26	KHS26	-	1	
Optiplex 780 small form	53KPTL1	Optiplex 780 small form	2009-11-27	-	KHS08	KHS08	-	1	

Optiplex 780 small form	92KPTL1	Optiplex 780 small form	2009-11-27	-	KHS16	KHS16	-	1	
Optiplex 780 small form	83KPTL1	Optiplex 780 small form	2009-11-27	-	KHS18	KHS18	-	1	
Optiplex 780 small form	82KPTL1	Optiplex 780 small form	2009-11-27	-	KHS18	KHS18	-	1	
Optiplex 780 small form	C2KPTL1	Optiplex 780 small form	2009-11-27	-	KHS9	KHS9	-	1	
Optiplex 780 small form	42KPTL1	Optiplex 780 small form	2009-11-27	-	KHS23	KHS23	-	1	
Optiplex 780 small form	34KPTL1	Optiplex 780 small form	2009-11-27	-	KHS219	KHS219	-	1	
Optiplex 780 small form	54KPTL1	Optiplex 780 small form	2009-11-27	-	EC13	EC13	-	1	
Optiplex 780 small form	B5KPTL1	Optiplex 780 small form	2009-11-27	-	EC13	EC13	-	1	
Optiplex 780 small form	65KPTL1	Optiplex 780 small form	2009-11-27	-	EC9	EC9	-	1	
Optiplex 780 small form	72KPTL1	Optiplex 780 small form	2009-11-27	-	EC9	EC9	-	1	
Optiplex 780 small form	73KPTL1	Optiplex 780 small form	2009-11-27	-	EC14	EC14	-	1	
Optiplex 780 small form	KPTL193	Optiplex 780 small form	2009-11-27	-	EC14	EC14	-	1	
Optiplex 780 small form	94KPTL1	Optiplex 780 small form	2009-11-27	-	EC15	EC15	-	1	
Optiplex 780 small form	F2KPTL1	Optiplex 780 small form	2009-11-27	-	EC15	EC15	-	1	
Optiplex 780 small form	F4KPTL1	Optiplex 780 small form	2009-11-27	-	EC15	EC15	-	1	
Optiplex 780 small form	C5KPTL1	Optiplex 780 small form	2009-11-27	-	EC1	EC1	-	1	
Optiplex 780 small form	J4KPTL1	Optiplex 780 small form	2009-11-27	-	EC5	EC5	-	1	
Optiplex 780 small form	H4KPTL1	Optiplex 780 small form	2009-11-27	-	EC7	EC7	-	1	
Optiplex 780 small form	H3KPTL1	Optiplex 780 small form	2009-11-27	-	HS8	HS8	-	1	
Optiplex 780 small form	F3KPTL1	Optiplex 780 small form	2009-11-27	-	HS1	HS1	-	1	
Optiplex 780 small form	G5KPTL1	Optiplex 780 small form	2009-11-27	-	HSEC21	HSEC21	-	1	

Optiplex 780 small form	C4KPTL1	Optiplex 780 small form	2009-11-27	-	HSEC21	HSEC21	-	1	
Optiplex 780 small form	H2KPTL1	Optiplex 780 small form	2009-11-27	-	HS22	HS22	-	1	
Optiplex 780 small form	C3KPTL1	Optiplex 780 small form	2009-11-27	-	HS32	HS32	-	1	
Optiplex 780 small form	F5KPTL1	Optiplex 780 small form	2009-11-27	-	FA57	FA57	-	1	
Optiplex 780 FLX-HD Computer	84DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	JHS32	JHS32	-	1	
Optiplex 780 FLX-HD Computer	H4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	JHS32	JHS32	-	1	
Optiplex 780 FLX-HD Computer	35DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	JHS32	JHS32	-	1	
Optiplex 780 FLX-HD Computer	F4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	JHS32	JHS32	-	1	
Optiplex 780 FLX-HD Computer	65DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	JHS32	JHS32	-	1	
Optiplex 780 FLX-HD Computer	54DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	JHS32	JHS32	-	1	
Optiplex 780 FLX-HD Computer	G4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	D4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	15DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	44DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	55DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	74DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	94DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	

Optiplex 780 FLX-HD Computer	25DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	64DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	C4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	B4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	J4DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
Optiplex 780 FLX-HD Computer	45DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
			2009-11-27	-			-	1	
Optiplex 780 FLX-HD Computer	34DR5M1	Optiplex 780 FLX-HD Computer	2009-11-27	-	KHS22	KHS22	-	1	
			2009-11-27	-			-	1	
iMac	QP0212SH 5PK	iMac	2009-11-27	-	OHS113	OHS113	-	1	
iMac	QP0212SF5 PK	iMac	2009-11-27	-	OHS113	OHS113	-	1	
iMac	QP0212SE 5PK	iMac	2009-11-27	-	OHS113	OHS113	-	1	
X-Serve	H0002207E 10S	X-Serve	2009-11-27	-	OHS113	OHS113	-	1	
HPLJ P2055dn		HPLJ P2055dn	2009-11-27	-	OHS114	OHS114	-	1	
			2009-11-27	-			-	1	
MacBook	W80214ZB ATA	MacBook	2009-11-27	-	OHS113	OHS113	-	1	
Poweredge R415	JBGWBQ1	Poweredge R415	2009-11-27	-	JSD Tech	JSD Tech	-	1	
ShieldLink 100L	62855	ShieldLink 100L	2009-11-27	-	JSD Tech	JSD Tech	-	1	
M86 Security		M86 Security	2010-01-04	-	JSD Tech	JSD Tech	-	1	
HP 4525 Printer	JPBCB4FO KJ	HP 4525 Printer	2010-01-04	-	05/020	05/020	-	1	
			2010-01-04	-	KHS27	KHS27	-	1	
EPSON 83+ LCD Projectors/EPSON DC-10S	KM3F0131	EPSON 83+ LCD Projectors/EPSON DC-10S	2010-01-04	-	OHS101	OHS101	-	1	

Document Camera		Document Camer							
Optiplex 780 Desktop	62YOVL1	Optiplex 780 Desktop	2010-01-04	-	JHS17	JHS17	-	1	
Optiplex 780 Desktop	52YOVL1	Optiplex 780 Desktop	2010-01-04	-	JHS17	JHS17	-	1	
Optiplex 755 MiniTower	2KW2TH1	Optiplex 755 MiniTower	2010-01-04	-	HS37	HS37	-	1	
Optiplex 755 MiniTower	HJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	HS36	HS36	-	1	
Latitude D430	FLOBXH1	Latitude D430	2010-01-04	-	EC23	EC23	-	1	
Optiplex 755 MiniTower	8JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	OHS113	OHS113	-	1	
Optiplex 755 MiniTower	FJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	KHS23	KHS23	-	1	
Optiplex 755 MiniTower	1KW2TH1	Optiplex 755 MiniTower	2010-01-04	-	EC8	EC8	-	1	
Optiplex 755 MiniTower	BJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	EC8	EC8	-	1	
Optiplex 755 MiniTower	6JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	HS26	HS26	-	1	
Optiplex 755 MiniTower	5JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	HS32	HS32	-	1	
Optiplex 755 MiniTower	3JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	OC2	OC2	-	1	
Optiplex 755 MiniTower	DJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	OES115	OES115	-	1	
Optiplex 755 MiniTower	7JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	OES115	OES115	-	1	
Optiplex 755 MiniTower	CJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	OES107	OES107	-	1	
Optiplex 755 MiniTower	JJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	OES107	OES107	-	1	
Optiplex 755 MiniTower	F3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	OES107	OES107	-	1	
Optiplex 755 MiniTower	G3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	OES107	OES107	-	1	
Optiplex 755 MiniTower	B3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	HS22	HS22	-	1	
Optiplex 755 MiniTower	J3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	HS11	HS11	-	1	
Optiplex 755	14T1TH1	Optiplex 755	2010-01-04	-	HS7	HS7	-	1	

MiniTower		MiniTower							
Optiplex 755 MiniTower	C3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	HS27b	HS27b	-	1	
Optiplex 755 MiniTower	H3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	HS16	HS16	-	1	
Optiplex 755 MiniTower	D3T1TH1	Optiplex 755 MiniTower	2010-01-04	-	HS4	HS4	-	1	
Optiplex 755 MiniTower	9JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	HS3	HS3	-	1	
Optiplex 755 MiniTower	4JW2TH1	Optiplex 755 MiniTower	2010-01-04	-	EC3	EC3	-	1	
Optiplex 755 MiniTower	GJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	EC17	EC17	-	1	
Optiplex 755 MiniTower	2KW2TH1	Optiplex 755 MiniTower	2010-01-04	-	EC2	EC2	-	1	
Optiplex 755 MiniTower	HJW2TH1	Optiplex 755 MiniTower	2010-01-04	-	EC32	EC32	-	1	
Dell 3110 cn color Printer		Dell 3110 cn color Printer	2010-01-04	-	OHS 105	OHS 105	-	1	
Latitude D830, T250	GTXPRG1	Latitude D830, T250	2010-01-04	-	JHS HS 26	JHS HS 26	-	1	
Opti 755N E6650	JC26TG1	Opti 755N E6650	2010-01-04	-	OHS OC1	OHS OC1	-	1	
Opti 755N E6650	3D26TG1	Opti 755N E6650	2010-04-23	-	KSD 26	KSD 26	-	1	
Opti 755N E6650	2D26TG1	Opti 755N E6650	2010-04-23	-	JHS 17 B	JHS 17 B	-	1	
OptiPlex 755 Desktop, E6550	HLDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	KHS 22	KHS 22	-	1	
OptiPlex 755 Desktop, E6550	GNDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	KHS 28	KHS 28	-	1	
OptiPlex 755 Desktop, E6550	FLDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	JES 13	JES 13	-	1	
OptiPlex 755 Desktop, E6550	DNDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 105	OHS 105	-	1	
OptiPlex 755 Desktop, E6550	CMDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 105	OHS 105	-	1	
OptiPlex 755 Desktop, E6550	BPDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 105	OHS 105	-	1	
OptiPlex 755 Desktop,	BNDVRG1	OptiPlex 755 Desktop,	2010-04-23	-	OHS 106	OHS 106	-	1	

E6550		E6550							
OptiPlex 755 Desktop, E6550	9MDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	9LDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	8PDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	8NDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	8MDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	7PDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	7MDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	KHS 28	KHS 28	-	1	
OptiPlex 755 Desktop, E6550	7LDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	KHS 28	KHS 28	-	1	
OptiPlex 755 Desktop, E6550	5PDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	4PDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	4NDVRG1	OptiPlex 755 Desktop, E6550	2010-04-23	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	3NDVRG1	OptiPlex 755 Desktop, E6550	2010-05-10	-	OHS 106	OHS 106	-	1	
OptiPlex 755 Desktop, E6550	3MDVRG1	OptiPlex 755 Desktop, E6550	2010-03-10	-	KES 06	KES 06	-	1	
OptiPlex 755 Desktop, E6550	2PDVRG1	OptiPlex 755 Desktop, E6550	2010-05-01	-	JHS EC 22	JHS EC 22	-	1	
OptiPlex 755 Desktop, E6550	2MDVRG1	OptiPlex 755 Desktop, E6550	2010-01-10	-	JHS EC 22	JHS EC 22	-	1	
OptiPlex 755 Desktop,	1PDVRG1	OptiPlex 755 Desktop,	2010-01-10	-	JHS EC 22	JHS EC 22	-	1	

E6550		E6550							
OptiPlex 755 Desktop, E6550	1NDVRG1	OptiPlex 755 Desktop, E6550	2009-08-12	-	JHS EC 22	JHS EC 22	-	1	
OptiPlex 755 Desktop, E6550	1MDVRG1	OptiPlex 755 Desktop, E6550	2008-12-08	-	JHS EC 22	JHS EC 22	-	1	
OptiPlex 755 DT	GV2DH1	OptiPlex 755 DT	2009-05-20	-	JHS 6	JHS 6	-	1	
OptiPlex 755 DT	63R2DH1	OptiPlex 755 DT	2009-09-01	-	JHS 6	JHS 6	-	1	
Optiplex 790	7TN5GQ1	Optiplex 790	2009-06-18	-	7/024	7/024	-	1	
OptiPlex 755 DT	23R2DH1	OptiPlex 755 DT	2009-06-18	-	JHS 6	JHS 6	-	1	
PolyComHD X7001	88103810A EE3CN	PolyComHD X7001	2009-06-18	-	06/022	06/022	-	1	
Optiplex 780	FNBBDP1	Optiplex 780	2009-03-16	-	23/107	23/107	-	1	
Optiplex 780	FN9BDP1	Optiplex 780	2009-02-02	-	23/107	23/107	-	1	
Optiplex 780	FN7BDP1	Optiplex 780	2008-12-31	-	23/107	23/107	-	1	
Optiplex 780	FN8BDP1	Optiplex 780	2009-02-02	-	23/107	23/107	-	1	
Optiplex 780	FN6BDP1	Optiplex 780	2008-12-30	-	23/107	23/107	-	1	
Optiplex 780	FN5BDP1	Optiplex 780	2008-12-29	-	23/107	23/107	-	1	
Optiplex 780	FN3BDP1	Optiplex 780	2008-12-27	-	23/107	23/107	-	1	
Optiplex 780	FN4BDP1	Optiplex 780	2008-12-27	-	23/107	23/107	-	1	
Optiplex 780	FN2BDP1	Optiplex 780	2008-12-26	-	23/107	23/107	-	1	
Optiplex 780	FN1BDP1	Optiplex 780	2008-12-25	-	23/107	23/107	-	1	
Optiplex 780	FN9CDP1	Optiplex 780	2008-12-23	-	23/107	23/107	-	1	
Optiplex 780	FN0BDP1	Optiplex 780	2008-12-24	-	23/107	23/107	-	1	
Optiplex 780	FN8CDP1	Optiplex 780	2008-12-22	-	23/107	23/107	-	1	
Optiplex 780	FN7CDP1	Optiplex 780	2008-12-21	-	23/107	23/107	-	1	
Optiplex 780	FN5CDP1	Optiplex 780	2008-12-19	-	23/107	23/107	-	1	
Optiplex 780	FN6CDP1	Optiplex 780	2008-12-20	-	23/107	23/107	-	1	
Optiplex 780	FN4CDP1	Optiplex 780	2008-12-18	-	23/107	23/107	-	1	
Optiplex 780	FN3CDP1	Optiplex 780	2008-12-17	-	23/107	23/107	-	1	
Optiplex 780	FN1CDP1	Optiplex 780	2008-12-15	-	23/107	23/107	-	1	
Optiplex 780	FN2CDP1	Optiplex 780	2008-12-16	-	23/107	23/107	-	1	

Optiplex 780	FN0CDP1	Optiplex 780	2008-12-14	-	23/107	23/107	-	1	
Optiplex 780	FMY9DP1	Optiplex 780	2008-12-13	-	23/107	23/107	-	1	
Optiplex 780	FMZ9DP1	Optiplex 780	2008-12-11	-	8/022	8/022	-	1	
Optiplex 780	FMXDDP1	Optiplex 780	2008-12-12	-	8/022	8/022	-	1	
Optiplex 780	FMZBDP1	Optiplex 780	2008-12-10	-	8/022	8/022	-	1	
Optiplex 780	FMXCDP1	Optiplex 780	2008-12-09	-	8/022	8/022	-	1	
Optiplex 780	FMZCDP1	Optiplex 780	2008-12-07	-	8/022	8/022	-	1	
Optiplex 780	FMYBDP1	Optiplex 780	2008-12-08	-	8/022	8/022	-	1	
Optiplex 780	FMZDDP1	Optiplex 780	2007-07-31	-	8/022	8/022	-	1	
Optiplex 780	FMYCDP1	Optiplex 780	2007-07-31	-	6/032	6/032	-	1	
Optiplex 780	FMYDDP1	Optiplex 780	2008-06-26	-	6/032	6/032	-	1	
Optiplex 780	FN8DDP1	Optiplex 780	2008-06-30	-	6/032	6/032	-	1	
Optiplex 780	FN9DDP1	Optiplex 780	2010-01-10	-	6/032	6/032	-	1	
Optiplex 780	FN7DDP1	Optiplex 780	2008-06-30	-	6/032	6/032	-	1	
LAMINATOR		LAMINATOR	2008-06-30	-	0708/20	0708/20	-	1	
MARQUEE		MARQUEE	2008-06-30	-	23024	23024	-	1	
INSIGHT 20 SCANNER 02501053		INSIGHT 20 SCANNER 02501053	2008-06-30	-	23024	23024	-	1	
COPIER TOSHIBA 2860		COPIER TOSHIBA 2860	2008-06-30	-	5	5	-	1	
MICROSCOPE		MICROSCOPE	2008-06-30	-	6	6	-	1	
INSIGHT 20 SCANNER 02501070		INSIGHT 20 SCANNER 02501070	2008-06-30	-	708	708	-	1	
NEO CLASSROOM MOBILE LAB		NEO CLASSROOM MOBILE LAB	2008-06-30	-	7	7	-	1	
NEO CLASSROOM MOBILE LAB		NEO CLASSROOM MOBILE LAB	2008-06-30	-	23	23	-	1	
NEO CLASSROOM MOBILE LAB		NEO CLASSROOM MOBILE LAB	2008-06-30	-	5	5	-	1	
NEO CLASSROOM MOBILE LAB		NEO CLASSROOM MOBILE LAB	2008-06-30	-	5	5	-	1	

OM MOBILE LAB		OM MOBILE LAB							
POWERED GE T310 SERVER 6XD85L1		POWERED GE T310 SERVER 6XD85L1	2008-06-30	-	08/026	08/026	-	1	
E-INSTRUC TION RESPONS E KIT		E-INSTRUC TION RESPONS E KIT	2008-06-30	-	07/006	07/006	-	1	
HP 2140 PRINTER - CNU9210D CQ		HP 2140 PRINTER - CNU9210D CQ	2008-06-30	-	05/026	05/026	-	1	
POWERED GE T310 SERVER 11Q85L1		POWERED GE T310 SERVER 11Q85L1	2008-06-30	-	06/017	06/017	-	1	
EPSON 83+ PROJ/DC-1 0S BUNDLE		EPSON 83+ PROJ/DC-1 0S BUNDLE	2008-06-30	-	24/101	24/101	-	1	
HP 4525 PRINTER JPBCBAFO KJ		HP 4525 PRINTER JPBCBAFO KJ	2008-06-30	-	05/020	05/020	-	1	
LATITUDE E 4300 LAPTOP 21CXM1		LATITUDE E 4300 LAPTOP 21CXM1	2008-06-30	-	08/027	08/027	-	1	
SCANTRO N INSIGHT 20 SCANNER		SCANTRO N INSIGHT 20 SCANNER	2008-06-30	-	05/023	05/023	-	1	
SONY BRAVIA 52" TV		SONY BRAVIA 52" TV	2008-06-30	-	2324	2324	-	1	
TEMPO SOUND SYSTEM 120791852 69		TEMPO SOUND SYSTEM 120791852 69	2008-06-30	-	0708/23	0708/23	-	1	
DELL LAP TOP 3N79TK1		DELL LAP TOP 3N79TK1	2008-06-30	-	24/118	24/118	-	1	
DELL OPTIPLEX COMPUTE R HKJX4J1		DELL OPTIPLEX COMPUTE R HKJX4J1	2008-06-30	-	06/006	06/006	-	1	
DELL OPTIPLEX COMPUTE R HKJW5J1		DELL OPTIPLEX COMPUTE R HKJW5J1	2008-06-30	-	06/006	06/006	-	1	
DELL OPTIPLEX COMPUTE R HKJW4J1		DELL OPTIPLEX COMPUTE R HKJW4J1	2008-06-30	-	06/006	06/006	-	1	
INTRUSION /SECURITY SYSTEM		INTRUSION /SECURITY SYSTEM	2008-06-30	-	708	708	-	1	
LATITUDE F58LLJ1		LATITUDE F58LLJ1	2008-06-30	-	06/037	06/037	-	1	

SOUND SYSTEM	SOUND SYSTEM	2008-06-30	-	0506/027	0506/027	-	1	
INTRUSION /SECURITY SYSTEM	INTRUSION /SECURITY SYSTEM	2008-06-30	-	23024	23024	-	1	
LATITUDE D830, 5250	LATITUDE D830, 5250	2008-06-30	-	06/026	06/026	-	1	
OPTIPLEX 780 COMPUTER 42YOVL1	OPTIPLEX 780 COMPUTER 42YOVL1	2008-06-30	-	06/017	06/017	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	24/107	24/107	-	1	
PRECISION M90	PRECISION M90	2007-11-30	-	24/111	24/111	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	06/024	06/024	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	06/026	06/026	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	24/100	24/100	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	23/102	23/102	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/009	08/009	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	24/109	24/109	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/033	08/033	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	06/013	06/013	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/033	08/033	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	

OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	07/004	07/004	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
LATITUDE D630	LATITUDE D630	2007-11-30	-	05/028	05/028	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-11-30	-	08/030	08/030	-	1	
LATITUDE D830	LATITUDE D830	2007-11-30	-	0506/032	0506/032	-	1	
LATITUDE D630	LATITUDE D630	2007-11-30	-	06/034	06/034	-	1	
SIGN 5'X10'X2' KINGSTON	SIGN 5'X10'X2' KINGSTON	2007-06-25	-	708	708	-	1	
DISTANCE LEARNING LAB	DISTANCE LEARNING LAB	2006-09-07	-	8	8	-	1	
KYOCERA MITA COPIER	KYOCERA MITA COPIER	2007-10-12	-	05/029	05/029	-	1	
OPTI PLEX 745 7PWCRD1	OPTI PLEX 745 7PWCRD1	2007-10-04	-	08/027	08/027	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-10-04	-	08/027	08/027	-	1	
OPTI PLEX 745 5GWCRD1	OPTI PLEX 745 5GWCRD1	2007-10-04	-	08/027	08/027	-	1	
OPTI PLEX 745 8PWCRD1	OPTI PLEX 745 8PWCRD1	2007-10-04	-	06/006	06/006	-	1	
OPTI PLEX 745 7PWCRD1	OPTI PLEX 745 7PWCRD1	2007-10-04	-	06/006	06/006	-	1	
OPTI PLEX 745 66CDRD1	OPTI PLEX 745 66CDRD1	2007-10-04	-	24/118	24/118	-	1	
OPTI PLEX 745 5GWCRD1	OPTI PLEX 745 5GWCRD1	2007-10-04	-	06/006	06/006	-	1	
INTERWRI TE LEARNING PADS	INTERWRI TE LEARNING PADS	2007-08-28	-	06/020	06/020	-	1	
DELL 1900 SERVER	DELL 1900 SERVER	2007-08-28	-	24/OCV	24/OCV	-	1	
INTERWRI TE LEARNING PADS	INTERWRI TE LEARNING PADS	2007-08-28	-	06/028	06/028	-	1	
DELL 1900 SERVER	DELL 1900 SERVER	2007-08-28	-	08/022	08/022	-	1	
KYOCERA MITA COPIER KM3035	KYOCERA MITA COPIER KM3035	2007-08-15	-	06/010	06/010	-	1	
DELL 1900 SERVER	DELL 1900 SERVER	2007-08-28	-	06/017	06/017	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	

OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	24/106	24/106	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	08/030	08/030	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/022	06/022	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745	OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	

OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/014	06/014	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/CCC	06/CCC	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/017	06/017	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/015	06/015	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/026	06/026	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	06/026	06/026	-	1	
OPTI PLEX 745		OPTI PLEX 745	2007-09-28	-	24/106	24/106	-	1	

TRANS-LU X LED MESSAGE CENTER		TRANS-LU X LED MESSAGE CENTER	2007-03-31 -	506	506	-	1	
OPTI PLEX 745 GD247D1		OPTI PLEX 745 GD247D1	2007-09-28 -	08/032	08/032	-	1	
DELL OPTIPLEX 745 2WWRYC1		DELL OPTIPLEX 745 2WWRYC1	2007-05-21 -	06/006	06/006	-	1	
DELL OPTIPLEX 745 CC8SYC1		DELL OPTIPLEX 745 CC8SYC1	2007-05-21 -	06/006	06/006	-	1	
DELL OPTIPLEX 745 JC8SYC1		DELL OPTIPLEX 745 JC8SYC1	2007-05-21 -	06/006	06/006	-	1	
DELL OPTIPLEX 745 3D8SYC1		DELL OPTIPLEX 745 3D8SYC1	2007-05-21 -	06/006	06/006	-	1	
DELL OPTIPLEX 745 FZ2HFC1		DELL OPTIPLEX 745 FZ2HFC1	2007-01-26 -	08/021	08/021	-	1	
DELL OPTIPLEX 745 HC8S6C1		DELL OPTIPLEX 745 HC8S6C1	2007-05-21 -	06/020	06/020	-	1	
DELL OPTIPLEX 745 8Z2HFC1		DELL OPTIPLEX 745 8Z2HFC1	2007-01-26 -	08/021	08/021	-	1	
DELL OPTIPLEX 745 1Z2HFC1		DELL OPTIPLEX 745 1Z2HFC1	2007-01-26 -	08/027	08/027	-	1	
DELL OPTIPLEX 745 4Z2HFC1		DELL OPTIPLEX 745 4Z2HFC1	2007-01-26 -	08/027	08/027	-	1	
DELL OPTIPLEX 745 GY2HFC1		DELL OPTIPLEX 745 GY2HFC1	2007-01-26 -	06/028	06/028	-	1	
MITSUBISH I HD10000 LCD XGA PRO		MITSUBISH I HD10000 LCD XGA PRO	2007-01-30 -	24/109	24/109	-	1	
MITSUBISH I HD 10000 LCD XGA		MITSUBISH I HD 10000 LCD XGA	2007-01-30 -	06/013	06/013	-	1	
DELL OPTIPLEX 745 706YFC1		DELL OPTIPLEX 745 706YFC1	2007-01-29 -	0506/032	0506/032	-	1	
DELL OPTIPLEX 745 506YFC1		DELL OPTIPLEX 745 506YFC1	2007-01-29 -	06/002	06/002	-	1	
DELL OPTIPLEX		DELL OPTIPLEX	2007-01-29 -	05/013	05/013	-	1	

745 306YFC1	745 306YFC1								
DELL OPTIPLEX 745 106YFC1	DELL OPTIPLEX 745 106YFC1	2007-01-29	-	05/009	05/009	-	1		
DELL OPTIPLEX 745 DHZ5YFC1	DELL OPTIPLEX 745 DHZ5YFC1	2007-01-29	-	0506/032	0506/032	-	1		
DELL OPTIPLEX 745 FZ5YFC1	DELL OPTIPLEX 745 FZ5YFC1	2007-01-29	-	06/CCC	06/CCC	-	1		
DELL OPTIPLEX 745 CZ5YFC1	DELL OPTIPLEX 745 CZ5YFC1	2007-01-29	-	05/001	05/001	-	1		
DELL OPTIPLEX 745 825YFC1	DELL OPTIPLEX 745 825YFC1	2007-01-29	-	05/014	05/014	-	1		
DELL OPTIPLEX 745 6ZS4FC1	DELL OPTIPLEX 745 6ZS4FC1	2007-01-29	-	08/014	08/014	-	1		
DELL OPTIPLEX 745 4ZSYFC1	DELL OPTIPLEX 745 4ZSYFC1	2007-01-29	-	2324/01B	2324/01B	-	1		
DELL OPTIPLEX 745 1Z5YFC1	DELL OPTIPLEX 745 1Z5YFC1	2007-01-29	-	07/002	07/002	-	1		
DELL OPTIPLEX GX 620 J22V3C1	DELL OPTIPLEX GX 620 J22V3C1	2006-11-27	-	06/009	06/009	-	1		
DELL OPTIPLEX GX 620 J12V3C1	DELL OPTIPLEX GX 620 J12V3C1	2006-11-27	-	06/009	06/009	-	1		
DELL COMPUTE R F32V3C1	DELL COMPUTE R F32V3C1	2006-11-27	-	06/009	06/009	-	1		
DELL COMPUTE R 522V3C1	DELL COMPUTE R 522V3C1	2006-11-27	-	06/009	06/009	-	1		
DELL COMPUTE R 522V3C1	DELL COMPUTE R 522V3C1	2006-11-27	-	06/009	06/009	-	1		
DELL COMPUTE R GQYV2C1	DELL COMPUTE R GQYV2C1	2006-11-17	-	06/006	06/006	-	1		
DELL COMPUTE R GFYV2C1	DELL COMPUTE R GFYV2C1	2006-11-17	-	06/006	06/006	-	1		
DELL COMPUTE R PFYV2C1	DELL COMPUTE R PFYV2C1	2006-11-17	-	06/006	06/006	-	1		

DELL COMPUTE R CFYV2C1	DELL COMPUTE R CFYV2C1	2006-11-17 -	06/006	06/006	-	1	
DELL COMPUTE R 5RYV2CI	DELL COMPUTE R 5RYV2CI	2006-11-17 -	06/006	06/006	-	1	
DELL COMPUTE R 3FYV2C1	DELL COMPUTE R 3FYV2C1	2006-11-17 -	06/020	06/020	-	1	
DELL COMPUTE R 3QYV2CC1	DELL COMPUTE R 3QYV2CC1	2006-11-17 -	06/028	06/028	-	1	
DELL OPTIPLEX 32NYPB1	DELL OPTIPLEX 32NYPB1	2006-09-03 -	2324	2324	-	1	
DELL COMPUTE R 1RYY2C1	DELL COMPUTE R 1RYY2C1	2006-11-17 -	24/118	24/118	-	1	
DELL OPTIPLEX JXNYPB1	DELL OPTIPLEX JXNYPB1	2006-09-03 -	2324	2324	-	1	
DELL OPTIPLEX 620 H6PYPB1	DELL OPTIPLEX 620 H6PYPB1	2006-09-03 -	2324	2324	-	1	
DELL OPTIPLEX 620 HOPYPB1	DELL OPTIPLEX 620 HOPYPB1	2006-09-03 -	23/106	23/106	-	1	
DELL OPTIPLEX 620 DYNYPB1	DELL OPTIPLEX 620 DYNYPB1	2006-09-03 -	23/105	23/105	-	1	
DELL OPTIPLEX 620 CZNYPB1	DELL OPTIPLEX 620 CZNYPB1	2006-09-03 -	07/000	07/000	-	1	
DELL OPTIPLEX 620 CXNYPB1	DELL OPTIPLEX 620 CXNYPB1	2006-09-03 -	23/103	23/103	-	1	
DELL OPTIPLEX 620 C6PYPB1	DELL OPTIPLEX 620 C6PYPB1	2006-09-03 -	23/101	23/101	-	1	
DELL OPTIPLEX 620 COPYPB1	DELL OPTIPLEX 620 COPYPB1	2006-09-03 -	08/028	08/028	-	1	
DELL OPTIPLEX 620 91PYPB1	DELL OPTIPLEX 620 91PYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 7YNYPB1	DELL OPTIPLEX 620 7YNYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 70PYPB1	DELL OPTIPLEX 620 70PYPB1	2006-09-03 -	06/022	06/022	-	1	

DELL OPTIPLEX 620 67PYPB1	DELL OPTIPLEX 620 67PYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 66PYPB1	DELL OPTIPLEX 620 66PYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 61PYPB1	DELL OPTIPLEX 620 61PYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 5ZNYPB1	DELL OPTIPLEX 620 5ZNYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 4YNYPB1	DELL OPTIPLEX 620 4YNYPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 370YPB1	DELL OPTIPLEX 620 370YPB1	2006-09-03 -	06/022	06/022	-	1	
DELL OPTIPLEX 620 36PYPB1	DELL OPTIPLEX 620 36PYPB1	2006-09-03 -	05/015	05/015	-	1	
DISTANCE LEARNING LAB 51405	DISTANCE LEARNING LAB 51405	2006-07-17 -	24/105	24/105	-	1	
DISTANCE LEARNING LAB 90SCA	DISTANCE LEARNING LAB 90SCA	2006-07-17 -	08/011	08/011	-	1	
DISTANCE LEARNING LAB 64545	DISTANCE LEARNING LAB 64545	2006-07-17 -	06/022	06/022	-	1	
DELL OPTIPLEX GX 620 3G9LHB1	DELL OPTIPLEX GX 620 3G9LHB1	2006-07-28 -	08/011	08/011	-	1	
DELL OPTIPLEX GX 620 HF9LHB1	DELL OPTIPLEX GX 620 HF9LHB1	2006-07-28 -	08/011	08/011	-	1	
DELL OPTIPLEX GX 620 BF9LHB1	DELL OPTIPLEX GX 620 BF9LHB1	2006-07-28 -	08/011	08/011	-	1	
DELL OPTIPLEX GX 620 4F9LHB1	DELL OPTIPLEX GX 620 4F9LHB1	2006-07-28 -	08/011	08/011	-	1	
DELL OPTIPLEX GX 620 FD9LHB1	DELL OPTIPLEX GX 620 FD9LHB1	2006-07-28 -	08/011	08/011	-	1	
DELL OPTIPLEX GX620 9D9LHB1	DELL OPTIPLEX GX620 9D9LHB1	2006-07-28 -	08/011	08/011	-	1	
DELL OPTIPLEX GX620	DELL OPTIPLEX GX620	2006-07-28 -	23/105	23/105	-	1	

1D9LHB1		1D9LHB1							
DELL OPTIPLEX GX620 CC9LHB1		DELL OPTIPLEX GX620 CC9LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 4C9LHB1		DELL OPTIPLEX GX620 4C9LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 HB9LHB1		DELL OPTIPLEX GX620 HB9LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 8B9LHB1		DELL OPTIPLEX GX620 8B9LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 2B9LHB1		DELL OPTIPLEX GX620 2B9LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 699LHB1		DELL OPTIPLEX GX620 699LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 J79LHB1		DELL OPTIPLEX GX620 J79LHB1	2006-07-28	-	24/105	24/105	-	1	
DELL OPTIPLEX GX620 DCJDHB1		DELL OPTIPLEX GX620 DCJDHB1	2006-07-27	-	24/105	24/105	-	1	
DELL 5110CN LASER PRINTER 4GL7		DELL 5110CN LASER PRINTER 4GL7	2006-07-28	-	05/020	05/020	-	1	
DELL OPTIPLEX GX620 52JJHB1		DELL OPTIPLEX GX620 52JJHB1	2006-07-27	-	05/027	05/027	-	1	
DELTA UNISAW MODEL 348022		DELTA UNISAW MODEL 348022	1989-08-30	-	06/028	06/028	-	1	
DELL COMPUTE R JX57791		DELL COMPUTE R JX57791	2006-04-16	-	06/036	06/036	-	1	
DELL LAPTOP COMPUTE R G562L91		DELL LAPTOP COMPUTE R G562L91	2006-03-01	-	06/028	06/028	-	1	
DELL LAPTOP COMPUTE R M20		DELL LAPTOP COMPUTE R M20	2005-02-19	-	24/118	24/118	-	1	
MITSUBISH I XD PROJECTO R 3038		MITSUBISH I XD PROJECTO R 3038	2005-12-05	-	06/016	06/016	-	1	
DELL COMPUTE R 8JVSY81		DELL COMPUTE R 8JVSY81	2005-11-28	-	23/102	23/102	-	1	

DELL COMPUTE R 7JVSY81	DELL COMPUTE R 7JVSY81	2005-11-28	-	0506/032	0506/032	-	1	
INTERCOM SYSTEM 350B	INTERCOM SYSTEM 350B	1996-07-12	-	6	6	-	1	
SATELLITE 00100555	SATELLITE 00100555	1994-09-19	-	6	6	-	1	
LAMINEX LAMINATO R 979VSR	LAMINEX LAMINATO R 979VSR	1997-04-14	-	24	24	-	1	
LASERJET PRINTER-H P 63096	LASERJET PRINTER-H P 63096	1995-12-08	-	24	24	-	1	
NORSTAR PHONE SYSTEM	NORSTAR PHONE SYSTEM	1996-07-23	-	6-May	6	-	1	
COMPUTE R PKG T18006110 3A	COMPUTE R PKG T18006110 3A	1998-04-15	-	24	24	-	1	
COMPUTE R PKG T18006110 1A	COMPUTE R PKG T18006110 1A	1998-04-15	-	24	24	-	1	
COMPUTE R PKG E78177072 2	COMPUTE R PKG E78177072 2	1998-10-14	-	24	24	-	1	
COMPUTE R PKG E78188081 4	COMPUTE R PKG E78188081 4	1998-10-14	-	24	24	-	1	
HP LASER PRINTER USDH0644 18	HP LASER PRINTER USDH0644 18	1998-09-25	-	24	24	-	1	
MINI TOWER 10027791	MINI TOWER 10027791	1995-02-02	-	8	8	-	1	
COMPUTE R PKG 10607	COMPUTE R PKG 10607	2000-02-10	-	23	23	-	1	
COMPUTE R PKG 10609	COMPUTE R PKG 10609	2000-02-10	-	23	23	-	1	
COMPUTE R PKG 10605	COMPUTE R PKG 10605	2000-02-10	-	23	23	-	1	
COMPUTE R PKG 10606	COMPUTE R PKG 10606	2000-02-10	-	23	23	-	1	
COMPUTE R PKG 10608	COMPUTE R PKG 10608	2000-02-10	-	23	23	-	1	
COMPUTE R PKG 10148	COMPUTE R PKG 10148	2000-10-13	-	24	24	-	1	
COMPUTE R PKG. 10793	COMPUTE R PKG. 10793	1999-09-13	-	24	24	-	1	
COMPUTE R PKG.	COMPUTE R PKG.	1999-09-13	-	24	24	-	1	

10297		10297							
SERVER R1B007020		SERVER R1B007020	2001-03-06	-	6	6	-	1	
PEAVEY SPEAKER SYSTEM		PEAVEY SPEAKER SYSTEM	2000-12-07	-	2324/01	2324/01	-	1	
INFOCUS LR280 LCD PROJECT		INFOCUS LR280 LCD PROJECT	2002-05-30	-	24	24	-	1	
COMPUTE R PKG. AX3SP-M73 3		COMPUTE R PKG. AX3SP-M73 3	2001-06-07	-	24	24	-	1	
INFOCUS PROJECTO R 6WG12077 52		INFOCUS PROJECTO R 6WG12077 52	2001-05-25	-	24	24	-	1	
COMPUTE R PKG. 1V26JNZZC V11		COMPUTE R PKG. 1V26JNZZC V11	2002-06-25	-	24	24	-	1	
DELL PRECISION 360 J2KMY41		DELL PRECISION 360 J2KMY41	2004-06-21	-	23	23	-	1	
VIDEO EDITING WORKSTA TION 3095		VIDEO EDITING WORKSTA TION 3095	2004-06-21	-	23	23	-	1	
DELL POWER EDGE 700 84SSY41		DELL POWER EDGE 700 84SSY41	2004-06-21	-	23	23	-	1	
NEC PROJECTO R 4303939FF		NEC PROJECTO R 4303939FF	2004-06-30	-	23	23	-	1	
PLOTTER SG42D620		PLOTTER SG42D620	2004-06-21	-	23	23	-	1	
COLOR LASER PRINTER JPCAC1834 1		COLOR LASER PRINTER JPCAC1834 1	2004-06-21	-	23	23	-	1	
AMPLIFICA TION SYSTEM 000000001		AMPLIFICA TION SYSTEM 000000001	1997-06-30	-	5	5	-	1	
BAR CODE READER L09X20997		BAR CODE READER L09X20997	1995-06-19	-	5	5	-	1	
PRINTER AND STAND 1MW00647 45		PRINTER AND STAND 1MW00647 45	1999-03-16	-	5	5	-	1	
EPSON PRINTER 1AW007854 9		EPSON PRINTER 1AW007854 9	2000-09-30	-	6	6	-	1	
OPTIPLEX 755 DT		OPTIPLEX 755 DT	2008-08-31	-	06/006	06/006	-	1	

23R2DH1		23R2DH1							
OPTIPLEX 755 DT 63R2DH1		OPTIPLEX 755 DT 63R2DH1	2008-08-31	-	06/006	06/006	-	1	
OPTIPLEX 755 DT GV2DH1		OPTIPLEX 755 DT GV2DH1	2008-08-31	-	06/006	06/006	-	1	
DELL CCC MANAGER STATION FJQPH		DELL CCC MANAGER STATION FJQPH	2001-08-13	-	06/020	06/020	-	1	
DELL WINDOW 2000 SERVER 072347		DELL WINDOW 2000 SERVER 072347	2001-08-13	-	06/020	06/020	-	1	
HP LAPTOP COMPUTE R STN232048 17		HP LAPTOP COMPUTE R STN232048 17	2002-08-14	-	06/009	06/009	-	1	
MITSUBISH I LCD PROJECTO R 30502		MITSUBISH I LCD PROJECTO R 30502	2002-07-30	-	6	6	-	1	
DELL COMPUTE R DA963S11		DELL COMPUTE R DA963S11	2002-08-27	-	0506/031	0506/031	-	1	
DELL COMPUTE R CZ66P11		DELL COMPUTE R CZ66P11	2002-09-05	-	06/017	06/017	-	1	
MITSUBISH I LCD PROJ 0003474		MITSUBISH I LCD PROJ 0003474	2002-10-29	-	06/006	06/006	-	1	
MITSUBISH I LCD PROJECT 0003388		MITSUBISH I LCD PROJECT 0003388	2002-10-29	-	06/020	06/020	-	1	
SMART BOARD & CART FS-570		SMART BOARD & CART FS-570	2002-11-12	-	06/006	06/006	-	1	
NOTEBOO K SECURITY CART		NOTEBOO K SECURITY CART	2003-03-11	-	06/020	06/020	-	1	
HP LASERJET PRINTER 29647		HP LASERJET PRINTER 29647	2003-05-13	-	6	6	-	1	
HP LASERJET PRINTER 41717		HP LASERJET PRINTER 41717	2003-08-11	-	0506/032	0506/032	-	1	
DELL COMPUTE R 33G2P31		DELL COMPUTE R 33G2P31	2003-10-22	-	06/022	06/022	-	1	
EPSON PRINTER 1MW00900 21		EPSON PRINTER 1MW00900 21	2003-12-11	-	5	5	-	1	

DELL COMPUTE R OPTIPLEX GX 270	DELL COMPUTE R OPTIPLEX GX 270	2003-07-01 -	06/037	06/037	-	1	
HP 4600 PRINTER JPHMB457 8	HP 4600 PRINTER JPHMB457 8	2004-07-29 -	24	24	-	1	
DELL SERVER G884FSI	DELL SERVER G884FSI	2004-08-05 -	24	24	-	1	
SOUNDST ATION INSIGHT VTX1000	SOUNDST ATION INSIGHT VTX1000	2004-08-05 -	06/022	06/022	-	1	
SOUNDST ATION INSIGHT VTX1000	SOUNDST ATION INSIGHT VTX1000	2004-08-05 -	08/028	08/028	-	1	
DELL COMPUTE R 51BRF51	DELL COMPUTE R 51BRF51	2004-08-05 -	08/011	08/011	-	1	
POLYCOM SATALITE 800DE54	POLYCOM SATALITE 800DE54	2004-08-05 -	08/011	08/011	-	1	
DELL COMPUTE R BW63551	DELL COMPUTE R BW63551	2004-10-14 -	7	7	-	1	
DELL COMPUTE R HW63551	DELL COMPUTE R HW63551	2004-10-14 -	7	7	-	1	
DELL COMPUTE R 2X63551	DELL COMPUTE R 2X63551	2004-10-14 -	8	8	-	1	
LCD PROJECTO R SE4430026	LCD PROJECTO R SE4430026	2004-10-21 -	06/011	06/011	-	1	
LCD PROJECTO R 0015610	LCD PROJECTO R 0015610	2004-12-02 -	06/013	06/013	-	1	
COMPUTE R BGM9561	COMPUTE R BGM9561	2004-12-07 -	24	24	-	1	
COMPUTE R HGM9561	COMPUTE R HGM9561	2004-12-07 -	24	24	-	1	
COMPUTE R 7HM9561	COMPUTE R 7HM9561	2004-12-07 -	24	24	-	1	
COMPUTE R CHM9561	COMPUTE R CHM9561	2004-12-07 -	05/003	05/003	-	1	
LAPTOP COMPUTE R CF2K661	LAPTOP COMPUTE R CF2K661	2004-12-07 -	06/020	06/020	-	1	
COMPUTE R 2CFX661	COMPUTE R 2CFX661	2004-12-07 -	06/006	06/006	-	1	
COMPUTE R 4CFX661	COMPUTE R 4CFX661	2004-12-07 -	06/006	06/006	-	1	
SMART SYMPOSIU M 45FP00310	SMART SYMPOSIU M 45FP00310	2004-12-23 -	06/020	06/020	-	1	

DUPLO COPIER DP-22L	DUPLO COPIER DP-22L	2004-10-01	-	06/008	06/008	-	1	
MITA COPIER KM1510	MITA COPIER KM1510	2004-10-01	-	0506/032	0506/032	-	1	
MITA COPIER KM 4035	MITA COPIER KM 4035	2004-10-01	-	05/020	05/020	-	1	
MITA COPIER DP22L	MITA COPIER DP22L	2004-10-01	-	05/020	05/020	-	1	
COMPUTE R 4VZ6L61	COMPUTE R 4VZ6L61	2005-01-13	-	05/008	05/008	-	1	
COMPUTE R 6VZ6L61	COMPUTE R 6VZ6L61	2005-01-13	-	06/010	06/010	-	1	
COMPUTE R 9VZ6L61	COMPUTE R 9VZ6L61	2005-01-13	-	06/030	06/030	-	1	
COMPUTE R CVZ6L61	COMPUTE R CVZ6L61	2005-01-13	-	8	8	-	1	
COMPUTE R FVZ6L61	COMPUTE R FVZ6L61	2005-01-13	-	0708/50	0708/50	-	1	
COMPUTE R GVZ6L61	COMPUTE R GVZ6L61	2005-01-13	-	24/120	24/120	-	1	
COMPUTE R HVZ6L61	COMPUTE R HVZ6L61	2005-01-13	-	24/111	24/111	-	1	
COMPUTE R 1WZ6L61	COMPUTE R 1WZ6L61	2005-01-13	-	24/111	24/111	-	1	
COMPUTE R 2WZ6L61	COMPUTE R 2WZ6L61	2005-01-13	-	24/111	24/111	-	1	
COMPUTE R 4WZ6L61	COMPUTE R 4WZ6L61	2005-01-13	-	24/111	24/111	-	1	
COMPUTE R 6WZ6L61	COMPUTE R 6WZ6L61	2005-01-13	-	24/111	24/111	-	1	
COMPUTE R 7WZ6L61	COMPUTE R 7WZ6L61	2005-01-13	-	24/111	24/111	-	1	
COMPUTE R 13YZV61	COMPUTE R 13YZV61	2005-01-13	-	06/037	06/037	-	1	
COMPUTE R 8D01W61	COMPUTE R 8D01W61	2005-02-23	-	24/111	24/111	-	1	
CENTURYT EL PHONE SYSTEM OARK	CENTURYT EL PHONE SYSTEM OARK	2005-03-11	-	23024	23024	-	1	
DELL SERVER 9PDF871	DELL SERVER 9PDF871	2005-04-28	-	0506/032	0506/032	-	1	
SMART SYMPODIU M	SMART SYMPODIU M	2005-05-20	-	24/112	24/112	-	1	
DELL COMPUTE R 2KR3K71	DELL COMPUTE R 2KR3K71	2005-05-16	-	0506/032	0506/032	-	1	
DELL COMPUTE R B9Q3K71	DELL COMPUTE R B9Q3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R G9Q3K71	DELL COMPUTE R G9Q3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE	DELL COMPUTE	2005-05-16	-	23/107	23/107	-	1	

R J9Q3K71	R J9Q3K71							
DELL COMPUTE R 2BQ3K71	DELL COMPUTE R 2BQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 4BQ3K71	DELL COMPUTE R 4BQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 7BQ3K71	DELL COMPUTE R 7BQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R CBQ3K71	DELL COMPUTE R CBQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R CBQ3K71	DELL COMPUTE R CBQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 1CQ3K71	DELL COMPUTE R 1CQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 2CQ3K71	DELL COMPUTE R 2CQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 5CQ3K71	DELL COMPUTE R 5CQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 8CQ3K71	DELL COMPUTE R 8CQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R CCQ3K71	DELL COMPUTE R CCQ3K71	2005-05-16	-	23/107	23/107	-	1	
DELL COMPUTE R 27NEQ71	DELL COMPUTE R 27NEQ71	2005-06-30	-	06/006	06/006	-	1	
DELL COMPUTE R 9CMH081	DELL COMPUTE R 9CMH081	2005-07-27	-	08/011	08/011	-	1	
DELL COMPUTE R CCMH081	DELL COMPUTE R CCMH081	2005-07-27	-	08/011	08/011	-	1	
DELL COMPUTE R FCMH081	DELL COMPUTE R FCMH081	2005-07-27	-	08/011	08/011	-	1	
DELL COMPUTE R FCMH081	DELL COMPUTE R FCMH081	2005-07-27	-	08/011	08/011	-	1	
DELL COMPUTE R IDMH081	DELL COMPUTE R IDMH081	2005-07-27	-	08/011	08/011	-	1	
DELL COMPUTE R FDMH081	DELL COMPUTE R FDMH081	2005-07-27	-	08/011	08/011	-	1	
DELL COMPUTE R 5DMH081	DELL COMPUTE R 5DMH081	2005-07-27	-	24/111	24/111	-	1	
DELL COMPUTE R 6DMH081	DELL COMPUTE R 6DMH081	2005-07-27	-	24/111	24/111	-	1	

DELL COMPUTE R 8DMH081	DELL COMPUTE R 8DMH081	2005-07-27 -	24/111	24/111	-	1	
DELL COMPUTE R BDMH081	DELL COMPUTE R BDMH081	2005-07-27 -	24/111	24/111	-	1	
DELL COMPUTE R CDMH081	DELL COMPUTE R CDMH081	2005-07-27 -	08/011	08/011	-	1	
DELL COMPUTE R G2F6B81	DELL COMPUTE R G2F6B81	2005-08-30 -	5	5	-	1	
DELL COMPUTE R GQQBG81	DELL COMPUTE R GQQBG81	2005-09-09 -	08/019	08/019	-	1	
DELL COMPUTE R JQQBG81	DELL COMPUTE R JQQBG81	2005-09-09 -	24/110	24/110	-	1	
DELL COMPUTE R 2RQBG81	DELL COMPUTE R 2RQBG81	2005-09-09 -	23/OC6	23/OC6	-	1	
DELL COMPUTE R 4RQBG81	DELL COMPUTE R 4RQBG81	2005-09-09 -	23/100	23/100	-	1	
DELL COMPUTE R 7RQBG81	DELL COMPUTE R 7RQBG81	2005-09-09 -	24/106	24/106	-	1	
DELL COMPUTE R 9RQBG81	DELL COMPUTE R 9RQBG81	2005-09-09 -	23/107	23/107	-	1	
DELL COMPUTE R CRQBG81	DELL COMPUTE R CRQBG81	2005-09-09 -	23/107	23/107	-	1	
DELL COMPUTE R FRQBG81	DELL COMPUTE R FRQBG81	2005-09-09 -	24/111	24/111	-	1	
DELL COMPUTE R HRQBG81	DELL COMPUTE R HRQBG81	2005-09-09 -	24/111	24/111	-	1	
DELL COMPUTE R 1704581	DELL COMPUTE R 1704581	2005-09-09 -	06/020	06/020	-	1	
DELL COMPUTE R 5704581	DELL COMPUTE R 5704581	2005-09-09 -	06/006	06/006	-	1	
DELL COMPUTE R 8704581	DELL COMPUTE R 8704581	2005-11-03 -	06/028	06/028	-	1	
DELL COMPUTE R 0704581	DELL COMPUTE R 0704581	2005-11-03 -	06/020	06/020	-	1	

DELL COMPUTE R G704581		DELL COMPUTE R G704581	2005-11-03	-	24/111	24/111	-	1	
DELL COMPUTE R 1804581		DELL COMPUTE R 1804581	2005-11-03	-	24/111	24/111	-	1	
DELL SERVER BX54X81		DELL SERVER BX54X81	2005-12-07	-	0506/032	0506/032	-	1	
DELL COMPUTE R 1HV5Y81		DELL COMPUTE R 1HV5Y81	2005-11-28	-	05/016	05/016	-	1	
DELL COMPUTE R 2HVSY81		DELL COMPUTE R 2HVSY81	2005-11-28	-	05/001	05/001	-	1	
DELL COMPUTE R 4HVSY81		DELL COMPUTE R 4HVSY81	2005-11-28	-	05/007	05/007	-	1	
DELL COMPUTE R BHVSY81		DELL COMPUTE R BHVSY81	2005-11-28	-	0708/25	0708/25	-	1	
DELL COMPUTE R GHVY81		DELL COMPUTE R GHVY81	2005-11-28	-	24/112	24/112	-	1	
999233	SSG030BD 03X	999233	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN026X13 BZ	1034441	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN026X10 W7	1034441	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN026X10 V8	1034441	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN026X10 M9	1034441	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN026X10 LN	1034441	2010-10-07	-	KHS	KHS	-	1	
948214 HP PROCURV E 5400ZL 10/100/100 0 MOD	SSG032AT 031	948214 HP PROCURV E 5400ZL 10/100/100 0 MOD	2010-10-07	-	KHS	KHS	-	1	
948214 HP PROCURV E 5400ZL 10/100/100 0 MOD	SSG032AT 05P	948214 HP PROCURV E 5400ZL 10/100/100 0 MOD	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X13 5Z	1034441	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN031X10 B6	1034441	2010-10-07	-	KHS	KHS	-	1	
1034441	SCN031X10 C6	1034441	2010-10-07	-	KES	KES	-	1	
1034441	SCN031X10 DJ	1034441	2010-10-07	-	KES	KES	-	1	
1034441	SCN031X10 DY	1034441	2010-10-07	-	KES	KES	-	1	
1034441	SCN031X10 JD	1034441	2010-10-07	-	KES	KES	-	1	
1034441	SCN031X10 NY	1034441	2010-10-07	-	KES	KES	-	1	

1034441	SCN031X10 RM	1034441	2010-10-07	-	KES	KES	-	1	
1034441	SCN026X10 WC	1034441	2010-10-07	-	KES	KES	-	1	
1034441	SCN026X10 W9	1034441	2010-10-07	-	KES	KES	-	1	
935397 HP PROCURV E SWITCH 5406ZL POE	SSG036SU 02Y	935397 HP PROCURV E SWITCH 5406ZL POE	2010-10-07	-			-	1	
999233	SSG030BD 0CS	999233	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 VB	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 TZ	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 VC	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 VD	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 VF	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 VL	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 VP	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 XC	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 XM	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X13 NY	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN025X11 L2	1034441	2010-10-07	-	OHS	OHS	-	1	
1034441	SCN026X10 KC	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 K4	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 LJ	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 LK	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 LP	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 L1	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN031X10 MV	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 M0	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 TS	1034441	2010-10-07	-	OES	OES	-	1	
1034441	SCN026X10 TV	1034441	2010-10-07	-	OES	OES	-	1	

Needs Assessment

To determine needs assessment, the district administered surveys in April /May 2011 to the community, parents, students, and teachers. Critical areas the surveys addressed were what skills are necessary for students to be able to immediately join the workforce, attend higher institutes of education, and facilitate current instructional activities.

Of the 898 students eligible to participate in the survey 130 completed it. 27 parents across the district completed and returned the survey. 34/107 staff members completed the on-line survey. 3 community/businesses returned a completed survey.

The students were asked if their family had a computer at home with 84.8% answering yes and of the 15.2% who did not 63.4% has access somewhere else. Although 53.4% of students said they use the computers daily at school, 59.8% of the students said that there teacher did not use email to communicate with them. The survey showed that Facebook was the number one computer use for students, followed by research, email, and entertainment (movies and music). 100% of students responded that they know how to surf the Internet and 76% have email. The areas of need were shown to be word processing (61.5%), spreadsheets (37.5%), presentation (25.4%) and page layout.

Across the district, 88.2% of staff own computers at home. 74.4% of these teachers use email with 50% accessing the Internet daily at home. 73.5% state that they use email to communicate with parents; 41% use email for school assignments. Of those school assignments, 61.8% are computer-based assignments. 82.4% of teachers use the computer daily at school. 100% of staff use email, 91.1% use the computer for grades, 84.8% for research, 78.5% for word processing, 75.9% for curriculum, 39.2% for spreadsheet/powerpoint presentations and 27.8% use Database.

Of the community surveys returned, 1/3 did not have children/grandchildren in the Jasper School District. 67% of the businesses were computer based and 67 % used email daily. The most used aspects of the computer were word processing (67%) ,spreadsheets (67%), and databases (67%).

Based on the community and student input, a conclusion can be drawn that emphasis needs to be placed on keyboarding, word processing, spreadsheet, and database skills.

Of the 27 parent surveys, 92.3% owned a computer and 91.7% had Internet access, with 70% using it daily. Parents also expressed concern for Internet safety. 84% of parents check their children's grades online. 80.8% communicate with their children through the Internet/telephone.

Other needs to be considered are updated electrical wiring, appropriated containment of computer wiring and adequate assignments, and expansion of the number of computers in the classroom.

Sample of Student, Teacher, Community and Guardian Survey will be mailed. It would not attach correctly.

Goals, Objectives and Strategies and Implementation of Plan

Technology Goal: State the particular goal that supports your technology plan.

ACTION TIMELINE

Goals	Strategies	Timeframe for this Activity	Professional Development Required	Cost(Budget)for this Activity
Expand method of network infrastructure and add improvements to network security.	Maintain/Expand the Digital services to the WAN connections for all campuses	July 1, 2012- June 30, 2015	N/A	5000
Monitoring and Evaluation:				
Evaluate inventory of equipment and use of equipment by staff and students.				
Expand method of network infrastructure and add improvements to network security.	Expand/maintain switches/routers CSU/DSU's .Upgrade all lab switches/fiber converters and equipment.	July 1, 2012- June 30, 2015	Proper Use of Equipment	47000
Monitoring and Evaluation:				
Evaluate inventory and use of equipment by staff and students.				
Expand method of network infrastructure and add improvements to network security.	Maintain/expand Technology Infrastructure for existing and new construction-Network Services to maintain data accuracy	July 1, 2012- June 30, 2015	DIS	20000
Monitoring and Evaluation:				
Evaluate inventory and use of equipment by staff and students.				
Expand method of network infrastructure and add improvements to network security.	Maintain/expand Technology Infrastructure—Network Security Filters	July 1, 2012- June 30, 2015	Advanced technology training on filtering and network security	20000
Monitoring and Evaluation:				
Evaluate existing filtering system and security system.				
Expand method of network infrastructure and add improvements to network security.	Expansion and maintenance of security cameras and alarm systems district wide to cover blind areas and new buildings	July 1, 2012- June 30, 2015	Proper use of equipment	30000
Monitoring and Evaluation:				
Evaluate existing and new systems to improve safety to students and staff.				
Expand method of network infrastructure and add improvements to network security.	Maintain Fire Alarm systems	July 1, 2012- June 30, 2015	Proper use and function of systems	105000
Monitoring and Evaluation:				
Evaluate and inspect systems for proper operation.				
Expand method of network infrastructure and add improvements to network security.	Maintain UPS for critical areas within the LAN	July 1, 2012- June 30, 2015	Proper care	6000
Monitoring and Evaluation:				
Evaluate inventory and use of equipment.				

Expand method of network infrastructure and add improvements to network security.	Maintain NovaNet for ALE and remediation. To evaluate the use of the program	July 1, 2012- June 30, 2015	Teacher Training	45600
Monitoring and Evaluation:				
Evaluate use of program withing the District.				
Expand method of network infrastructure and add improvements to network security.	Renew SpedTrac Software for Special Education IEPs.	July 1, 2012- June 30, 2015	Teacher Training	9000
Monitoring and Evaluation:				
Evaluate the use of the program in the Special Education Department				
Implementation of additional software programs to support and facilitate curriculum instruction.	Gradequick/Edline/Standards Builder renewals. To provide an automated grade program for teachers	July 1, 2012- June 30, 2015	Teacher Training	47000
Monitoring and Evaluation:				
Evaluate the use of the program with the teachers				
Expand method of network infrastructure and add improvements to network security.	To renew NovaNet according to need across the District	July 1, 2012- June 30, 2015	Teacher training	50000
Monitoring and Evaluation:				
Evaluate the program and its use across the district.				
Expand method of network infrastructure and add improvements to network security.	To provide teachers and students with The Learning Institute curriculum monitoring software	July 1, 2012- June 30, 2015	Teacher training	35000
Monitoring and Evaluation:				
Evaluate the use and productivity of the software.				
Expand method of network infrastructure and add improvements to network security.	To provide internal email to staff and students	July 1, 2012- June 30, 2015	Teacher and student training	7800
Monitoring and Evaluation:				
Evaluate the use of the software in the district.				
Expand method of network infrastructure and add improvements to network security.	To implement a wireless network on each campus	July 1, 2012- June 30, 2015	Training for staff and students	175000
Monitoring and Evaluation:				
Evaluate the need for wireless and the effectiveness of the system.				
Implementation of additional software programs to support and facilitate curriculum instruction.	Implement/upgrade computer-based tutorials, practice, and instruction in Math, Reading, and Science in District computer labs	July 1, 2012- June 30, 2015	Training on software programs	50000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum	Implement K- 12 Writing Programs	July 1, 2012 - June 30, 2012	Update training as needed	2500

instruction.				
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Curriculum Specific Software (English, Vocational, Fine Arts, Special Ed., Math, Science, History)	July 1, 2012 - June 30, 2015	Initial training	47000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Maintain and upgrade laptops for Administrative Staff	July 1, 2012 - June 30, 2015	Proper use of equipment	12000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Implement Discovery Education	July 1, 2012 - June 30, 2015	Staff training on integrating material with core curriculum	5000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Replace printers with updated networked laser printers/copiers	July 1, 2012 - June 30, 2015	Proper use of new printers	50000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Maintenance and upgrade of software for Distance Learning Labs	July 1, 2012 - June 30, 2015	Instruction of Proper Use	30000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Maintain Accelerated Reader software in grades K – 8	July 1, 2012 - June 30, 2015	Training of Classroom teachers	20000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Maintain NEO keyboards, providing all campuses access to them for Keyboarding	July 1, 2012 - June 30, 2015	Instruction of proper usage	30000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum	Maintenance of PC's and Workstations	July 1, 2012 - June 30, 2015	Proper Use of Equipment	5000

instruction.				
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Purchase and Maintain LCD projectors/eBeams/iPads/webcams at each campus	July 1, 2012 - June 30, 2015	Proper use of equipment	135300
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Systematic replacement of 20% of the computers per year	July 1, 2012 - June 30, 2015	Proper use of equipment	15000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Maintain Library Automation software with access from all computers in district	July 1, 2012 - June 30, 2015	In-service for teachers and students	10000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Maintain eTrition Cafeteria software	July 1, 2012 - June 30, 2015	Proper training of Cafeteria managers	3000
Monitoring and Evaluation:				
Implementation of additional software programs to support and facilitate curriculum instruction.	Implement Write Source notes	July 1, 2012 - June 30, 2015	Training for teachers and student on use	18000
Monitoring and Evaluation:				
To implement adequate internet, telephone, and intercom systems for a seamless communication system.	Telephone Service (POTS) to provide adequate telephone and internet service for academic use	July 1, 2012 - June 30, 2015	In-service on equipment	180000
Monitoring and Evaluation:				
Uninterrupted services 99% of the time. Office/teacher contact is instantaneous and all bells are synchronized to one time.				
To implement adequate internet, telephone, and intercom systems for a seamless communication system.	Wireless Connections: To provide for administrative and emergency use	July 1, 2012 - June 30, 2015	In-service on equipment	170000
Monitoring and Evaluation:				
Uninterrupted services 99% of the time. Office/teacher contact is instantaneous and all bells are synchronized to one time.				
To implement adequate internet, telephone, and intercom systems for a seamless	Replacement and purchase of phones, pagers, and radios	July 1, 2012 - June 30, 2015	In-service on equipment	15000

communication system.				
Monitoring and Evaluation:				
Uninterrupted services 99% of the time. Office/teacher contact is instantaneous and all bells are synchronized to one time.				
To implement adequate internet, telephone, and intercom systems for a seamless communication system.	Maintain Distance Learning Equipment	July 1, 2012 - June 30, 2015	Service of equipment	30000
Monitoring and Evaluation:				
Uninterrupted services 99% of the time. Office/teacher contact is instantaneous and all bells are synchronized to one time.				
Provide professional development for staff in the use of technologies as they apply to instruction and administration.	Training Staff In-service fees. Conference registrations, travel, room and board for staff and EAST teacher	July 1, 2012 - June 30, 2015	N/A	100000
Monitoring and Evaluation:				
Pre and Post Professional Development Needs Survey and professional development documentation.				
Provide professional development for staff in the use of technologies as they apply to instruction and administration.	Provide PD for ethical/legal standards, to communicate the ISTE standards, & getting technology pd through all mediums.	July 1, 2012 - June 30, 2015	Determined through needs assessments	104000
Monitoring and Evaluation:				
Pre and Post Professional Development Needs Survey and professional development documentation.				
Provide professional development for staff in the use of technologies as they apply to instruction and administration.	Staff Support Provide for fringe benefits, registration, mileage, room and board	July 1, 2012 - June 30, 2015	N/A	40000
Monitoring and Evaluation:				
Pre and Post Professional Development Needs Survey and professional development documentation.				
Provide professional development for staff in the use of technologies as they apply to instruction and administration.	Provide pd for staff according to skill level, curriculum and media needs: phones, security, software, specific media devices	July 1, 2012 - June 30, 2015	Pre- and post training skills list	40000
Monitoring and Evaluation:				
----- Pre and Post Professional Development Needs Survey and professional development documentation. -----				
Provide professional development for staff in the use of technologies as they apply to instruction and administration.	Provide professional development on utilization of Edline, TLI and other software for Parental involvement and communication.	July 1, 2012 - June 30, 2015	Determined through needs assessments	39838
Monitoring and Evaluation:				
----- Pre and Post Professional Development Needs Survey and professional development documentation. -----				
To provide licenses for software.	Accelerated Reader/Math renewals, Antivirus, Remediation software, eTrition, Library software,	July 1, 2012 - June 30, 2015	N/A	77000

	reading software, AAIMS web			
Monitoring and Evaluation:				
Software renewals will be based on the needs of the specific user and the success of the students who use the software.				
To upgrade electrical backbone to support emerging technology	Replace older wiring and circuit breakers boxes/circuit breakers	July 1, 2012 - June 30, 2015	Certified electrician	219000
Monitoring and Evaluation:				
Electrical circuits will be evaluated as to whether they can handle the demand required of them to support technology.				
To provide licenses for software.	Computerized Maintenance, IT, Transportation, Trip Management System	July 1, 2012 - June 30, 2015	N/A	15000
Monitoring and Evaluation:				
Software renewals will be based on the needs of the specific user and the success of the students who use the software.				
Provide adequate technical support to implement the technology plan.	Staffing Set aside funds to provide a technology Coordinator/administrator	July 1, 2012 - June 30, 2015	N/A	225000
Monitoring and Evaluation:				
Successful maintenance of on-line capability and equipment during the school year.				
Provide adequate technical support to implement the technology plan.	Contractual Setting aside funds to provide technical services not available in the district	July 1, 2012 - June 30, 2015	N/A	20000
Monitoring and Evaluation:				
Successful maintenance of on-line capability and equipment during the school year.				
Provide adequate technical support to implement the technology plan.	Tech Personnel Provide for salary, fringe benefits, registration, mileage, room and board	July 1, 2012 - June 30, 2015	N/A	120000
Monitoring and Evaluation:				
Successful maintenance of on-line capability and equipment during the school year.				
Perform systematic upgrades and maintenance of technology and electrical infrastructure.	Maintain 6 CIV labs for distance learning: Service Contracts for Distance Learning Labs; Upgrade of equipment and computers	July 1, 2012 - June 30, 2015	Proper use of equipment	180000
Monitoring and Evaluation:				
Meet electrical codes, reduce electrical surges and power outages. Provide upgrades and the ability to expand. Reduce inventory of inadequate computer and printers.				
Perform systematic upgrades and maintenance of technology infrastructure	Maintenance of the LAN; Network Backbone to support the Common Core Curriculum .	July 1, 2012 - June 30, 2015	Instruction of proper use	30000
Monitoring and Evaluation:				
To be able to assess whether upgrades can be done without interruption of service.				
Replace and maintain aging technological equipment with up-to-date equipment on a rotating basis.	Maintenance of the Phone System	July 1, 2012 - June 30, 2015	N/A	7500
Monitoring and Evaluation:				

Phone systems will be evaluated as to whether they are providing the needed services in the district.				
Replace and maintain aging technological equipment with up-to-date equipment on a rotating basis.	Installation and shipping of basic maintenance equipment: Maintenance of Servers	July 1, 2012 - June 30, 2015	Training on proper maintenance	12000
Monitoring and Evaluation:				
Assessing the age of equipment and the internal parts as to whether they can process the data efficiently.				
Provide necessary supplies and materials to maintain a healthy network.	Installation of classroom amplification systems on all campuses where needed; Maintain/support of current technology	July 1, 2012 - June 30, 2015	Proper installation and use of equipment	165000
Monitoring and Evaluation:				
To inventory what the district has and what it will need to provide continued seamless operation within the classroom.				
Provide necessary supplies and materials to maintain a healthy network.	Place televisions and dvd's in classrooms to keep current with technology	July 1, 2012 - June 30, 2015	Proper installation and use of equipment	31000
Monitoring and Evaluation:				
To inventory what the district has and what it will need to provide continued seamless operation within the classroom.				
Perform systematic upgrades and maintenance of technology infrastructure and equipment	To provide digital tools or devices so students can take standardized test and complete internet safety classes	July 1, 2012 - June 30, 2015	Training of Teachers and Students in using the digital tools/devices.	300000
Monitoring and Evaluation:				
The district will evaluate the test results of standardized test. The district will also document the teaching of internet safety to the students.				

Policies and Procedures

Policies and Procedures

Acceptable Use Policy

Jasper Public School Netiquette

Users of e-mail and other network services should be aware of the common expectations or network etiquette (netiquette) that all users expect from one another.

- E-mail messages are not guaranteed to be private. The system operator of Jasper Net has access to all mail in order to maintain the system.
- When sending e-mail, make your "subject" as descriptive as possible.
- Do not post the personal addresses or phone numbers of students or colleagues.
- Check your e-mail frequently and delete after reading it. Mail users should delete messages and empty the trash on a regular basis to keep the hard drive from filling up.
- Proofread and edit messages before they are sent, but be tolerant of errors in messages from others.
- Be careful when using sarcasm and humor: without face-to-face communications, a joke may not be taken the way it was intended. :-)
- Do not publicly criticize or inflame others.
- Protect the privacy of other people.
- Messages written in all capitals are difficult to read and are the network equivalent of shouting.
- Appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Computing and Information Services

Jasper Public School, Jasper, Arkansas

Amended: November 2008

JSD EMPLOYEE COMPUTER USE POLICY

The Jasper School District provides computers and/or computer Internet access for many employees, to assist employees in performing work related tasks. Employees are advised that they enjoy no expectation of privacy in any aspect of their computer use, including email.

Passwords or security procedures are to be utilized as assigned, and confidentiality of student records relating to personnel is to be maintained at all times. Employees must not disable or bypass security procedures, disclose passwords to other staff members or students, or grant students access to any computer not designated for student use. It is the policy of this school district to equip each computer with Internet filtering designed to prevent users from accessing

material that is harmful to minors. The designated District Technology Administrator or designee may authorize the disabling of the filter to enable access by an adult for a bona fide research or other lawful purpose.

Employees who misuse district-owned computers in any way, including excessive personal use, using computers for personal use during instructional time, using computers to violate any other policy, knowingly or negligently allowing unauthorized access, or using the computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, up to and including termination or non-renewal of the employment contract.

Legal References: 20 USC 6801 et seq. (Children's Internet Protection Act; PL 106-554) A.C.A. § 6-21-107, A.C.A. § 6-21-111

Name (Please Print) _____

School _____ Date _____

The Jasper School District agrees to allow the employee identified above ("Employee") to use the district's technology to access the Internet under the following terms and conditions:

1. Conditional Privilege: The Employee's use of the district's access to the Internet is a privilege conditioned on the Employee's abiding by this agreement.
2. Acceptable Use: The Employee agrees that in using the District's Internet access he/she will obey all federal and state laws and regulations. Internet access is provided as an aid to employees to enable them to better perform their job responsibilities. Under no circumstances shall an Employee's use of the District's Internet access interfere with, or detract from, the performance of his/her job-related duties.
3. Penalties for Improper Use: If the Employee violates this agreement and misuses the Internet, the Employee shall be subject to disciplinary action up and including termination. 4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following :
 - a. using the Internet for any activities deemed lewd, obscene, vulgar, or pornographic as defined by prevailing community standards;
 - b. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
 - c. posting anonymous messages on the system;
 - d. using encryption software;
 - e. wasteful use of limited resources provided by the school including paper;
 - f. causing congestion of the network through lengthy downloads of files;
 - g. vandalizing data of another user;
 - h. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
 - i. gaining or attempting to gain unauthorized access to resources or files;
 - j. identifying oneself with another person's name or password or using an account or password of

- another user without proper authorization;
- k. using the network for financial or commercial gain without district permission;
- l. theft or vandalism of data, equipment, or intellectual property;
- m. invading the privacy of individuals;
- n. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
- o. introducing a virus to, or otherwise improperly tampering with, the system;
- p. degrading or disrupting equipment or system performance;
- q. creating a web page or associating a web page with the school or school district without proper authorization;
- r. attempting to gain access or gaining access to student records, grades, or files of students not under their jurisdiction;
- s. providing access to the District's Internet Access to unauthorized individuals; or
- t. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools;
- u. making unauthorized copies of computer software.
- v. personal use of computers during instructional time.

5. Liability for debts: Staff shall be liable for any and all costs (debts) incurred through their use of the District's computers or the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The Employee signing below agrees that in using the Internet through the District's access, he/she waives any right to privacy the Employee may have for such use. The Employee agrees that the district may monitor the Employee's use of the District's Internet Access and may also examine all system activities the Employee participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system.

7. Signature: The Employee, who has signed below, has read this agreement and agrees to be bound by its terms and conditions.

Employee's Signature: _____ Date _____

Approved: July 2007

Jasper Public School Student Internet Privacy Guidelines

Internet Privacy Protections and Considerations for Students

The school district has an obligation to protect student safety and to balance this with the need for

open communications when using the Internet. There are documented instances of students being inappropriately identified via the Internet and thereby becoming subjected to unhealthy situations or unwelcome communications.

The purposes of these guidelines are:

- 1) To inform school staff of the possible dangers of allowing students to publish identifying information on the Internet;
- 2) To recognize that there are potential advantages of allowing students to publish identifying information on the Internet; and
- 3) To provide to schools a recommended set of Guidelines governing how student identifying information should be allowed in publishing on the Internet.

For Elementary and Middle School Students

It is clear that there are significant risks, as well as significant advantages, involved with allowing students to be identified on the Internet. Therefore students should not be easily identifiable from materials they might publish on the Internet. No directory information should be posted on the web for students whose parents have returned the form asking that such information not be released.

Guidelines:

Only first names be used in published student work

Pictures that are a part of student publishing should not include identifying information

Under no circumstances should a student's home address or phone number be included.

If replies to published student work are appropriate, the sponsoring teacher's address should be the e-mail address displayed, not the student's.

In special circumstances with parent-signed release, identifying information can be added.

For High School Students

While the five bulleted guidelines above apply to K-12, there are circumstances where it might be appropriate for these older students to provide identifying information along with work published on the Internet. The Jasper Public School Internet Guidelines Committee recognizes that high school student publications on the Internet may allow more identifying information where it is considered appropriate by both the student and the supervising staff member. One example might

be college entrance or employment opportunities that would be enhanced by viewing a student's work on the Internet.

Guidelines: To make this determination the submitting high school student and the supervising staff member must carefully weigh the potential for risk against the perceived advantage of posting this identifying information. Students are required to seek guidance and approval from school staff and are encouraged to involve parents in instances where there is uncertainty before posting identifying information.

JASPER PUBLIC SCHOOL DISTRICT 1 BOARD POLICY

STUDENT ACCESS TO NETWORKED INFORMATION RESOURCES

The Board recognizes that as telecommunications and other new technologies shift the ways that information may be accessed, communicated and transferred by members of society, those changes may also alter instruction and student learning. The Board generally supports access by students to such information resources along with the development by staff of appropriate skills to analyze and evaluate such resources. In a free and democratic society, access to information is a fundamental right of citizenship.

Telecommunications, electronic information sources and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. In the past, instructional and library media materials could usually be screened--prior to use--by committees of educators and community member's intent on subjecting all such materials to reasonable selection criteria. Board Policy requires that all such materials be consistent with district-adopted guides, supporting and enriching the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students. Telecommunications, because they may lead to any publicly available file server in the world, will open classrooms to electronic information resources which have not been screened by educators for use by students of various ages.

Electronic information research skills are now fundamental to preparation of citizens and future employees during an Age of Information. The Board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources. Staff will consult the guidelines for instructional materials contained in Board Policy and will honor the goals for selection of instructional materials contained therein.

Filtering software is now in use on all computers with access to the Internet. This blocks or filters access to visual depictions that are obscene, contain child pornography, or are harmful to minors. Educational staff will, to the best of their ability, monitor minors' use of the Internet in school, and will take reasonable measures to prevent access by minors to inappropriate material on the Internet and World Wide Web, and restrict their access to materials harmful to minors.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply (see Board Policy). The network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services will be provided to students who agree to act in a considerate and responsible manner.

Personal information such as complete names, addresses, telephone numbers and identifiable photos should remain confidential when communicating on the system. No user may disclose, use, or disseminate personal identification information regarding minors without authorization. Students encountering information or messages they deem dangerous or inappropriate on the web or when using electronic mail or direct communications should notify their teacher or other adult staff. Chat rooms and direct electronic communications (Instant Message services) are not permitted on school networks unless expressly authorized.

Independent student use of telecommunications and electronic information resources will be permitted upon submission of permission forms and agreement forms by parents of minor students (under 18 years of age) and by students themselves. Regional networks require agreement by users to acceptable use policies outlining standards for behavior and communication.

Use of the network resources must be in support of educational goals. The district reserves the right to prioritize use and access to the system. No use of the system shall serve to disrupt the use of the system by others; system components including hardware or software shall not be destroyed, modified, or abused in any way. Malicious use of the system to develop programs or institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited. Users are responsible for the appropriateness of the material they transmit over the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited. Such acts constitute a violation and will lead to discipline as provided therein.

Access to telecommunications will enable students to explore thousands of libraries, databases, and electronic resources while exchanging messages with people throughout the world. The Board believes that the benefits to students from access in the form of information resources and opportunities for collaboration exceed the disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Jasper Public Schools support and respect each family's right to decide whether or not to apply for independent access. The Board authorizes the Superintendent to prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.

Adopted: 04-08-03; 02-23-06

JASPER PUBLIC DISTRICT 1

ADMINISTRATIVE PROCEDURES

STUDENT ACCESS TO NETWORKED INFORMATION RESOURCES PROCEDURES

A. PROGRAM DEVELOPMENT

In order to match electronic resources as closely as possible to the approved district curriculum, district personnel will continue to review and evaluate resources in order to organize and create web-pages and menus of materials which comply with Board guidelines listed in Board Policy governing the selection of instructional materials. In this manner, staff will provide developmentally appropriate guidance to students as they make use of telecommunications and

electronic information resources to conduct research and other studies related to the district curriculum. All students will be informed by staff of their rights and responsibilities as users of the district network prior to gaining access to that network, either as an individual user or as a member of a class or group.

All students and their parents will be required to review and agree to the rules governing access to Internet resources. The review will be required: for all first time users (typically the beginning of grade 3), and all students at the beginning of grade 6 and 9.

Individual buildings may, at their discretion, require more frequent review.

As much as possible, access to district information resources will be designed in ways which point students to those which have been reviewed and evaluated prior to use. While students may be able to move beyond those resources to others which have not been evaluated by staff, they shall be provided with guidelines and lists of resources particularly suited to the learning objectives. Filtering software is in use to block access to visual depictions that are obscene, contain child pornography, or are harmful to minors. However, no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. Students may pursue electronic research independent of staff supervision only if they have been granted parental permission and have submitted all required forms. Permission is not transferable and may not be shared.

B. INTERNET RULES

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research, complete assignments, and communicate with others. The Jasper School District provides education for minors (a minor is anyone under the age of 17) about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response."Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parent permission is required for minors. Access is a privilege, not a right. Access entails responsibility.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will be private.

During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear responsibility for such guidance as they must also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

The following are not permitted:

Sending or displaying offensive messages or pictures

Using obscene language

Giving personal information when using the system, such as complete name, address, phone number and identifiable photo without permission from teacher and parent or guardian.

Harassing, insulting or attacking others

Damaging computers, computer systems or computer networks

Violating copyright laws

Using others' passwords

Trespassing in others' folders, work or files

Intentionally wasting limited resources

Employing the network for commercial purposes, financial gain, or fraud.

C. SANCTIONS

1. Violations may result in a loss of access.
2. Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language or behavior.
3. When applicable, law enforcement agencies may be involved.

Adopted: 04-08-03; Revised 02-23-06; 4-2008

JASPER PUBLIC SCHOOL DISTRICT 1

BOARD POLICY

STAFF ACCESS TO NETWORKED INFORMATION RESOURCES

With the spread of telecommunications throughout the modern work place, the Board recognizes that employees will shift the ways they share ideas, transmit information, and contact others. As staff members are connected to the global community, their use of new tools and systems brings new responsibilities as well as opportunities.

The Board expects that all employees will use electronic mail and telecommunications tools and apply them daily in appropriate ways to the performance of tasks associated with their positions and assignments. Toward that end, the Board directs the Superintendent to provide staff with training in the proper and effective use of telecommunications and electronic mail.

Communication over networks should not be considered private. Network supervision and maintenance may require review and inspection of directories or messages. Messages may sometimes be diverted accidentally to a destination other than the one intended. Privacy in these communications is not guaranteed. The district reserves the right to access stored records in cases where there is reasonable cause to expect wrong-doing or misuse of the system. Courts

have ruled that old messages may be subpoenaed, and network supervisors may examine communications in order to ascertain compliance with network guidelines for acceptable use.

The Board directs the Superintendent to specify those behaviors which are permitted and those which are not permitted, as well as appropriate procedures to guide employee use. In general, employees are expected to communicate in a professional manner consistent with state laws governing the behavior of school employees and with federal laws governing copyrights. Electronic mail and telecommunications are not to be utilized to share confidential information about students or other employees. No user may disclose, use, or disseminate personal identification information regarding minors without authorization.

The Board encourages staff to make use of telecommunications to explore educational topics, conduct research, and contact others in the educational world. The Board anticipates that the new systems will expedite the sharing of effective practices and lessons across the district and will help staff stay on the leading edge of practice by forming partnerships with others across the nation and around the world.

Personal computing devices will not be allowed to access the school network.

Adopted: 04-08-03 Revised: 02-23-06; 4-2008

ANTI-BULLYING POLICY

The Jasper School District has an obligation to and is committed to providing a safe learning environment for each of its students. The school environment includes being at school, on school property, in school vehicles, on school buses, at designated school bus stops, at school-sponsored activities, or at school sanctioned events. Student achievement is best attained in an atmosphere that is free from the fear of emotional and physical intimidation and threats. Bullying is a destructive behavior that will erode the foundational principles on which a school is built. This school will not tolerate any behavior that is classified under the definition of bullying and will take steps as needed to eliminate such behavior.

Believing that prevention is the strongest means available in elimination bullying, this school will offer programs or education material regarding the nature of bullying, its consequences should a child choose to engage in this type of behavior, and the procedures for resorting an incident which involves bullying. The information will emphasize that this district will not tolerate bullying, and that school employees, volunteers, and students are encouraged to report any instances of bullying without fear of consequences.

Any person who files a complaint will not be subject to retaliation or reprisal in any form. Any reports will take into account the age of the offending student, the level of seriousness of the behavior, and whether or not the offending student has developed a habit of engaging in bullying behavior.

It will be considered a violation of this policy for any student to inflict bullying behavior upon another student(s) as defined in this policy. After completing an investigation of the reported incident, a student who has been found guilty of participating in bullying behavior will be subject to disciplinary action that is appropriate to the degree of seriousness of the bullying behavior.

For the purposes of this policy, bullying is defined as any written or verbal expression or physical act or gestures, or a pattern there of, that is intended to cause distress or fear upon one or more students. A student will be found violating this policy if his conduct has been found to have the effect of humiliation or embarrassment on a student, and is sufficiently severe, persistent, or

pervasive that it limits the student's ability to participate in or benefit from, an education program or activity.

Bullying behavior will generally be established when an individual has exhibited a pattern of offensive behavior or when a single serious act is committed. Examples of bullying include, but are not limited to: sarcastic statements or questions made with the intention of embarrassing, intimidating, or humiliating another student; mocking, taunting, or belittling another student; derogatory statement regarding a student's race, gender, ethnicity, or personal characteristics; deliberately excluding a student from an activity or group in order to embarrass or humiliate that student, deliberately injuring another student or their property, threatening to harm another student, non-verbal threats, intimidation and harassment, stealing or hiding another student's belongings, blackmail, extortion, bribery, and "hazing" or demeaning "initiations."

CYBER-BULLING

Cyber-bullying is by way of cell phone, internet, or wireless devices.

The way in which bullying occurs will not be tolerated. Cell phone text messaging, internet email or internet messaging are examples.

Students who believe they have been victimized by a bully or parents who believe their child has been victimized by a bully, are encouraged to file a complaint by contacting a school counselor, teacher, principal, or superintendent who will assist them in getting help for the child and will take appropriate steps to ensure that such behavior is stopped. To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students parents, or teachers who file a complaint against a student who is guilty of being a bully, will not be subject to retaliation or reprisal in any forms. Students or adults, who knowingly fabricate allegations and falsely accuse students of being a bully, will be subject to disciplinary action up to and including suspension or expulsion. Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of a student for the purposes of bullying shall be subject to disciplinary action up to and including suspension or expulsion. Ark. Code 6-18-514.

Jasper Public School Staff E-mail Account Application

All Jasper Public School employees may be issued an e-mail account.

Return to Jasper Public School Computing and Information Services (CIS)

Person Requesting Account _____

Position _____

School/Department _____

Staff: All staff requesting a Jasper Public School Net account should send a copy of this application to CIS. The account will usually be established within 24 hours of its arrival in CIS. CIS will send written confirmation of the account to the staff person's school/department. The notification will include the USERNAME and temporary PASSWORD. Included with the notification will be brief instructions for logging on and changing the password.

This space reserved for System Administrator

Assigned Username: _____

Assigned Password: _____ Date _____

Cellular Telephone Use policy

Purpose: To adequately account for the inventory of company cellular phones and to insure proper usage of equipment.

USE:

Use of cell phones or other electronic communication devices by employees during instructional time is strictly forbidden unless specifically approved in advance by the superintendent, building principal, or their designee.

In any instance where the district issues a cell phone or school computer to a school employee for use for school business purposes, the employee shall not use the equipment for personal use. Any employee who uses a school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including termination.

NOTE:

Employees in possession of company cellular phones are required to take appropriate precautions to prevent theft and vandalism of all company equipment.

PERSONAL USE:

If unforeseen circumstances develop where employees must use their company-issued cellular telephone to make a personal call, i.e. to let family know that employee will be home late, it is up to the department head to determine whether the employee should reimburse the company for the phone call.

Elementary Student Cell Phone Policy

Cell phones and Personal Electronic Devices

A personal communication device is any device that emits an audible signal, vibrated, displays a message or otherwise summons or delivers a communication to the possessor.

During the school day, student shall not use unauthorized personal communication devices, such as cell phones, MP3 players, PDAs, iPods, iPads or pagers, while on school property during school hours. For after school activities, the use of these devices shall be at the discretion of the activity sponsor. Students that are observed to be using any personal electronic device will have it confiscated. All confiscated devices will be turned in to principal or his/her designee. Confiscated devices will be kept in the office until picked up by a parent or guardian. Any additional consequences for offenders are listed in each school's handbook.

The principal or his/her designee may grant a student permission to use a personal communication device at the principal's or designee's discretion. The Jasper School District does not assume responsibility for any of these devices that may be lost, damaged, stolen, or confiscated.

High School Student Cell Phone Policy

Cell phones and Personal Electronic Devices

A personal communication device is any device that emits an audible signal, vibrated, displays a message or otherwise summons or delivers a communication to the possessor.

During the school day, student shall not use unauthorized personal communication devices, such as cell phones, MP3 players, PDAs, iPods, iPad or pagers, while on school property during school hours. For after school activities, the use of these devices shall be at the discretion of the activity sponsor. Students that are observed to be using any personal electronic device will have it confiscated. All confiscated devices will be turned in to principal or his/her designee. Confiscated devices will be kept in the office until picked up by a parent or guardian. Any additional consequences for offenders are listed in each school's handbook.

The principal or his/her designee may grant a student permission to use a personal communication device at the principal's or designee's discretion. The Jasper School District does not assume responsibility for any of these devices that may be lost, damaged, stolen, or confiscated.

- A. 1st offense-cell phone is confiscated and parent picks it up from the office.
- B. 2nd offense-cell phone is confiscated, one (1) day of ISS, and parent picks it up from the office.
- C. 3rd offense-cell phone is confiscated, two (2) days of ISS, and parent picks it up from the

office.

D. 4th offense-cell phone is confiscated, three (3) days of ISS, and parent picks it up from the office.

E. 5th offense-principal's discretion

Jasper Public Schools

Elementary School Student Network/Internet User Agreement and Parent Permission Form **Introduction**

We are pleased to offer students of the Jasper Public Schools access to the district computer network resources, electronic mail and the Internet. To use these resources, all students must sign and return this form, and those under age 18 must obtain parental permission. Parents, please read and complete this document carefully, review its contents with your son/daughter, and sign and initial where appropriate. Any questions or concerns about this permission form or any aspect of the computer network should be referred to your school's Library Media Specialist. A copy of Board policy regarding student access to networked information resources and this document are available on the Jasper School District web site, www.jhsirates.k12.ar.us.

General Network Use

The network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Access is a privilege - not a right. As such, general school rules for behavior and communications apply and users must comply with district standards and honor the agreements they have signed (see over). Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.

Internet / World Wide Web / E-mail Access

Access to the Internet and e-mail will enable students to use thousands of libraries and databases. Within reason, freedom of speech and access to information will be honored. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Filtering software is in use, but no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Jasper Public Schools support and respect each

family's right to decide whether or not to apply for access (see over).

Publishing to the World Wide Web

Parents, your daughter or son's work may be considered for publication on the World Wide Web, specifically on his/her school's web site. Such publishing requires parent/guardian permission (see over). The work will appear with a copyright notice prohibiting the copying of such work without express written permission. In the event anyone requests such permission, those requests will be forwarded to the student's parent/guardian.

Jasper Public Schools

Elementary School Student Network/Internet User Agreement and Parent Permission Form

To use networked resources, all students must sign and return this form and those under age 18 must obtain parental permission. The activities listed below are not permitted:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian
- Harassing, insulting or attacking others
- Damaging or modifying computers, computer systems or computer networks
- Violating copyright laws
- Using others' passwords
- Trespassing in others' folders, work or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary or legal action

(Board policy and procedures on student rights and responsibilities.)

Check here if new account Check here if renewing account Current
USERNAME _____

Student User Agreement:

As a user of the Jasper Public Schools computer network, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(Initial appropriate items)

_____ agree to use the network responsibly

_____ grant permission to have my materials published to the World Wide Web

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to district computer resources. In addition to accessing our district computer network, as the parent or legal guardian, I grant permission for the above named

student to:

(Initial appropriate items)

_____ access the Internet and e-mail systems

_____ have his/her materials published to the World Wide Web

These permissions are granted for an indefinite period of time, unless otherwise requested. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet maybe objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

Jasper Public Schools

Middle School Student Network/Internet User Agreement and Parent Permission Form

Jasper Public Schools

Middle School Student Network/Internet User Agreement

and Parent Permission Form

To use networked resources, all students must sign and return this form, and those underage 18 must obtain parental permission. The activities listed below are not permitted:

Sending or displaying offensive messages or pictures

Using obscene language

Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian

Harassing, insulting or attacking others

Damaging or modifying computers, computer systems or computer networks

Violating copyright laws

Using others' passwords

Trespassing in others' folders, work or files

Intentionally wasting limited resources

Employing the network for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary or legal action

(Board policy and procedures on student rights and responsibilities.)

___Check here if new account ___Check here if renewing account Current
USERNAME_____

Student User Agreement:

As a user of the Jasper Public Schools computer network, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(initial appropriate items)

_____ agree to use the network responsibly

_____ grant permission to have my materials published to the World Wide Web

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to district computer resources. In addition to accessing our district computer network, as the parent or legal guardian, I grant permission for the above named student to:

(Initial appropriate items)

_____ access the Internet and e-mail systems

_____ have his/her materials published to the World Wide Web

These permissions are granted for an indefinite period of time, unless otherwise requested. I

understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet

use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

Jasper Public Schools

High School Student Network/Internet User Agreement



and Parent Permission Form

To use networked resources, all students must sign and return this form, and those under age 18 must obtain parental permission. The activities listed below are not permitted:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian
- Harassing, insulting or attacking others
- Damaging or modifying computers, computer systems or computer networks
- Violating copyright laws
- Using others' passwords
- Trespassing in others' folders, work or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary or legal action

(Board policy and procedures on student rights and responsibilities.)

Check here if new account Check here if renewing account Current
USERNAME _____

Student User Agreement:

As a user of the Jasper Public Schools computer network, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(initial appropriate items)

- _____ agree to use the network responsibly
- _____ grant permission to have my materials published to the World Wide Web
- _____ grant permission to have my full name published to the World Wide Web

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to district computer resources. In addition to accessing our district computer network, as the parent or legal guardian, I grant permission for the above named student to:

(Initial appropriate items)

_____ access the Internet and e-mail systems

_____ have his/her materials published to the World Wide Web

_____ have his/her full name published to the World Wide Web

These permissions are granted for an indefinite period of time, unless otherwise requested. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

JASPER SCHOOL DISTRICT 1 BOARD POLICY

COPYRIGHT COMPLIANCE INSTRUCTION

The board recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes. Severe penalties may be imposed for unauthorized copying or using of audio visual or printed materials and computer software, unless the copying or using conforms to the "fair use" doctrine.

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship or research. If duplicating or changing a product is to fall within the bounds of fair use, these four standards must be met for any of the foregoing purposes:

A. THE PURPOSE AND CHARACTER OF THE USE. The use must be for such purposes as teaching or scholarship and must be nonprofit.

B. THE NATURE OF THE COPYRIGHTED WORK. Staff may make single copies of the following for use in research, instruction or preparation for teaching: book chapters; articles from periodicals or newspapers; short stories, essays or poems; and charts, graphs, diagrams, drawings, cartoons or pictures from books, periodicals, or newspapers in accordance with these guidelines.

C. THE AMOUNT AND SUBSTANTIALITY OF THE PORTION USED. In most circumstances, copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.

D. THE EFFECT OF THE USE UPON THE POTENTIAL MARKET FOR OR VALUE OF THE COPYRIGHTED WORK. If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

While the district encourages its staff to enrich the learning programs by making proper use of supplementary materials, it is the responsibility of district staff to abide by the district's copying procedures and obey the requirements of the law. In no circumstances shall it be necessary for

district staff to violate copyright requirements in order to perform their duties properly. The district cannot be responsible for any violations of the copyright law by its staff.

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with the district's procedures or is permissible under the law should contact the superintendent or the person designated as the copyright compliance officer. The latter will also assist staff in obtaining proper authorization to copy or use protected material when such authorization is required.

Legal References: P.L. 94-553 Federal Copyright Law of 1976

(U.S. Code, Title 17)

Adopted: 04-08-03; 4-2008

JASPER SCHOOL DISTRICT 1 ADMINISTRATIVE PROCEDURE COPYRIGHT COMPLIANCE

INSTRUCTION

Staff may make copies of copyrighted school district materials that fall within the following guidelines. Where there is reason to believe the material to be copied does not fall within these guidelines, prior permission shall be obtained from the principal. Staff members who fail to follow this procedure may be held personally liable for copyright infringement.

Authorized Reproduction and Use of Copyrighted Material in Books and Periodicals

In preparing for instruction, a teacher may make or have made a single copy of:

- A. A chapter from a book;
- B. An article from a newspaper or periodical;
- C. A short story, short essay or short poem; or
- D. A chart, graph, diagram, drawing, cartoon or picture from a book, periodical or newspaper.

A teacher may make multiple copies not exceeding more than one per pupil, for classroom use or discussion if the copying meets the tests of "brevity, spontaneity and cumulative effect" set by the following guidelines. Each copy must include the notice of copyright present in the original work.

A. Brevity

1. A complete poem, if less than 250 words and if printed on not more than two pages, may be copied; excerpts from longer poems cannot exceed 250 words;
2. Complete articles, stories or essays of less than 2500 words may be copied. Excerpts from prose works of not more than 1000 words or 10% of the work -whichever is smaller - may be copied, but in any event, a minimum of 500 words may be copied.
3. Each numerical limit set forth above may be expanded to permit the completion of an unfinished line of a poem or an unfinished prose paragraph;

4. One chart, graph, diagram, drawing, cartoon or picture per book or periodical issue may be copied.

5. "Special" works cannot be reproduced in full under any circumstances; however, an excerpt of not more than two published pages containing not more than 10% of the words in the text of such special work may be reproduced. What constitutes a "special" work is not clearly defined; however, special works include children's books combining poetry, prose or poetic prose with illustrations and which are less than 2500 words in their entirety. For a further discussion on what constitutes a "special" work, see Agreement on Guidelines for classroom copying in Not-for-Print educational institutions with respect to books and periodicals.

B. Spontaneity - Copying should be at the "instance and inspiration" of the individual teacher; and the inspiration and decision to use the work and the moment of its use for maximum teaching effectiveness are so close in time that it would be unreasonable to expect a timely reply to a request for permission.

C. Cumulative Effect - Teachers are limited to using copied material for only one course in the school in which copies are made. No more than one short poem, article, story, essay or two excerpts from the same author may be copied, and no more than three works or excerpts can be copied from a collective work or periodical volume during one class term. Teachers are limited to nine instances of multiple copying for one course during one class term. The numerical limitations set forth above do not apply to current news periodicals, newspapers and current news sections of other periodicals.

Performances by teachers or students of copyrighted dramatic works without authorization from the copyright owner are permitted as part of a teaching activity in a classroom or instructional setting. All other performances require permission from the copyright owner.

Not with standing any of the foregoing, the copyright law prohibits using copies to create, replace or substitute for anthologies, compilations or collective works. There shall be no copying of or from works intended to be "consumable" in the course of study or of teaching. "Consumable" works include: workbooks, exercises, standardized tests, test booklets and answer sheets. Teachers cannot substitute copies for the purchase of books, publishers' reprints or periodicals, nor can they repeatedly copy the same item from term-to-term. Copying cannot be directed by a "higher authority", and students cannot be charged more than actual cost of photocopying.

Teachers may use copyrighted material in overhead or opaque projectors for instructional purposes.

Authorized Reproduction and Use of Copyrighted Materials in the Library

A library may make a single copy (containing the notice of copyright present on the original work) of:

A. An unpublished work which is in its collection solely for purposes of preservation and security or for deposit for research use in another qualified library or archives.

B. A published work in order to replace it because it is damaged, deteriorated, lost or stolen, provided that an unused replacement cannot be obtained at a fair price.

A library may provide a single copy of copyrighted material to a student or staff member at no more than the actual cost of photocopying. The copy must be limited to one article of a periodical issue or a small part of other material, unless the library finds that the copyrighted work cannot be

obtained elsewhere at a fair price. In the latter circumstance, the entire work may be copied. In any case, the copy shall contain the notice of copyright present in the original work and the student or staff member shall be notified that the copy is to be used only for private study, scholarship or research. Any other use may subject the person to liability for copyright infringement and the library shall not make a copy if it has notice of any other use. The foregoing reproduction right shall not apply to musical works, motion pictures or other audiovisual works (other than an audiovisual work dealing with news), or pictorial, graphic or sculptural works (other than pictorial or graphic works published as illustrations, diagrams or similar adjuncts to works of which copies are reproduced hereunder).

At the request of a teacher, copies may be made for reserve use. The same limits apply as for single or multiple copies designated in "Authorized Reproduction and Use of Copyrighted Material in Print."

Authorized Reproduction and Use of Copyrighted Music

For academic purposes, other than performance, teachers may make a single copy of an entire performable unit (section), movement, aria, etc. from a printed musical work that is (1) confirmed by the copyright proprietor to be out of print or (2) unavailable except in a larger work, for purposes of preparing for instruction.

A teacher may make multiple copies not exceeding one copy per pupil for classroom use of an excerpt of not more than 10% of a printed musical work if it is to be used for academic purposes other than performance, provided that the excerpt does not comprise a part of the whole musical work which would constitute a performable unit such as a selection, movement, or aria. In an emergency, a teacher may make and use replacement copies of printed music for an imminent musical performance when the purchased copies have been lost, destroyed or are otherwise not available, provided that purchased copies shall be substituted in due course.

A teacher may make and retain a single recording of student performances of copyrighted material when it is made for purposes of evaluation or rehearsal.

A teacher may make and retain a single copy of excerpts from recordings of copyrighted musical works owned by the school or the individual teacher for use as aural exercises or examination questions.

A teacher may edit or simplify purchased copies of music provided that the fundamental character of the music is not distorted. Lyrics shall not be altered or added if none exist.

Copying cannot be used to create, replace or substitute for anthologies, compilations or collective works; copying of consumable works is prohibited. Copying for the purpose of performance is prohibited, except in the case of an emergency as set forth above, and copying for the purpose of substituting for the purchase of music is prohibited, except as set forth in the first and second paragraphs above. All copies must include the copyright notice appearing on the printed copy.

Performance by teachers or students of copyrighted musical works is permitted without the authorization of the copyright owner as part of a teaching activity in a classroom or instructional setting. The purpose shall be instructional rather than for entertainment.

If the requirements of the foregoing paragraph are not satisfied, performances of non-dramatic musical works which are copyrighted are permitted without the authorization of the copyright owner, provided that:

- A. The performance is not for a commercial purpose;
- B. None of the performers, promoters or organizers are compensated; and
- C. (1) There is no direct or indirect admission charge; or (2) Admission fees are used for educational or charitable purposes only; provided that the copyright owner has not objected to the performance.

All other musical performances require permission from the copyright owner.

Off-Air Recording of Copyrighted Programs Television programs transmitted by television stations for reception by the general public without charge (hereinafter referred to as "broadcast programs") may be recorded off-air simultaneously with broadcast transmission (including simultaneous cable retransmission) and retained by a school for a period not to exceed the first forty-five (45) consecutive calendar days after date of recording. Upon conclusion of this retention period, all off-air recordings must be erased or destroyed immediately.

Off-air recordings may be used once by individual teachers in the course of relevant instructional activities, and repeated once only when instructional reinforcement is necessary in classrooms and similar places devoted to instruction, during the first ten (10) consecutive school days in the forty-five (45) calendar day retention period. "School days"- are school session days - not counting weekends, holidays, vacations, examination periods or other scheduled interruptions.

Off-air recordings may be made only at the request of and used by individual teachers, and may not be regularly recorded in anticipation of requests. No broadcast program may be recorded off-air more than once at the request of the same teacher, regardless of the number of times the program may be broadcast.

A limited number of copies may be reproduced from each off-air recording to meet the legitimate needs of teachers under these guidelines. Each additional copy shall be subject to all provisions governing the original recording.

After the first ten (10) consecutive school days, off-air recordings may be used up to the end of the forty-five (45) calendar day retention period only for teacher evaluation purposes, i.e., to determine whether or not to include the broadcast program in the teaching curriculum. Permission must be secured from the publisher before the recording can be used for instructional purposes or any other non-evaluation purpose after the ten (10) day period.

Off-air recordings need not be used in their entirety, but the recorded programs may not be altered from their original content. Off-air recordings may not be physically or electronically combined or merged to constitute teaching anthologies or compilations.

All copies of off-air recordings must include the copyright notice on the broadcast program as recorded.

Authorized Reproduction and Use of Video Rentals or Videos Purchased for Home

Videos may only be rented for classroom use from agencies or companies which allow for such use. Many retail video rental stores have strict license agreements prohibiting use with large, non-home audiences. These restrictions may also apply to the use of videos purchased for home use. Staff is expected to review and honor these agreements. Authorized Reproduction and Use of Copyrighted Computer Software and CD-ROM Products

Schools have a valid need for high-quality software at reasonable prices. To assure a fair return

to the authors of software programs, the school district shall comply with the copyright laws and any usage agreements that are applicable to the acquisition of software programs.

To this end, the following guidelines shall be in effect:

- A. All copyright laws and license agreements between the vendor and the district shall be observed;
- B. Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment, to avoid the installation of privately purchased software on school equipment and to avoid the use of single copy software or CD-ROM products across a network with multiple users unless such use is permitted by the applicable license agreement;
- C. A back-up copy shall be purchased for use as a replacement when a program is lost or damaged. If the vendor is not able to supply such, the district shall make a back-up program in accordance with the terms of the applicable license agreement or 17 U.S.C. and 117 and attest that the program will be used for replacement purposes only;
- D. The principal is authorized to sign a software license agreement on behalf of the school. A copy of said agreement shall be retained by the principal.

Copying Limitations

Circumstances will arise when staff is uncertain whether or not copying is prohibited. In those circumstances, the superintendent or designated copyright compliance officer should be contacted. The following prohibitions have been expressly stated in guidelines agreed to by representatives of educators and authors/publishers:

- A. Reproduction of copyrighted material shall not be used to create or substitute for anthologies, compilations or collective works.
- B. Unless expressly permitted by agreement with the publisher and authorized by district action, there shall be no copying from copyrighted consumable materials such as workbooks, exercises, test booklets, answer sheets and the like.
- C. Staff shall not:
 - 1. Use copies to substitute for the purchase of books, periodicals, music recordings, computer software or other copyrighted material except as permitted by district procedure;
 - 2. Copy or use the same item from term to term without the copyright owner's permission;
 - 3. Copy or use more than nine instances of multiple copying of protected material for one course in any one term;
 - 4. Copy or use more than one short work or two excerpts from works of the same author in any one term; or
 - 5. Copy or use protected material without including the notice of copyright present in the original work and the following is a satisfactory notice: NOTICE: THIS MATERIAL MAY BE PROTECTED BY COPYRIGHT LAW.

Approved: 04-08-03; 4-2008

Jasper Public Schools, P.O. Box 446, Jasper, Arkansas 72641

(870)-446-2223

JASPER SCHOOL DISTRICT

Publications, Video, Internet Consent and Release Agreement

Students who attend school in the Jasper School District are occasionally asked to be a part of school and/or district publicity, publications and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your student to participate, the District asks that you sign this form and return a form to the school for each of your students.

The form referenced below indicates approval for the student's name, picture, art, written work, voice, verbal statements or portraits (video or still) to appear in school publicity or district publications, videos or on the District's website. For example, pictures and articles about school activities may appear in local newspapers or district publications. These pictures and articles may or may not personally identify the student. The pictures and/or videos may be used by the district in subsequent years.

AGREEMENT

Student and Parent/Guardian release to Jasper School District the student's name, pictures, art, written work, voice, verbal statements, portraits (video or still) and consent to their use by Jasper School District.

Jasper School District agrees that the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) shall only be used for public relations, public information, school or district promotion, publicity and instruction.

Student and Parent/Guardian understand and agree that

No monetary consideration shall be paid.

Consent and release have been given without coercion or duress.

This agreement is binding upon heirs and/or future legal representatives.

The photo, video or student statements maybe used in subsequent years.

If the student and parent/guardian wish to rescind this agreement they may do so at any time with written notice.

Effective Date of Agreement: _____

Student Name: _____

Please Print

Student Signature if at least 18 years old: _____

Parent/Guardian: _____

Please Print

Parent/Guardian Signature: _____

Jasper School District has no control of media use of pictures/statements which are taken without permission.

IPad/iPod

STUDENT/PARENT HANDBOOK

Jasper School District

Information Technology Services

School iPad/iPod Initiative

The Jasper School District has initiated a program in the use of mobile learning devices in and around the school. This initiative involves the use of the Apple iPad/iPod. The school will have designated faculty members and students issued iPads/iPods with predetermined applications installed.

All users of the iPad/iPod will be required to review this document, as well as sign an agreement with the school to protect the hardware and software inherent with this technology. Participation in this initiative also requires frequent review with the administration and IT department to assess the included components and level of use through the course of the instructional day.

Goals for Student Users

- To increase students productivity in and outside of the classroom when completing assignments, projects and other activities assigned in all classes.
- To capitalize on the convergence of academic resources such as textbooks, scholarly sources, content rich media, and best practices.
- To facilitate mobile learning across the school campus and beyond.
- To promote leadership in one's own learning by establishing access to educational resources and providing a host of tools to craft information in ways that support specific curricular areas.

General Information

Student use of the iPad/iPod in school falls under the guidelines of the school's Acceptable

Use Policy for technology. Access to the internet is monitored through our school's content filtering software and all rules and expectations are applied to the use of the iPad/iPod. All applications, activity and documents stored on the iPad are the property of Jasper School District and subject to regular review and monitoring.

Students should not:

- Modify the iPad/iPod in any way other than instructed by the administrator or other school personnel.
- Exchange iPads/ iPods with another student.
- Allow other students to retain or remove the iPad/iPod from their presence.
- Apply any permanent marks, decorations, or modifications to the iPad/iPod.
- Remove the supplied cover for the iPad/iPod.
- Synchronize the iPad/iPod with another computer outside of the school.
- Clear or disable browsing history or set password protection on the device.
- Disable the iPad/iPod or its applications.

Failure to comply with these guidelines will be treated as failure to comply with the school's Acceptable Use Policy and will be dealt with as specified in the schools discipline code.

Using the IPAD/iPOD

Use of the iPad/iPod will require a few necessary tasks to keep the device performing well.

- Clean the screen often with approved cleaning towels.
- Make sure hands are clean before using.
- Keep away from food and drink.
- Charge the iPad/iPod only with the included charger and using a standard wall outlet for your power source.
- Document any software/hardware issues to your teacher as soon as possible.
- Keep the iPad/iPod in a well protected temperature controlled environment when not in use.

Do not leave the iPad/iPod in a vehicle or location that is not temperature controlled.

Applications

The Jasper School District has researched key applications which will be pre-installed on each iPad/iPod. Through the course of the initiative, additional applications may be reviewed and added to facilitate academic situations. Purchasing and installing these applications is the responsibility of the school. The student user is not to install any applications not approved by the Jasper School District. There will be a procedure reviewed in the classroom on how to recommend an application to be added by the school.

Saving Documents

Saving documents with your iPad/iPod is done using "cloud" document sharing capabilities. This requires you to have an account with DropBox or Google Docs. Using this account, you can save and export your documents in a couple different formats for later use. This allows you to access your documents from other computers via the internet. You can also share your documents with others in your class or your instructor.

Printing Documents

Printing documents can be achieved through using Print Central to access several different printers around the school. The available printers should be reviewed carefully to ensure that the print quality is adequate for the job.

Reporting Technical Issues

Any errors or problems with the iPad/iPod should be reported as soon as practical. This can be done by informing the office/administration about the issue so it can be addressed in a timely manner. All syncing of the device will be handled through the school to ensure like applications and configurations are found on every device to maximize the potential of the device.

Damage due to a determined accidental cause will be addressed by the school through normal procedures. Damage due to negligence may result in the student assuming the financial responsibility of replacement of the iPad/iPod. Students taking the iPad/iPod from school property must sign and submit the Parent-Student iPad/iPod Use Agreement Form. Student use of the iPad/iPod off school grounds may be revoked at anytime by the administration.

Jasper School District High School

iPad/iPod Internet Acceptable Use Agreement/Image Permission

Internet--Terms and Conditions of Use

1) Acceptable Use - The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of the Jasper School District. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any national or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret.

2) Privileges - The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The administration will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty, and staff of Jasper School District may request the system administrator to deny, revoke, or suspend specific user accounts.

3) Network Etiquette - You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:

a) Be polite. Do not get abusive in your messages to others.

b) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.

c) Illegal activities are strictly forbidden.

d) Do not reveal your personal address or phone numbers of students or colleagues.

e) Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

f) Do not use the network in such a way that you would disrupt the use of the network by other users.

g) All communications and information accessible via the network should be assumed to be private properly.

4) Security - Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a staff member. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to logon to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Internet.

5) Vandalism - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed



agencies or other networks that are connected to any of the Internet backbones. This includes, but not limited to, the uploading or creation of computer viruses.

Jasper School District iPad/iPod Internet Use Agreement

STUDENT

I understand and will abide by the above Internet Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action.

User's Full Name: _____

User Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the Internet Use Agreement. I understand that this access is designed for educational purposes. I give my child permission to have a school email account. I give my child permission to use the internet for class assignments. I give permission for my child's picture to be used as part of the school video news program and newspaper.

I give permission for my child's picture to be used in association with the school web site as part of postings from athletic, organizational, or other academic areas.

Parent or Guardian's Name (please print): _____

Parent or Guardian's Signature: _____

Date: _____

[iPad/iPod Use Contract](#)

Equipment

Jasper School District (JSD) retains sole right of possession of the iPad/iPod and related equipment. The iPad/iPod will be issued to students according to the guidelines set forth in this document. The classroom teacher, school administration, or district employee retains the right to collect and/or inspect the iPad/iPod at any time and to alter, add or delete installed software or hardware. Usage is a privilege and not a right.

Substitution of Equipment

In the event that the iPad/iPod is inoperable, JSD has a limited number of spare iPad/iPod for use while the iPad/iPod is repaired or replaced. This agreement remains in effect for the substitute. If a student forgets to bring their iPad/iPod or power charger to school, a substitute will not be provided.

Customization of Equipment

The Student is permitted to alter or add files to customize the assigned iPad/iPod to their own working styles (i.e. System Preferences). The student is not permitted to install software on the assigned iPad/iPod. The student may also customize their case for their iPad/iPod as long as it adheres to school and district policy.

Damage or Loss of Equipment

Report any damage or loss to the classroom teacher, who will determine necessary action. All iPads/iPods are covered by a manufacturer's extended warranty as well as an additional insurance policy. The warranty covers manufacturer's defects. The insurance policy is a fee of \$50 per device for family and carries an additional \$100 deductible for each claim. The \$100 deductible is also the financial responsibility of the student's family. The insurance covers accidental damage from liquid spills, power surges, drops, falls, collisions, theft (police report required), vandalism, flood, fire, smoke, wind, and earthquake, as well as damage to batteries and ac adapters. Insurance does not cover loss, negligence and abuse. For example, throwing the iPad/iPod or using the iPad as an umbrella would be considered examples of neglect and abuse. If an iPad/iPod is lost or damaged by neglect or abuse, it is the family's financial responsibility to replace the iPad/iPod at a price of approximately \$500. If an iPad/iPod is damaged, JSD will work with the student, Apple, and the insurance company to determine if it is a warranty or insurance claim incident.

Standards for Personal iPad/iPod Care

Student Responsibilities:

- Bring the iPad/Pod and charging unit to school every day.
- Keep the iPad/iPod with you or within your sight at all times.
- Do not let anyone use the iPad/iPod other than your parents or guardians.
- Adhere to Jasper School District's Acceptable Use Policy (AUP) at all times.
Note: The Acceptable Use Policy is available at: jasper.k12.ar.us
- Report any problems, damage or theft immediately to your teacher.
- Arrive to school each day with a fully charged battery.

General Care:

- Do not do anything to the iPad/iPod that will permanently alter it in any way.
- Do not remove any serial numbers or identification placed on the iPad/iPod.
- Keep the equipment clean. For example, do not eat or drink while using the iPad/iPod.

Carrying the iPad/iPod

- Transport the iPad/iPod in the iPad/iPod case provided by JSD.

Screen Care

- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.

Personal Health & Safety

- Avoid extended use of the iPad/iPod while resting directly on your lap. The bottom of the iPad/iPod can generate significant heat.
- Take frequent breaks when using the iPad/iPod for long periods of time. Look away from the iPad/iPod approximately every fifteen minutes.
- Do not provide your personal information to anyone over the Internet.
- Do not share your passwords with anyone.
- Keep the iPad/iPod in a secure location when it is not at school.

Student/Parent Financial Commitment

The iPad/iPod, Internet usage, power cord and maintenance are provided to the student through State, District and Federal funds at no cost to the student. Prior to checking out the equipment listed above, the District is asking you to provide a \$50 deposit* that is refundable upon request at the end of the school year if the iPad/iPod and the power cord are returned and in good working condition.

The District is also requesting the family of each student to make a \$50 donation to this program to assist the District in providing this state of the art technology that greatly enhances student learning. Parents can donate to this project by applying the refund to the program at the end of the school year in lieu of a request for refund.

Restricted Use

Student placed on restrictive use must only use iPad/iPod on the school's campus during days of regular instruction. Student must retrieve an iPad/iPod provided in core classroom prior to the start of regular instruction and return it at the end of each instructional day.

Students who violate one or more of the conditions below may, at the Principal's or District's discretion, be placed on Restricted Use (minimum 1 month) until the student's Principal determines student has satisfied the conditions for non-restrictive use as specified by the Principal. Reasons for placing a student on Restrictive Use include the following:

- Excessive damage
- Excessive loss

- Non-acceptance of user agreements
- Excessive interruptions in service due to repair of local modifications
- Violation of Board of Education Policies and/ or Administrative regulations (iPad/iPod is considered an Instructional material and subject to damaged or Lost Instructional materials found in Board Policy 6161.2
- Violation of JSD Responsible Use Agreement
- Inappropriate, defamatory, inaccurate, abusive, obscene, profane, or illegal material found on iPad/iPod
- Violating Standards for Personal iPad/iPod Care
- Repeated failure to bring to class daily/failure to bring charged
- Lack of minimum attendance requirement (95%)
- Excessive class tardies

Jasper School District E-Reader Policy

Electronic readers, simply called “e-Readers”, are digital devices that can store books, periodicals, magazines, and other electronic media. e-Readers like Amazon’s Kindle, Barnes & Noble’s Nook, Apple’s iTouch, and Apple’s iPad are quickly becoming ubiquitous in our digital culture and they simply cannot be ignored. Jasper School District, in striving to maintain technological relevance in education, is providing the opportunity for students to use these devices in accordance with our e-Reader Acceptable Use Policy. This opportunity is a privilege that requires extra caution and responsibility both on the part of the students and their parents.

E-readers being those devices intended to be used to read an e-book. Devices intended to be used to play games, watch videos, or navigate the Internet are not allowed. Use of the device must adhere to the Technology Acceptable Use Policy. These policies apply when students are at school or attending a school-sponsored or related activity off-campus.

A student who brings their privately owned technological device to school is personally responsible for the equipment. The district assumes no responsibility for the loss of, theft of or damage to any personal device. No privately owned student devices may be attached to the school’s network or Internet services.

Personal e-reader devices must be registered with the office prior to use in the building.

The model and serial number will be collected. Students must obtain teacher permission before using the device in class. Students must turn off and put away the device when requested by a teacher. Students may use the device before school, at lunch, and after school in adult supervised areas only, such as the media center or classrooms with a teacher present. The school may examine a student’s personal device and search its contents if there is a reason to believe that school policies, regulations, or guidelines use of the device have been violated.

Inappropriate use or violation of Acceptable Use Policy on personal equipment may also result in disciplinary action in coordination with policies. When a student misuses a device, the school may do the following, matching the severity of the school’s action to the seriousness of the student’s misuse of the device:

? Warn the student, verbally or in writing.

? Take away the device. Depending upon the offense, the school may keep the device for the rest of the school day or longer. The school may require the parents to pick up the device.

? Suspend the privilege of using the device at school.

? Deny the student the privilege of participating in extracurricular and athletic activities.

? Contact the student’s parents, school security, or the police.

? Suspend or expel the student from school in accord with student discipline procedure.

Usage Examples

? Examples of appropriate use: reading ebooks, looking up words, highlighting text

? Examples of inappropriate use: accessing facebook or youtube, playing games, listening to music, watching videos, sending messages, pictures not provided by the ebook publisher

? e-Readers are and not for other purposes such as communication, entertainment, music, gaming, etc.

? e-Readers must be used at appropriate times in accordance with teacher instructions. The e-Reader must not be a distraction for the student or those around him/her nor be a source of any classroom disruption.

?The student is responsible for knowing how to properly and effectively use their e-Readers and this should not be a burden for the teachers.

Student Name: _____

Model of Device (Kindle, Nook, Sony eReader, etc): _____

Serial Number: _____

Student Signature Date

Parent Signature Date

Technology Infrastructure

Technology Infrastructure, Management, and Support

NETWORK INFRASTRUCTURE

1. Infrastructure

Buildings: The physical plant consists of three campuses. Jasper High School was constructed in 1963 with additions made in 1980, 1986, 1989, 1995 and 2006. Jasper Elementary was constructed in 1965 with additions in 1980, 1989 and 2006. Kingston High School, Kingston Elementary, and Fine Arts buildings were constructed in 1953. Additions were made to the school plant in 1966-gymnasium; 1972-Kindergarten/Pre-School; 1982-English building; 1984-Distance Learning, Title 1 and Administration; 1985-Computer Lab; and 1986-Special Education buildings. Oark High School was constructed in 1947 with the following building additions: East Lab-1950, Agriculture/Construction Technology-1952, Elementary School-1962, Library Media-1971, Cafeteria/High School-1976, Elementary Reading/Fourth Grade-1982, Administrative Building-1984, and Gymnasium-1986. The school district's buildings are electronically connected through fiber optical cable, telephone wire, Channel 1satellite/cable, and cable television wiring.

LAN: Jasper School District's Local Area Networks consists of six T1 connections, three routers, 100 megabyte media converters, fiber optics between buildings, 100 megabyte/1gig switches, Cat-5e cabling, four (7) MicroSoft 2008 servers, two (2) NT servers, and two (2) Windows 2000 servers, two(2) Windows 2003 server and five (5) print servers.

WAN: Jasper School District's Wide Area Network consists of the Ozark Unlimited Resource School Cooperative, Arkansas Public School Computer Network, Arkansas Education Distance Learning, and the World Wide Web.

Data Lines: Jasper School District data lines are supplied through the Arkansas Department of Education and connecting telephone companies.

The Jasper Campus consists of two external T1 fiber lines for internet connection. One T1 fiber line is connected to a CISCO Networks Router which is connected to an HP Procure Switch which is then connected to the MicroSoft 2008 server. The second T 1 line connects to the Distance Learning Labs. From the first T1 there are three fiber connections which are connected to MC101XL Ethernet Media Converters (these links are for the Elementary School, Library, cafetorium, agricultural building, and the gymnasium. The Elementary link is then connected to two (2) 24 port switches which then are linked to the individual classrooms with Cat 5e line where it is connected to a switch and then to workstation(s). From the Elementary, a fiber run has been run to the East Campus with the Media Converter Connections being MC-101XL. It is then connected to a 24 port switch, which is connected with CAT 5e lines to the workstations. There is a fiber run from the Elementary Office to the A-School which is connected with MC-101XL Ethernet Media Converters at each end which is then connected to a switch. The Library link is connected from the MC-101XL media converter then with Cat 5e line to a 24 port switch then to individual workstations. From the Library fiber connections are run to a remedial lab and a fiber connection to the Title 1 lab. The High School connection is a fiber connection which is connected to a MC-101XL Ethernet Media Converter (this link is to the High School). This link is connected to two (2) 24 port switches which are connected to Cat 5e lines which are then connected to

individual switches in the classrooms. There is a fiber cable run to the cafeteria which is connected with MC-101XL Ethernet Media Converters on each end which is then connected to a 24 port 100 megabyte switch, from which a fiber cable is run to the Vocational Agricultural Office where it is then connected to a switch from which Cat5e connects the workstations with one Cat 5e line running to two workstations in the Gymnasium offices. From the Vocational Agriculture Building two MC-101XL Ethernet Media Converters connect the Special Education classroom to the LAN then it connects to a 24 port 100 megabyte switch which then connects to individual computer stations. There is a fiber cable run to the CCC Lab building from the library which is connected by MC-101XL Media Converters at each end which is then connected to 4 -100 megabyte switches which is then connected to computers by Cat 5e. There is a fiber cable run to the Title 1 lab from the library and administration wing which is connected by MC-101XL Media Converters at each end which is then connected to a 24 port switch which connects to the computers with Cat 5e cable. There is also a T1 connection to the Distance Learning Labs which consists of workstations networked through a switch along with televisions, cameras and a video display board (ELMO). The Oark Campus consists of two external T1 fiber lines for internet connection. One T1 fiber line is connected to a CISCO Networks Router which is connected to an HP Procurve Switch which is then connected to the MicroSoft 2008 server. The second T 1 line connects to the Distance Learning Lab. There are fiber runs to all outlying buildings (cafeteria, high school, elementary classrooms, EAST/Pre-School, and the elementary office) which then connect to a 10/100 meg switch which then branch off with Cat 5e line to individual computer stations. The Kingston Campus consists of two external T1 fiber lines for internet connection. One T1 fiber line is connected to a CISCO Networks Router which is connected to the HP Procure Switch which is then connected to the MicroSoft 2008 server. The second T 1 line connects to the Distance Learning Labs. There are fiber runs to all outlying buildings (high school/elementary office, elementary/kindergarten classrooms, special education classrooms, Vocational Agricultural classroom, gymnasium, Title 1 Classroom, Reading lab and Fine Arts classroom) which then connect to a 10/100 meg switch which then branch off with Cat 5e line to individual computer stations.

2. Description of telecommunications facilities: Jasper School District operates two satellite systems, one which was provided by the Rural Electric Cooperatives and the other being from Channel 1. The district in conjunction with the Ozark Unlimited Resource School Cooperative and Arkansas Department of Education at Maumelle has five Distance Learning Labs. **The district has six (6) T1 lines—two for each site.**

Telephone Services per building

Voice:

Basic telephone: Jasper High School-5 lines; Jasper Elementary School-1lines; Oark Campus-3 lines;

Kingston Campus-3 lines; 2 Voice Over Internet Protocol lines (VOIP) which connects all campuses for inter-district communications.

Provider: Ritter Tri-county Telephone Company; Madison County Telephone; Centurytel Telephone

Locations: High School-Principal's Offices, Superintendent's Office, Library,

Elementary School-Principal's Offices, Pre-School, Title 1 building; all classrooms

Data

Speed: 1.6 mg

Type: T 1

Locations: The T-1 lines are located in the Superintendent's office; the principal's office, and the business room.

Fax Machines:

Speed: 9600

Locations: Superintendent's office, Library, Title 1 building, principals secretary offices

Security and back-up system

Network Security: MicroSoft system with firewalls and APSCN firewalls

District wide intrusion and video security systems: Installed at all campuses with outside monitoring and recording capabilities and viewing capabilities from the Administration office.

Passwords: Passwords are with the technology coordinator

Back-up System: Tape back-up

UPS: There are electrical back-ups on all servers, routers, and financial officer's workstation

Secured access to telecommunication equipment: Interface alarms system

Fire Codes: All local and state fire codes are followed

Wiring Codes: All fire codes are strictly followed.

Equity and Access

Handicap access to buildings and equipment and description of modification: All buildings have been made accessible either through modifying the entrance or adding a ramp.

Is access to the library information available from other rooms in the school? Yes through the automated library system Follett.

Electrical Services per Building

Service Provider: Carroll Electric Cooperative(Jasper and Kingston) and Arkansas Valley(Oark)

Circuit Breaker Locations: Elementary: South Hall in utility closet; North Hall (East End)-hallway of lounge area; North Hall (West End)-Janitors closet in boy's bathroom.

High School: North Hall-Janitors closet between bathrooms; South Hall: in the hallway by boys bathroom; Office Suite: Hall by bathrooms; Library-Workroom; Title 1 building–East end; CCC Lab-East end of building; Cafeteria-three (3) breakers boxes

Building Amperage: Each breaker box has a 200 amp main breaker

Number of two-pronged receptacles: 23

Number of grounded (three-pronged) receptacles: 582

Delivery Systems

Description of each server located in district: The main server is a Dell 2600 PowerEdge 72 gig MicroSoft 2008 server which services the school with email, district software, and maintaining of system. The Dell Windows 2008 server services the CCC lab. The Dell R415 MicroSoft Server to house Mail data. The School also has two DSL lines at the Jasper Campus. The present infrastructure has decreased general maintenance within the LAN network. The LAN operating at 100 megabytes and Cat5e cabling, the response time is almost instantaneous. When students/teachers are doing research, the response time is such that there is very little lag and 98% uninterrupted service. The use of server based data bases/software has increased the reliability of the network. Instead of programs being workstation based, we now use as many server based programs as possible allowing for easier use and maintenance.

3. Are new schools currently being discussed? What will you need for new building expansion? Yes. The Kingston Campus will have a new Cafetorium/Classroom facility will be added within the next two years. Also, the Oark Campus will have a new classroom facility added during this time period.
4. Do you have a Distance Learning Lab? If yes, what is the brand name? Yes. Two complete labs on each of the three campuses. Polycom.
5. What is the average age of the equipment used for delivery or instruction services? 1 year to six years
6. Do you have an equipment replacement schedule? Yes. If so, please describe the basic schedule. Systematic replacement of 20% each year.
7. What is your technology platform –Combination
8. The district is slowly integrating these type of digital devices into the district.
9. One. No.
10. How is technology support staff provided with training? Through workshops in the summer and during the year and personal ambition.
11. What challenges do you face in trying to maintain and/or upgrade your technology infrastructure?
12. Explain how E-Rate has allowed the district to improve or increase its technology infrastructure. E-Rate has provided money to purchase internal wiring for new construction. E-rate has allowed Jasper Public School to use monies which would have not been available otherwise to implement upgrades to the infrastructure of the LAN.



13. Do you currently have an IT security policy which includes your disaster recovery plan? *(as directed by #RT 09-008 IT Security Policy commissioner's memo)* Yes.

Technology Plan Evaluation

Plan Evaluation

The Jasper School District Technology Plan for 2009-2012 was evaluated and adjusted annually to accommodate emerging needs and fluctuations in budgets and curriculum. The Jasper School District Technology Coordinator will monitor and review each semester the current status of each technology plan action. The committee will integrate and coordinate individual actions as to response and required needs, required updates, available funding, support of state standards, priority needs, and individual concerns.

Evaluation of the 2009-2012 technology plans action reveals that 12 actions have been completed; 21 actions are continuous as they are renewals, updates and upgrades; 3 actions have not been completed. These results show that the committee was realistic and consistent with its direction. The District has upgraded infrastructure according to schedule and upgraded file servers as needed along with adding new servers where programs and space needs were warranted. Wireless will be added on all campuses for Administrative Classroom Walk through use. It has not yet been added to the totality of the campuses due to cost and security. This will remain a goal of the 2012 -2015 Technology Plan.

The District was successful in implementing Edline/Gradequick web-based student management program and added the Standards-builder software. This has proved to be an advantage to teachers, students, and parents. The program can be accessed remotely for teachers to work from home. Students/parents can check assignments, grades, and attendance from home.

Software support and technical assistance agreements have been kept current: Windows SLA, Outlook, the Library Management program, Follett, were implemented for all six schools. Supplement classroom software, Success Maker and Accelerated Reading/Math, have also been implemented and upgraded across the District.

Jasper School District technology staff was successful in procuring technology help for the summers. The 2012 – 2015 plan calls for a full time Technology Coordinator and a technical support staff. The district has been successful in procuring the SpedTrack software for Special Education, online electronic technology and maintenance and IT work order systems, and electronic preventative maintenance program. The 2012 -2015 plan implemented an action plan for the addition of Schooldude's Trip Tracker which is an electronic program to track trips and maintenance of all yellow fleet and white fleet across the district.

With ADE requiring six hours of technology training and the ensuing "supplement/supplant" issue, the district has pursued various avenues to provide appropriate workshops.

Evaluation Plan for 2009-2012

The Jasper School District Technology Coordinator will use the National Education Standards for Students: The Next Generation to guide us along with Arkansas Department of Education, and the Federal Guidelines along with individual needs of each school.



Estimated District Technology Plan Budget

2012-2013

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	5	\$2000.00	\$2000.00	\$2000.00	\$30000.00
Network Cables	25	\$25.00	\$0.00	\$0.00	\$625.00
Network Cards (desktop & laptop)	5	\$0.00	\$0.00	\$150.00	\$750.00
Firewall or Proxy (include software cost)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
LAN wiring (Local Area Network)	100000	\$0.00	\$0.00	\$2.50	\$250000.00
Network Server Software	1	\$0.00	\$0.00	\$2600.00	\$2600.00
Network File Servers	1	\$7500.00	\$0.00	\$0.00	\$7500.00
Network Printers	4	\$2500.00	\$0.00	\$0.00	\$10000.00
Fiber	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Wireless Access Points	30	\$1200.00	\$1200.00	\$1200.00	\$108000.00
Network Maintenance	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Server (number of servers connected to Internet)	20	\$0.00	\$0.00	\$0.00	\$0.00
Network Storage	3	\$0.00	\$0.00	\$2500.00	\$7500.00
Email Server	1	\$500.00	\$0.00	\$0.00	\$500.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$0.00	\$0.00	\$1500.00	\$1500.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	1	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	100,100				\$425,975.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	4	\$1600.00	\$0.00	\$0.00	\$6400.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	3	\$3000.00	\$0.00	\$0.00	\$9000.00
Internet Filtering	1	\$0.00	\$0.00	\$2000.00	\$2000.00
Anti-Virus	1	\$0.00	\$0.00	\$1200.00	\$1200.00
Other	3	\$1700.00	\$0.00	\$0.00	\$5100.00
SubTotal	12				\$23,700.00

Item 3: Computer Hardware/Software

Computers (total number of computers connected to Internet for the District)	38	\$1200.00	\$1200.00	\$1200.00	\$136800.00
Laptops	15	\$0.00	\$0.00	\$1500.00	\$22500.00
Hand Held	3	\$0.00	\$0.00	\$1500.00	\$4500.00
Printers	0	\$0.00	\$0.00	\$0.00	\$0.00
Digital Camera	5	\$0.00	\$0.00	\$250.00	\$1250.00
Interactive WhiteBoards	20	\$0.00	\$0.00	\$600.00	\$12000.00
Scanners	3	\$2500.00	\$0.00	\$0.00	\$7500.00
MP3 Players	10	\$200.00	\$0.00	\$0.00	\$2000.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	1	\$22265.00	\$35000.00	\$46240.00	\$103505.00
Wireless Access Card Services	1	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	1	\$7200.00	\$0.00	\$0.00	\$7200.00
Visual Presenters (i.e document camera)	10	\$0.00	\$0.00	\$250.00	\$2500.00
LCD Projectors	10	\$0.00	\$0.00	\$600.00	\$6000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	117				\$305,755.00

Item 4: Telecommunication Services

Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	3	\$15300.00	\$0.00	\$0.00	\$45900.00
Distance Learning Services (video equipment)	2	\$20000.00	\$0.00	\$0.00	\$40000.00
Cellular Services	2	\$250.00	\$0.00	\$0.00	\$500.00

ISDN, DSL line, Leased line	0	\$0.00	\$0.00	\$0.00	\$0.00
911 Services	1	\$450.00	\$0.00	\$0.00	\$450.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	1	\$875.00	\$0.00	\$0.00	\$875.00
Basic Phone Services	1	\$0.00	\$13600.00	\$0.00	\$13600.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	10				\$101,325.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$53030.00	\$15194.00	\$10574.00	\$78798.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$26515.00	\$7598.00	\$5288.00	\$39401.00
Professional Development Contracts	1	\$2500.00	\$0.00	\$2500.00	\$5000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	3				\$123,199.00
Item 6: Services					
Tech Services	1	\$25.00	\$15194.00	\$10574.00	\$25793.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$0.00	\$0.00	\$40000.00	\$40000.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	1	\$1500.00	\$0.00	\$0.00	\$1500.00
Software Vendor Tech Support	1	\$28620.00	\$0.00	\$0.00	\$28620.00
Printers, Copies, Fax	3	\$3000.00	\$0.00	\$0.00	\$9000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	7				\$104,913.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$40000.00	\$75000.00	\$0.00	\$115000.00
Contractual (including contracts to provide technical services not available within the district)	1	\$6400.00	\$0.00	\$0.00	\$6400.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$121,400.00
Item 8: Basic Maintenance					
LAN	1	\$10000.00	\$0.00	\$0.00	\$10000.00
WAN	1	\$6360.00	\$0.00	\$0.00	\$6360.00
File Servers	1	\$2000.00	\$0.00	\$0.00	\$2000.00
PC & Other workstations	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Distance Learning (CODEC)	1	\$500.00	\$0.00	\$0.00	\$500.00
Phone Systems	1	\$2500.00	\$0.00	\$0.00	\$2500.00
Installation/Shipping (for E-Rate eligible for equipment)	1	\$750.00	\$0.00	\$0.00	\$750.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	7				\$23,110.00
Item 9: Supplies, Materials and Other Expenditure					
Amplification system	10	\$0.00	\$0.00	\$567.00	\$5670.00
Maintenance and Support	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Televisions	5	\$1000.00	\$0.00	\$0.00	\$5000.00
DVD	10	\$0.00	\$0.00	\$200.00	\$2000.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	26				\$17,670.00
Grand Total	100,284				\$1,247,047.00

Estimated District Technology Plan Budget

2013-2014

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	5	\$2000.00	\$2000.00	\$2000.00	\$30000.00
Network Cables	25	\$25.00	\$0.00	\$0.00	\$625.00
Network Cards (desktop & laptop)	5	\$0.00	\$0.00	\$150.00	\$750.00
Firewall or Proxy (include software cost)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
LAN wiring (Local Area Network)	1	\$0.00	\$0.00	\$250.00	\$250.00
Network Server Software	1	\$0.00	\$0.00	\$2600.00	\$2600.00
Network File Servers	1	\$0.00	\$0.00	\$7500.00	\$7500.00
Network Printers	1	\$0.00	\$0.00	\$2500.00	\$2500.00
Fiber	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Wireless Access Points	5	\$1200.00	\$0.00	\$0.00	\$6000.00
Network Maintenance	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Server (number of servers connected to Internet)	20	\$300.00	\$0.00	\$0.00	\$6000.00
Network Storage	3	\$1000.00	\$0.00	\$0.00	\$3000.00
Email Server	1	\$1000.00	\$0.00	\$0.00	\$1000.00
DNS (Domain Name Services)	3	\$300.00	\$0.00	\$0.00	\$900.00
Web Hosting Services	12	\$133.00	\$0.00	\$0.00	\$1596.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	86				\$69,721.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	4	\$400.00	\$0.00	\$0.00	\$1600.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	3	\$3000.00	\$0.00	\$0.00	\$9000.00
Internet Filtering	12	\$155.00	\$0.00	\$0.00	\$1860.00
Anti-Virus	1	\$0.00	\$0.00	\$1500.00	\$1500.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	20				\$13,960.00
Item 3: Computer Hardware/Software					
Computers (total number of computers connected to Internet for the District)	38	\$1200.00	\$1200.00	\$1200.00	\$136800.00
Laptops	4	\$0.00	\$0.00	\$1500.00	\$6000.00
Hand Held	25	\$0.00	\$0.00	\$1200.00	\$30000.00
Printers	3	\$2500.00	\$0.00	\$0.00	\$7500.00
Digital Camera	5	\$0.00	\$0.00	\$250.00	\$1250.00
Interactive WhiteBoards	15	\$0.00	\$0.00	\$600.00	\$9000.00
Scanners	3	\$2500.00	\$0.00	\$0.00	\$7500.00
MP3 Players	0	\$0.00	\$0.00	\$0.00	\$0.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	1	\$22265.00	\$35000.00	\$46240.00	\$103505.00
Wireless Access Card Services	1	\$33000.00	\$0.00	\$0.00	\$33000.00
Maintenance & Upgrades	1	\$7200.00	\$0.00	\$0.00	\$7200.00
Visual Presenters (i.e document camera)	10	\$0.00	\$0.00	\$250.00	\$2500.00
LCD Projectors	10	\$0.00	\$0.00	\$600.00	\$6000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	116				\$350,255.00
Item 4: Telecommunication Services					
Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	1	\$2000.00	\$0.00	\$0.00	\$2000.00
Distance Learning Services (video equipment)	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Cellular Services	2	\$1800.00	\$0.00	\$0.00	\$3600.00

ISDN, DSL line, Leased line	2	\$1200.00	\$0.00	\$0.00	\$2400.00
911 Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	0	\$0.00	\$0.00	\$0.00	\$0.00
Basic Phone Services	1	\$5000.00	\$0.00	\$18300.00	\$23300.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	7				\$36,300.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$51983.00	\$13200.00	\$0.00	\$65183.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$25992.00	\$6600.00	\$4937.00	\$37529.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$102,712.00
Item 6: Services					
Tech Services	1	\$2500.00	\$0.00	\$0.00	\$2500.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$3000.00	\$0.00	\$0.00	\$3000.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	1	\$1500.00	\$0.00	\$0.00	\$1500.00
Software Vendor Tech Support	1	\$28620.00	\$0.00	\$0.00	\$28620.00
Printers, Copies, Fax	4	\$2500.00	\$0.00	\$0.00	\$10000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	8				\$45,620.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$40000.00	\$75000.00	\$0.00	\$115000.00
Contractual (including contracts to provide technical services not available within the district)	1	\$6400.00	\$0.00	\$0.00	\$6400.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$121,400.00
Item 8: Basic Maintenance					
LAN	1	\$10000.00	\$0.00	\$0.00	\$10000.00
WAN	1	\$6300.00	\$0.00	\$0.00	\$6300.00
File Servers	1	\$2000.00	\$0.00	\$0.00	\$2000.00
PC & Other workstations	1	\$1500.00	\$0.00	\$0.00	\$1500.00
Distance Learning (CODEC)	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Phone Systems	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Installation/Shipping (for E-Rate eligible for equipment)	1	\$750.00	\$0.00	\$0.00	\$750.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	7				\$26,550.00
Item 9: Supplies, Materials and Other Expenditure					
-Amplification System	1	\$0.00	\$0.00	\$566.00	\$566.00
-Maintenance and Support	1	\$43335.00	\$0.00	\$5000.00	\$48335.00
-HD TV	4	\$0.00	\$0.00	\$3335.00	\$13340.00
-DVD player	10	\$0.00	\$0.00	\$2000.00	\$20000.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	16				\$82,241.00
Grand Total	264				\$848,759.00

Estimated District Technology Plan Budget

2014-2015

Item	Quantity	Local	State	Federal	Sub Total
Item 1: Network Servers					
Switches/Hubs/Routers/DSU's	1	\$5978.00	\$7356.00	\$2500.00	\$15834.00
Network Cables	0	\$0.00	\$0.00	\$0.00	\$0.00
Network Cards (desktop & laptop)	5	\$0.00	\$0.00	\$2600.00	\$13000.00
Firewall or Proxy (include software cost)	0	\$0.00	\$0.00	\$0.00	\$0.00
LAN wiring (Local Area Network)	1	\$0.00	\$0.00	\$500.00	\$500.00
Network Server Software	1	\$0.00	\$0.00	\$2000.00	\$2000.00
Network File Servers	1	\$0.00	\$0.00	\$2000.00	\$2000.00
Network Printers	4	\$2000.00	\$0.00	\$0.00	\$8000.00
Fiber	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Wireless Access Points	5	\$0.00	\$0.00	\$1200.00	\$6000.00
Network Maintenance	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Server (number of servers connected to Internet)	2	\$0.00	\$0.00	\$3000.00	\$6000.00
Network Storage	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Email Server	1	\$1500.00	\$0.00	\$0.00	\$1500.00
DNS (Domain Name Services)	0	\$0.00	\$0.00	\$0.00	\$0.00
Web Hosting Services	1	\$15840.00	\$0.00	\$7500.00	\$23340.00
Wireless WANS	0	\$0.00	\$0.00	\$0.00	\$0.00
Wireless LANS	0	\$0.00	\$0.00	\$0.00	\$0.00
WAN (Wide Area Network)	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	25				\$85,174.00
Item 2: Network Security					
Electronics Rack	0	\$0.00	\$0.00	\$0.00	\$0.00
UPS	4	\$1600.00	\$0.00	\$0.00	\$6400.00
Locked Cabinet	0	\$0.00	\$0.00	\$0.00	\$0.00

Locked Space	0	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm	3	\$1000.00	\$0.00	\$0.00	\$3000.00
Internet Filtering	1	\$2000.00	\$0.00	\$0.00	\$2000.00
Anti-Virus	1	\$3000.00	\$0.00	\$0.00	\$3000.00
Other	1	\$5000.00	\$0.00	\$0.00	\$5000.00
SubTotal	10				\$19,400.00

Item 3: Computer Hardware/Software

Computers (total number of computers connected to Internet for the District)	38	\$1200.00	\$1200.00	\$1200.00	\$136800.00
Laptops	15	\$0.00	\$0.00	\$1500.00	\$22500.00
Hand Held	3	\$0.00	\$0.00	\$1500.00	\$4500.00
Printers	3	\$0.00	\$0.00	\$2000.00	\$6000.00
Digital Camera	2	\$0.00	\$0.00	\$250.00	\$500.00
Interactive WhiteBoards	20	\$0.00	\$0.00	\$600.00	\$12000.00
Scanners	3	\$2500.00	\$0.00	\$0.00	\$7500.00
MP3 Players	10	\$200.00	\$0.00	\$0.00	\$2000.00
Educational Software (both instructional and non-instructional; i.e. Accelerated Reader/Math)	1	\$22265.00	\$35000.00	\$46240.00	\$103505.00
Wireless Access Card Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance & Upgrades	1	\$7200.00	\$0.00	\$0.00	\$7200.00
Visual Presenters (i.e document camera)	10	\$0.00	\$0.00	\$250.00	\$2500.00
LCD Projectors	10	\$0.00	\$0.00	\$600.00	\$6000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	116				\$311,005.00

Item 4: Telecommunication Services

Telephone Equipment (i.e. PBX, Key systems, VOIP, including local and long distance Centrex/Plexar)	3	\$1500.00	\$0.00	\$0.00	\$4500.00
Distance Learning Services (video equipment)	2	\$20000.00	\$0.00	\$0.00	\$40000.00
Cellular Services	2	\$250.00	\$0.00	\$0.00	\$500.00

ISDN, DSL line, Leased line	2	\$1200.00	\$0.00	\$0.00	\$2400.00
911 Services	1	\$450.00	\$0.00	\$0.00	\$450.00
Paging Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Satellite	0	\$0.00	\$0.00	\$0.00	\$0.00
Data/Voice drops	1	\$875.00	\$0.00	\$0.00	\$875.00
Basic Phone Services	1	\$5000.00	\$0.00	\$13600.00	\$18600.00
Data Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Fax Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Internet Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	12				\$67,325.00
Item 5: Professional Development					
Training (online professional development courses i.e. IDEALS site)	1	\$51983.00	\$13200.00	\$11135.00	\$76318.00
Staff Support (including materials, stipends, substitute, pay, mileage, conference expenses, salary and fringe benefits of professional development coordinator)	1	\$25992.00	\$6600.00	\$49370.00	\$81962.00
Professional Development Contracts	0	\$0.00	\$0.00	\$0.00	\$0.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$158,280.00
Item 6: Services					
Tech Services	1	\$2500.00	\$0.00	\$0.00	\$2500.00
Retrofitting (i.e....electrical expansion, electrical repairs, electrical outlets, breaker box, transformers)	1	\$1500.00	\$0.00	\$0.00	\$1500.00
ISP Services	0	\$0.00	\$0.00	\$0.00	\$0.00
Computer Vendor Tech Support	1	\$1500.00	\$0.00	\$0.00	\$1500.00
Software Vendor Tech Support	1	\$28620.00	\$0.00	\$0.00	\$28620.00
Printers, Copies, Fax	1	\$5000.00	\$0.00	\$0.00	\$5000.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00

SubTotal	5				\$39,120.00
Item 7: Technical Support					
Staffing (including salaries and fringe benefits of technology coordinator, technician, etc..)	1	\$40000.00	\$75000.00	\$0.00	\$115000.00
Contractual (including contracts to provide technical services not available within the district)	1	\$6400.00	\$0.00	\$0.00	\$6400.00
Other	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	2				\$121,400.00
Item 8: Basic Maintenance					
LAN	1	\$10000.00	\$0.00	\$0.00	\$10000.00
WAN	1	\$6360.00	\$0.00	\$0.00	\$6360.00
File Servers	1	\$2000.00	\$0.00	\$0.00	\$2000.00
PC & Other workstations	1	\$1500.00	\$0.00	\$0.00	\$1500.00
Distance Learning (CODEC)	3	\$5000.00	\$0.00	\$0.00	\$15000.00
Phone Systems	0	\$0.00	\$0.00	\$0.00	\$0.00
Installation/Shipping (for E-Rate eligible for equipment)	1	\$1000.00	\$0.00	\$0.00	\$1000.00
Other	1	\$750.00	\$0.00	\$0.00	\$750.00
SubTotal	9				\$36,610.00
Item 9: Supplies, Materials and Other Expenditure					
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00



-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
-	0	\$0.00	\$0.00	\$0.00	\$0.00
SubTotal	0				\$0.00
Grand Total	181				\$838,314.00

TECHNOLOGY PLAN

STATEMENT OF ASSURANCES

School District JASPER SCHOOL DISTRICT

The LEA, in accordance with the Arkansas Department of Education policies and procedures, by submitting this local technology plan, hereby assures that:

1. The LEA is an equal opportunity employer and shall perform to all affirmative action and other applicable requirements; accordingly, the applicant does not discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap or sex in any manner prohibited by law. Further, the applicant agrees to comply with the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Americans with Disabilities Act.
2. The LEA agrees that the Arkansas Department of Education, or any of its duly authorized representatives, at any time during the terms of this technology plan, shall have access to, and the right to audit examine any pertinent books, documents, papers, and records of grantee related to this plan.
3. The LEA certifies that they have not been barred from contracting or otherwise doing business with the State or Federal Governments.
4. This plan, and all matters or issues collateral to it, shall be governed by, and construed in accordance with, the laws of the State of Arkansas.
5. **This plan has been reviewed and approved by the District Technology Committee, the District Superintendent, and the approved by the School Board.**

Signature of School Board President	Date
Signature of Superintendent	Date
Chairperson, District Technology Committee	Date

District Technology Coordinator/Contact:

Name:	Telephone #:
Title:	
Email:	Fax:

School District Acceptable Use Policy

Acceptable Use Policy

Jasper Public School Netiquette

Users of e-mail and other network services should be aware of the common expectations or network etiquette (netiquette) that all users expect from one another.

- E-mail messages are not guaranteed to be private. The system operator of Jasper Net has access to all mail in order to maintain the system.
- When sending e-mail, make your "subject" as descriptive as possible.
- Do not post the personal addresses or phone numbers of students or colleagues.
- Check your e-mail frequently and delete after reading it. Mail users should delete messages and empty the trash on a regular basis to keep the hard drive from filling up.
- Proofread and edit messages before they are sent, but be tolerant of errors in messages from others.
- Be careful when using sarcasm and humor: without face-to-face communications, a joke may not be taken the way it was intended. :-)
- Do not publicly criticize or inflame others.
- Protect the privacy of other people.
- Messages written in all capitals are difficult to read and are the network equivalent of shouting.
- Appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response.

Computing and Information Services

Jasper Public School, Jasper, Arkansas

Amended: November 2008

JSD EMPLOYEE COMPUTER USE POLICY

The Jasper School District provides computers and/or computer Internet access for many employees, to assist employees in performing work related tasks. Employees are advised that they enjoy no expectation of privacy in any aspect of their computer use, including email.

Passwords or security procedures are to be utilized as assigned, and confidentiality of student records relating to personnel is to be maintained at all times. Employees must not disable or bypass security procedures, disclose passwords to other staff members or students, or grant students access to any computer not designated for student use. It is the policy of this school district to equip each computer with Internet filtering designed to prevent users from accessing material that is harmful to minors. The designated District Technology Administrator or designee may authorize the disabling of the filter to enable access by an adult for a bona fide research or other lawful purpose.

Employees who misuse district-owned computers in any way, including excessive personal use, using computers for personal use during instructional time, using computers to violate any other policy, knowingly or negligently allowing unauthorized access, or using the computers to access or create sexually explicit or pornographic text or graphics, will face disciplinary action, up to and including termination or non-renewal of the employment contract.

Legal References: 20 USC 6801 et seq. (Children's Internet Protection Act; PL 106-554) A.C.A. § 6-21-107, A.C.A. § 6-21-111

Name (Please Print) _____

School _____ Date _____

The Jasper School District agrees to allow the employee identified above ("Employee") to use the district's technology to access the Internet under the following terms and conditions:

1. Conditional Privilege: The Employee's use of the district's access to the Internet is a privilege conditioned on the Employee's abiding by this agreement.
2. Acceptable Use: The Employee agrees that in using the District's Internet access he/she will obey all federal and state laws and regulations. Internet access is provided as an aid to employees to enable them to better perform their job responsibilities. Under no circumstances shall an Employee's use of the District's Internet access interfere with, or detract from, the performance of his/her job-related duties.
3. Penalties for Improper Use: If the Employee violates this agreement and misuses the Internet, the Employee shall be subject to disciplinary action up and including termination. 4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following :
 - a. using the Internet for any activities deemed lewd, obscene, vulgar, or pornographic as defined by prevailing community standards;
 - b. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
 - c. posting anonymous messages on the system;
 - d. using encryption software;
 - e. wasteful use of limited resources provided by the school including paper;
 - f. causing congestion of the network through lengthy downloads of files;
 - g. vandalizing data of another user;
 - h. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
 - i. gaining or attempting to gain unauthorized access to resources or files;
 - j. identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
 - k. using the network for financial or commercial gain without district permission;
 - l. theft or vandalism of data, equipment, or intellectual property;

- m. invading the privacy of individuals;
- n. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
- o. introducing a virus to, or otherwise improperly tampering with, the system;
- p. degrading or disrupting equipment or system performance;
- q. creating a web page or associating a web page with the school or school district without proper authorization;
- r. attempting to gain access or gaining access to student records, grades, or files of students not under their jurisdiction;
- s. providing access to the District's Internet Access to unauthorized individuals; or
- t. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools;
- u. making unauthorized copies of computer software.
- v. personal use of computers during instructional time.

5. Liability for debts: Staff shall be liable for any and all costs (debts) incurred through their use of the District's computers or the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The Employee signing below agrees that in using the Internet through the District's access, he/she waives any right to privacy the Employee may have for such use. The Employee agrees that the district may monitor the Employee's use of the District's Internet Access and may also examine all system activities the Employee participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system.

7. Signature: The Employee, who has signed below, has read this agreement and agrees to be bound by its terms and conditions.

Employee's Signature: _____ Date _____

Approved: July 2007

Jasper Public School Student Internet Privacy Guidelines

Internet Privacy Protections and Considerations for Students

The school district has an obligation to protect student safety and to balance this with the need for open communications when using the Internet. There are documented instances of students being inappropriately identified via the Internet and thereby becoming subjected to unhealthy situations or unwelcome communications.

The purposes of these guidelines are:

- 1) To inform school staff of the possible dangers of allowing students to publish identifying information on the Internet;
- 2) To recognize that there are potential advantages of allowing students to publish identifying information on the Internet; and
- 3) To provide to schools a recommended set of Guidelines governing how student identifying information should be allowed in publishing on the Internet.

For Elementary and Middle School Students

It is clear that there are significant risks, as well as significant advantages, involved with allowing students to be identified on the Internet. Therefore students should not be easily identifiable from materials they might publish on the Internet. No directory information should be posted on the web for students whose parents have returned the form asking that such information not be released.

Guidelines:

Only first names be used in published student work

Pictures that are a part of student publishing should not include identifying information

Under no circumstances should a student's home address or phone number be included.

If replies to published student work are appropriate, the sponsoring teacher's address should be the e-mail address displayed, not the student's.

In special circumstances with parent-signed release, identifying information can be added.

For High School Students

While the five bulleted guidelines above apply to K-12, there are circumstances where it might be appropriate for these older students to provide identifying information along with work published on the Internet. The Jasper Public School Internet Guidelines Committee recognizes that high school student publications on the Internet may allow more identifying information where it is considered appropriate by both the student and the supervising staff member. One example might be college entrance or employment opportunities that would be enhanced by viewing a student's work on the Internet.

Guidelines: To make this determination the submitting high school student and the supervising staff member must carefully weigh the potential for risk against the perceived advantage of posting this identifying information. Students are required to seek guidance and approval from school staff and are encouraged to involve parents in instances where there is uncertainty before

posting identifying information.

JASPER PUBLIC SCHOOL DISTRICT 1 BOARD POLICY

STUDENT ACCESS TO NETWORKED INFORMATION RESOURCES

The Board recognizes that as telecommunications and other new technologies shift the ways that information may be accessed, communicated and transferred by members of society, those changes may also alter instruction and student learning. The Board generally supports access by students to such information resources along with the development by staff of appropriate skills to analyze and evaluate such resources. In a free and democratic society, access to information is a fundamental right of citizenship.

Telecommunications, electronic information sources and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. In the past, instructional and library media materials could usually be screened--prior to use--by committees of educators and community member's intent on subjecting all such materials to reasonable selection criteria. Board Policy requires that all such materials be consistent with district-adopted guides, supporting and enriching the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students. Telecommunications, because they may lead to any publicly available file server in the world, will open classrooms to electronic information resources which have not been screened by educators for use by students of various ages.

Electronic information research skills are now fundamental to preparation of citizens and future employees during an Age of Information. The Board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources. Staff will consult the guidelines for instructional materials contained in Board Policy and will honor the goals for selection of instructional materials contained therein.

Filtering software is now in use on all computers with access to the Internet. This blocks or filters access to visual depictions that are obscene, contain child pornography, or are harmful to minors. Educational staff will, to the best of their ability, monitor minors' use of the Internet in school, and will take reasonable measures to prevent access by minors to inappropriate material on the Internet and World Wide Web, and restrict their access to materials harmful to minors.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply (see Board Policy). The network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services will be provided to students who agree to act in a considerate and responsible manner.

Personal information such as complete names, addresses, telephone numbers and identifiable photos should remain confidential when communicating on the system. No user may disclose, use, or disseminate personal identification information regarding minors without authorization. Students encountering information or messages they deem dangerous or inappropriate on the web or when using electronic mail or direct communications should notify their teacher or other adult staff. Chat rooms and direct electronic communications (Instant Message services) are not permitted on school networks unless expressly authorized.

Independent student use of telecommunications and electronic information resources will be permitted upon submission of permission forms and agreement forms by parents of minor students (under 18 years of age) and by students themselves. Regional networks require agreement by users to acceptable use policies outlining standards for behavior and communication.

Use of the network resources must be in support of educational goals. The district reserves the right to prioritize use and access to the system. No use of the system shall serve to disrupt the use of the system by others; system components including hardware or software shall not be destroyed, modified, or abused in any way. Malicious use of the system to develop programs or institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited. Users are responsible for the appropriateness of the material they transmit over the system. Hate mail, harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited. Such acts constitute a violation and will lead to discipline as provided therein.

Access to telecommunications will enable students to explore thousands of libraries, databases, and electronic resources while exchanging messages with people throughout the world. The Board believes that the benefits to students from access in the form of information resources and opportunities for collaboration exceed the disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Jasper Public Schools support and respect each family's right to decide whether or not to apply for independent access. The Board authorizes the Superintendent to prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.

Adopted: 04-08-03; 02-23-06

JASPER PUBLIC DISTRICT 1

ADMINISTRATIVE PROCEDURES

STUDENT ACCESS TO NETWORKED INFORMATION RESOURCES PROCEDURES

A. PROGRAM DEVELOPMENT

In order to match electronic resources as closely as possible to the approved district curriculum, district personnel will continue to review and evaluate resources in order to organize and create web-pages and menus of materials which comply with Board guidelines listed in Board Policy governing the selection of instructional materials. In this manner, staff will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and other studies related to the district curriculum. All students will be informed by staff of their rights and responsibilities as users of the district network prior to gaining access to that network, either as an individual user or as a member of a class or group.

All students and their parents will be required to review and agree to the rules governing access to Internet resources. The review will be required: for all first time users (typically the beginning of grade 3), and all students at the beginning of grade 6 and 9.

Individual buildings may, at their discretion, require more frequent review.

As much as possible, access to district information resources will be designed in ways which point students to those which have been reviewed and evaluated prior to use. While students may be able to move beyond those resources to others which have not been evaluated by staff, they shall be provided with guidelines and lists of resources particularly suited to the learning objectives. Filtering software is in use to block access to visual depictions that are obscene, contain child pornography, or are harmful to minors. However, no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. Students may pursue electronic research independent of staff supervision only if they have been granted parental permission and have submitted all required forms. Permission is not transferable and may not be shared.

B. INTERNET RULES

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research, complete assignments, and communicate with others. The Jasper School District provides education for minors (a minor is anyone under the age of 17) about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response."Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parent permission is required for minors. Access is a privilege, not a right. Access entails responsibility.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will be private.

During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear responsibility for such guidance as they must also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

The following are not permitted:

Sending or displaying offensive messages or pictures

Using obscene language

Giving personal information when using the system, such as complete name, address, phone number and identifiable photo without permission from teacher and parent or guardian.

Harassing, insulting or attacking others

Damaging computers, computer systems or computer networks

Violating copyright laws

Using others' passwords

Trespassing in others' folders, work or files

Intentionally wasting limited resources

Employing the network for commercial purposes, financial gain, or fraud.

C. SANCTIONS

1. Violations may result in a loss of access.
2. Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language or behavior.
3. When applicable, law enforcement agencies may be involved.

Adopted: 04-08-03; Revised 02-23-06; 4-2008

JASPER PUBLIC SCHOOL DISTRICT 1

BOARD POLICY

STAFF ACCESS TO NETWORKED INFORMATION RESOURCES

With the spread of telecommunications throughout the modern work place, the Board recognizes that employees will shift the ways they share ideas, transmit information, and contact others. As staff members are connected to the global community, their use of new tools and systems brings new responsibilities as well as opportunities.

The Board expects that all employees will use electronic mail and telecommunications tools and apply them daily in appropriate ways to the performance of tasks associated with their positions and assignments. Toward that end, the Board directs the Superintendent to provide staff with training in the proper and effective use of telecommunications and electronic mail.

Communication over networks should not be considered private. Network supervision and maintenance may require review and inspection of directories or messages. Messages may sometimes be diverted accidentally to a destination other than the one intended. Privacy in these communications is not guaranteed. The district reserves the right to access stored records in cases where there is reasonable cause to expect wrong-doing or misuse of the system. Courts have ruled that old messages may be subpoenaed, and network supervisors may examine communications in order to ascertain compliance with network guidelines for acceptable use.

The Board directs the Superintendent to specify those behaviors which are permitted and those which are not permitted, as well as appropriate procedures to guide employee use. In general, employees are expected to communicate in a professional manner consistent with state laws governing the behavior of school employees and with federal laws governing copyrights. Electronic mail and telecommunications are not to be utilized to share confidential information about students or other employees. No user may disclose, use, or disseminate personal

identification information regarding minors without authorization.

The Board encourages staff to make use of telecommunications to explore educational topics, conduct research, and contact others in the educational world. The Board anticipates that the new systems will expedite the sharing of effective practices and lessons across the district and will help staff stay on the leading edge of practice by forming partnerships with others across the nation and around the world.

Personal computing devices will not be allowed to access the school network.

Adopted: 04-08-03 Revised: 02-23-06; 4-2008

ANTI-BULLYING POLICY

The Jasper School District has an obligation to and is committed to providing a safe learning environment for each of its students. The school environment includes being at school, on school property, in school vehicles, on school buses, at designated school bus stops, at school-sponsored activities, or at school sanctioned events. Student achievement is best attained in an atmosphere that is free from the fear of emotional and physical intimidation and threats. Bullying is a destructive behavior that will erode the foundational principles on which a school is built. This school will not tolerate any behavior that is classified under the definition of bullying and will take steps as needed to eliminate such behavior.

Believing that prevention is the strongest means available in elimination bullying, this school will offer programs or education material regarding the nature of bullying, its consequences should a child choose to engage in this type of behavior, and the procedures for resorting an incident which involves bullying. The information will emphasize that this district will not tolerate bullying, and that school employees, volunteers, and students are encouraged to report any instances of bullying without fear of consequences.

Any person who files a complaint will not be subject to retaliation or reprisal in any form. Any reports will take into account the age of the offending student, the level of seriousness of the behavior, and whether or not the offending student has developed a habit of engaging in bullying behavior.

It will be considered a violation of this policy for any student to inflict bullying behavior upon another student(s) as defined in this policy. After completing an investigation of the reported incident, a student who has been found guilty of participating in bullying behavior will be subject to disciplinary action that is appropriate to the degree of seriousness of the bullying behavior.

For the purposes of this policy, bullying is defined as any written or verbal expression or physical act or gestures, or a pattern there of, that is intended to cause distress or fear upon one or more students. A student will be found violating this policy if his conduct has been found to have the effect of humiliation or embarrassment on a student, and is sufficiently severe, persistent, or pervasive that it limits the student's ability to participate in or benefit from, an education program or activity.

Bullying behavior will generally be established when an individual has exhibited a pattern of offensive behavior or when a single serious act is committed. Examples of bullying include, but are not limited to: sarcastic statements or questions made with the intention of embarrassing, intimidating, or humiliating another student; mocking, taunting, or belittling another student; derogatory statement regarding a student's race, gender, ethnicity, or personal characteristics; deliberately excluding a student from an activity or group in order to embarrass or humiliate that

student, deliberately injuring another student or their property, threatening to harm another student, non-verbal threats, intimidation and harassment, stealing or hiding another student's belongings, blackmail, extortion, bribery, and "hazing" or demeaning "initiations."

CYBER-BULLING

Cyber-bulling is by way of cell phone, internet, or wireless devices.

The way in which bullying occurs will not be tolerated. Cell phone text messaging, internet email or internet messaging are examples.

Students who believe they have been victimized by a bully or parents who believe their child has been victimized by a bully, are encouraged to file a complaint by contacting a school counselor, teacher, principal, or superintendent who will assist them in getting help for the child and will take appropriate steps to ensure that such behavior is stopped. To the extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Students parents, or teachers who file a complaint against a student who is guilty of being a bully, will not be subject to retaliation or reprisal in any forms. Students or adults, who knowingly fabricate allegations and falsely accuse students of being a bully, will be subject to disciplinary action up to and including suspension or expulsion. Individuals who withhold information, purposely provide inaccurate facts, or otherwise hinder an investigation of a student for the purposes of bullying shall be subject to disciplinary action up to and including suspension or expulsion. Ark. Code 6-18-514.

Jasper Public School Staff E-mail Account Application

All Jasper Public School employees may be issued an e-mail account.

Return to Jasper Public School Computing and Information Services (CIS)

Person Requesting Account _____

Position _____

School/Department _____

Staff: All staff requesting a Jasper Public School Net account should send a copy of this application to CIS. The account will usually be established within 24 hours of its arrival in CIS. CIS will send written confirmation of the account to the staff person's school/department. The notification will include the USERNAME and temporary PASSWORD. Included with the notification will be brief instructions for logging on and changing the password.

This space reserved for System Administrator

Assigned Username: _____

Assigned Password: _____ Date _____

Cellular Telephone Use policy

Purpose: To adequately account for the inventory of company cellular phones and to insure proper usage of equipment.

USE:

Use of cell phones or other electronic communication devices by employees during instructional time is strictly forbidden unless specifically approved in advance by the superintendent, building principal, or their designee.

In any instance where the district issues a cell phone or school computer to a school employee for use for school business purposes, the employee shall not use the equipment for personal use. Any employee who uses a school issued cell phones and/or computers for non-school purposes, except as permitted by the district's Internet/computer use policy, shall be subject to discipline, up to and including termination.

NOTE:

Employees in possession of company cellular phones are required to take appropriate precautions to prevent theft and vandalism of all company equipment.

PERSONAL USE:

If unforeseen circumstances develop where employees must use their company-issued cellular telephone to make a personal call, i.e. to let family know that employee will be home late, it is up to the department head to determine whether the employee should reimburse the company for the phone call.

Elementary Student Cell Phone Policy

Cell phones and Personal Electronic Devices

A personal communication device is any device that emits an audible signal, vibrated, displays a message or otherwise summons or delivers a communication to the possessor.

During the school day, student shall not use unauthorized personal communication devices,

such as cell phones, MP3 players, PDAs, iPods, iPads or pagers, while on school property during school hours. For after school activities, the use of these devices shall be at the discretion of the activity sponsor. Students that are observed to be using any personal electronic device will have it confiscated. All confiscated devices will be turned in to principal or his/her designee. Confiscated devices will be kept in the office until picked up by a parent or guardian. Any additional consequences for offenders are listed in each school's handbook.

The principal or his/her designee may grant a student permission to use a personal communication device at the principal's or designee's discretion. The Jasper School District does not assume responsibility for any of these devices that may be lost, damaged, stolen, or confiscated.

High School Student Cell Phone Policy

Cell phones and Personal Electronic Devices

A personal communication device is any device that emits an audible signal, vibrates, displays a message or otherwise summons or delivers a communication to the possessor.

During the school day, student shall not use unauthorized personal communication devices, such as cell phones, MP3 players, PDAs, iPods, iPad or pagers, while on school property during school hours. For after school activities, the use of these devices shall be at the discretion of the activity sponsor. Students that are observed to be using any personal electronic device will have it confiscated. All confiscated devices will be turned in to principal or his/her designee. Confiscated devices will be kept in the office until picked up by a parent or guardian. Any additional consequences for offenders are listed in each school's handbook.

The principal or his/her designee may grant a student permission to use a personal communication device at the principal's or designee's discretion. The Jasper School District does not assume responsibility for any of these devices that may be lost, damaged, stolen, or confiscated.

- A. 1st offense-cell phone is confiscated and parent picks it up from the office.
- B. 2nd offense-cell phone is confiscated, one (1) day of ISS, and parent picks it up from the office.
- C. 3rd offense-cell phone is confiscated, two (2) days of ISS, and parent picks it up from the office.
- D. 4th offense-cell phone is confiscated, three (3) days of ISS, and parent picks it up from the office.
- E. 5th offense-principal's discretion

Jasper Public Schools

Elementary School Student Network/Internet User Agreement and Parent Permission Form **Introduction**

We are pleased to offer students of the Jasper Public Schools access to the district computer network resources, electronic mail and the Internet. To use these resources, all students must sign and return this form, and those under age 18 must obtain parental permission. Parents, please read and complete this document carefully, review its contents with your son/daughter, and sign and initial where appropriate. Any questions or concerns about this permission form or any aspect of the computer network should be referred to your school's Library Media Specialist. A copy of Board policy regarding student access to networked information resources and this document are available on the Jasper School District web site, www.jhsirates.k12.ar.us.

General Network Use

The network is provided for students to conduct research, complete assignments, and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Access is a privilege - not a right. As such, general school rules for behavior and communications apply and users must comply with district standards and honor the agreements they have signed (see over). Beyond the clarification of such standards, the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.

Internet / World Wide Web / E-mail Access

Access to the Internet and e-mail will enable students to use thousands of libraries and databases. Within reason, freedom of speech and access to information will be honored. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. Filtering software is in use, but no filtering system is capable of blocking 100% of the inappropriate material available on the Internet. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Jasper Public Schools support and respect each family's right to decide whether or not to apply for access (see over).

Publishing to the World Wide Web

Parents, your daughter or son's work may be considered for publication on the World Wide Web,

specifically on his/her school's web site. Such publishing requires parent/guardian permission (see over). The work will appear with a copyright notice prohibiting the copying of such work without express written permission. In the event anyone requests such permission, those requests will be forwarded to the student's parent/guardian.

Jasper Public Schools

Elementary School Student Network/Internet User Agreement and Parent Permission Form

To use networked resources, all students must sign and return this form and those under age 18 must obtain parental permission. The activities listed below are not permitted:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian
- Harassing, insulting or attacking others
- Damaging or modifying computers, computer systems or computer networks
- Violating copyright laws
- Using others' passwords
- Trespassing in others' folders, work or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary or legal action

(Board policy and procedures on student rights and responsibilities.)

Check here if new account Check here if renewing account Current
 USERNAME _____

Student User Agreement:

As a user of the Jasper Public Schools computer network, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(Initial appropriate items)

_____ agree to use the network responsibly

_____ grant permission to have my materials published to the World Wide Web

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to district computer resources. In addition to accessing our district computer network, as the parent or legal guardian, I grant permission for the above named

student to:

(Initial appropriate items)

_____ access the Internet and e-mail systems

_____ have his/her materials published to the World Wide Web

These permissions are granted for an indefinite period of time, unless otherwise requested. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet maybe objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

Jasper Public Schools

Middle School Student Network/Internet User Agreement and Parent Permission Form

Jasper Public Schools

Middle School Student Network/Internet User Agreement

and Parent Permission Form

To use networked resources, all students must sign and return this form, and those underage 18 must obtain parental permission. The activities listed below are not permitted:

Sending or displaying offensive messages or pictures

Using obscene language

Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian

Harassing, insulting or attacking others

Damaging or modifying computers, computer systems or computer networks

Violating copyright laws

Using others' passwords

Trespassing in others' folders, work or files

Intentionally wasting limited resources

Employing the network for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary or legal action

(Board policy and procedures on student rights and responsibilities.)

Check here if new account Check here if renewing account Current
USERNAME _____

Student User Agreement:

As a user of the Jasper Public Schools computer network, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(initial appropriate items)

_____ agree to use the network responsibly

_____ grant permission to have my materials published to the World Wide Web

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to district computer resources. In addition to accessing our district computer network, as the parent or legal guardian, I grant permission for the above named student to:

(Initial appropriate items)

_____ access the Internet and e-mail systems

_____ have his/her materials published to the World Wide Web

These permissions are granted for an indefinite period of time, unless otherwise requested. I

understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet

use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

Jasper Public Schools

High School Student Network/Internet User Agreement

and Parent Permission Form

To use networked resources, all students must sign and return this form, and those under age 18 must obtain parental permission. The activities listed below are not permitted:

Sending or displaying offensive messages or pictures

Using obscene language

Giving personal information, such as complete name, phone number, address or identifiable photo, without permission from teacher and parent or guardian

Harassing, insulting or attacking others

Damaging or modifying computers, computer systems or computer networks

Violating copyright laws

Using others' passwords

Trespassing in others' folders, work or files

Intentionally wasting limited resources

Employing the network for commercial purposes, financial gain, or fraud.

Violations may result in a loss of access as well as other disciplinary or legal action

(Board policy and procedures on student rights and responsibilities.)

Check here if new account Check here if renewing account Current
USERNAME _____

Student User Agreement:

As a user of the Jasper Public Schools computer network, I hereby agree to comply with the statements and expectations outlined in this document and to honor all relevant laws and restrictions.

(initial appropriate items)

agree to use the network responsibly

grant permission to have my materials published to the World Wide Web

grant permission to have my full name published to the World Wide Web

Student Signature _____ Date _____

Parent/Guardian Permission:

All students are provided with access to district computer resources. In addition to accessing our district computer network, as the parent or legal guardian, I grant permission for the above named student to:

(Initial appropriate items)

access the Internet and e-mail systems

_____ have his/her materials published to the World Wide Web

_____ have his/her full name published to the World Wide Web

These permissions are granted for an indefinite period of time, unless otherwise requested. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use - setting and conveying standards for my daughter or son to follow when selecting, sharing or exploring information and media.

Parent Signature _____ Date _____

JASPER SCHOOL DISTRICT 1 BOARD POLICY

COPYRIGHT COMPLIANCE INSTRUCTION

The board recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes. Severe penalties may be imposed for unauthorized copying or using of audio visual or printed materials and computer software, unless the copying or using conforms to the "fair use" doctrine.

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship or research. If duplicating or changing a product is to fall within the bounds of fair use, these four standards must be met for any of the foregoing purposes:

A. THE PURPOSE AND CHARACTER OF THE USE. The use must be for such purposes as teaching or scholarship and must be nonprofit.

B. THE NATURE OF THE COPYRIGHTED WORK. Staff may make single copies of the following for use in research, instruction or preparation for teaching: book chapters; articles from periodicals or newspapers; short stories, essays or poems; and charts, graphs, diagrams, drawings, cartoons or pictures from books, periodicals, or newspapers in accordance with these guidelines.

C. THE AMOUNT AND SUBSTANTIALITY OF THE PORTION USED. In most circumstances, copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.

D. THE EFFECT OF THE USE UPON THE POTENTIAL MARKET FOR OR VALUE OF THE COPYRIGHTED WORK. If resulting economic loss to the copyright holder can be shown, even making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

While the district encourages its staff to enrich the learning programs by making proper use of supplementary materials, it is the responsibility of district staff to abide by the district's copying procedures and obey the requirements of the law. In no circumstances shall it be necessary for district staff to violate copyright requirements in order to perform their duties properly. The district cannot be responsible for any violations of the copyright law by its staff.

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with the district's procedures or is permissible under the law should contact the superintendent or the person designated as the copyright compliance officer. The latter will also assist staff in obtaining proper authorization to copy or use protected material when such authorization is required.

Legal References: P.L. 94-553 Federal Copyright Law of 1976

(U.S. Code, Title 17)

Adopted: 04-08-03; 4-2008

JASPER SCHOOL DISTRICT 1 ADMINISTRATIVE PROCEDURE COPYRIGHT COMPLIANCE

INSTRUCTION

Staff may make copies of copyrighted school district materials that fall within the following guidelines. Where there is reason to believe the material to be copied does not fall within these guidelines, prior permission shall be obtained from the principal. Staff members who fail to follow this procedure may be held personally liable for copyright infringement.

Authorized Reproduction and Use of Copyrighted Material in Books and Periodicals

In preparing for instruction, a teacher may make or have made a single copy of:

- A. A chapter from a book;
- B. An article from a newspaper or periodical;
- C. A short story, short essay or short poem; or
- D. A chart, graph, diagram, drawing, cartoon or picture from a book, periodical or newspaper.

A teacher may make multiple copies not exceeding more than one per pupil, for classroom use or discussion if the copying meets the tests of "brevity, spontaneity and cumulative effect" set by the following guidelines. Each copy must include the notice of copyright present in the original work.

A. Brevity

1. A complete poem, if less than 250 words and if printed on not more than two pages, may be copied; excerpts from longer poems cannot exceed 250 words;
2. Complete articles, stories or essays of less than 2500 words may be copied. Excerpts from prose works of not more than 1000 words or 10% of the work -whichever is smaller - may be copied, but in any event, a minimum of 500 words may be copied.
3. Each numerical limit set forth above may be expanded to permit the completion of an unfinished line of a poem or an unfinished prose paragraph;
4. One chart, graph, diagram, drawing, cartoon or picture per book or periodical issue may be copied.
5. "Special" works cannot be reproduced in full under any circumstances; however, an excerpt of not more than two published pages containing not more than 10% of the words in the text of such special work may be reproduced. What constitutes a "special" work is not clearly defined; however, special works include children's books combining poetry, prose or poetic prose with illustrations and which are less than 2500 words in their entirety. For a further discussion on what constitutes a "special" work, see Agreement on Guidelines for classroom coping in Not-for-Print

educational institutions with respect to books and periodicals.

B. Spontaneity - Copying should be at the "instance and inspiration" of the individual teacher; and the inspiration and decision to use the work and the moment of its use for maximum teaching effectiveness are so close in time that it would be unreasonable to expect a timely reply to a request for permission.

C. Cumulative Effect - Teachers are limited to using copied material for only one course in the school in which copies are made. No more than one short poem, article, story, essay or two excerpts from the same author may be copied, and no more than three works or excerpts can be copied from a collective work or periodical volume during one class term. Teachers are limited to nine instances of multiple copying for one course during one class term. The numerical limitations set forth above do not apply to current news periodicals, newspapers and current news sections of other periodicals.

Performances by teachers or students of copyrighted dramatic works without authorization from the copyright owner are permitted as part of a teaching activity in a classroom or instructional setting. All other performances require permission from the copyright owner.

Not with standing any of the foregoing, the copyright law prohibits using copies to create, replace or substitute for anthologies, compilations or collective works. There shall be no copying of or from works intended to be "consumable" in the course of study or of teaching. "Consumable" works include: workbooks, exercises, standardized tests, test booklets and answer sheets. Teachers cannot substitute copies for the purchase of books, publishers' reprints or periodicals, nor can they repeatedly copy the same item from term-to-term. Copying cannot be directed by a "higher authority", and students cannot be charged more than actual cost of photocopying.

Teachers may use copyrighted material in overhead or opaque projectors for instructional purposes.

Authorized Reproduction and Use of Copyrighted Materials in the Library

A library may make a single copy (containing the notice of copyright present on the original work) of:

A. An unpublished work which is in its collection solely for purposes of preservation and security or for deposit for research use in another qualified library or archives.

B. A published work in order to replace it because it is damaged, deteriorated, lost or stolen, provided that an unused replacement cannot be obtained at a fair price.

A library may provide a single copy of copyrighted material to a student or staff member at no more than the actual cost of photocopying. The copy must be limited to one article of a periodical issue or a small part of other material, unless the library finds that the copyrighted work cannot be obtained elsewhere at a fair price. In the latter circumstance, the entire work may be copied. In any case, the copy shall contain the notice of copyright present in the original work and the student or staff member shall be notified that the copy is to be used only for private study, scholarship or research. Any other use may subject the person to liability for copyright infringement and the library shall not make a copy if it has notice of any other use. The foregoing reproduction right shall not apply to musical works, motion pictures or other audiovisual works (other than an audiovisual work dealing with news), or pictorial, graphic or sculptural works (other than pictorial or graphic works published as illustrations, diagrams or similar adjuncts to works of which copies are reproduced hereunder).

At the request of a teacher, copies may be made for reserve use. The same limits apply as for single or multiple copies designated in "Authorized Reproduction and Use of Copyrighted Material in Print."

Authorized Reproduction and Use of Copyrighted Music

For academic purposes, other than performance, teachers may make a single copy of an entire performable unit (section), movement, aria, etc. from a printed musical work that is (1) confirmed by the copyright proprietor to be out of print or (2) unavailable except in a larger work, for purposes of preparing for instruction.

A teacher may make multiple copies not exceeding one copy per pupil for classroom use of an excerpt of not more than 10% of a printed musical work if it is to be used for academic purposes other than performance, provided that the excerpt does not comprise a part of the whole musical work which would constitute a performable unit such as a selection, movement, or aria. In an emergency, a teacher may make and use replacement copies of printed music for an imminent musical performance when the purchased copies have been lost, destroyed or are otherwise not available, provided that purchased copies shall be substituted in due course.

A teacher may make and retain a single recording of student performances of copyrighted material when it is made for purposes of evaluation or rehearsal.

A teacher may make and retain a single copy of excerpts from recordings of copyrighted musical works owned by the school or the individual teacher for use as aural exercises or examination questions.

A teacher may edit or simplify purchased copies of music provided that the fundamental character of the music is not distorted. Lyrics shall not be altered or added if none exist.

Copying cannot be used to create, replace or substitute for anthologies, compilations or collective works; copying of consumable works is prohibited. Copying for the purpose of performance is prohibited, except in the case of an emergency as set forth above, and copying for the purpose of substituting for the purchase of music is prohibited, except as set forth in the first and second paragraphs above. All copies must include the copyright notice appearing on the printed copy.

Performance by teachers or students of copyrighted musical works is permitted without the authorization of the copyright owner as part of a teaching activity in a classroom or instructional setting. The purpose shall be instructional rather than for entertainment.

If the requirements of the foregoing paragraph are not satisfied, performances of non-dramatic musical works which are copyrighted are permitted without the authorization of the copyright owner, provided that:

- A. The performance is not for a commercial purpose;
- B. None of the performers, promoters or organizers are compensated; and
- C. (1) There is no direct or indirect admission charge; or (2) Admission fees are used for educational or charitable purposes only; provided that the copyright owner has not objected to the performance.

All other musical performances require permission from the copyright owner.

Off-Air Recording of Copyrighted Programs Television programs transmitted by television stations

for reception by the general public without charge (hereinafter referred to as "broadcast programs") may be recorded off-air simultaneously with broadcast transmission (including simultaneous cable retransmission) and retained by a school for a period not to exceed the first forty-five (45) consecutive calendar days after date of recording. Upon conclusion of this retention period, all off-air recordings must be erased or destroyed immediately.

Off-air recordings may be used once by individual teachers in the course of relevant instructional activities, and repeated once only when instructional reinforcement is necessary in classrooms and similar places devoted to instruction, during the first ten (10) consecutive school days in the forty-five (45) calendar day retention period. "School days"- are school session days - not counting weekends, holidays, vacations, examination periods or other scheduled interruptions.

Off-air recordings may be made only at the request of and used by individual teachers, and may not be regularly recorded in anticipation of requests. No broadcast program may be recorded off-air more than once at the request of the same teacher, regardless of the number of times the program may be broadcast.

A limited number of copies may be reproduced from each off-air recording to meet the legitimate needs of teachers under these guidelines. Each additional copy shall be subject to all provisions governing the original recording.

After the first ten (10) consecutive school days, off-air recordings may be used up to the end of the forty-five (45) calendar day retention period only for teacher evaluation purposes, i.e., to determine whether or not to include the broadcast program in the teaching curriculum. Permission must be secured from the publisher before the recording can be used for instructional purposes or any other non-evaluation purpose after the ten (10) day period.

Off-air recordings need not be used in their entirety, but the recorded programs may not be altered from their original content. Off-air recordings may not be physically or electronically combined or merged to constitute teaching anthologies or compilations.

All copies of off-air recordings must include the copyright notice on the broadcast program as recorded.

Authorized Reproduction and Use of Video Rentals or Videos Purchased for Home

Videos may only be rented for classroom use from agencies or companies which allow for such use. Many retail video rental stores have strict license agreements prohibiting use with large, non-home audiences. These restrictions may also apply to the use of videos purchased for home use. Staff is expected to review and honor these agreements. Authorized Reproduction and Use of Copyrighted Computer Software and CD-ROM Products

Schools have a valid need for high-quality software at reasonable prices. To assure a fair return to the authors of software programs, the school district shall comply with the copyright laws and any usage agreements that are applicable to the acquisition of software programs.

To this end, the following guidelines shall be in effect:

A. All copyright laws and license agreements between the vendor and the district shall be observed;

B. Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment, to avoid the installation of privately purchased software on school equipment and to avoid the use of single copy software or CD-ROM products across a network

with multiple users unless such use is permitted by the applicable license agreement;

C. A back-up copy shall be purchased for use as a replacement when a program is lost or damaged. If the vendor is not able to supply such, the district shall make a back-up program in accordance with the terms of the applicable license agreement or 17 U.S.C. and 117 and attest that the program will be used for replacement purposes only;

D. The principal is authorized to sign a software license agreement on behalf of the school. A copy of said agreement shall be retained by the principal.

Copying Limitations

Circumstances will arise when staff is uncertain whether or not copying is prohibited. In those circumstances, the superintendent or designated copyright compliance officer should be contacted. The following prohibitions have been expressly stated in guidelines agreed to by representatives of educators and authors/publishers:

A. Reproduction of copyrighted material shall not be used to create or substitute for anthologies, compilations or collective works.

B. Unless expressly permitted by agreement with the publisher and authorized by district action, there shall be no copying from copyrighted consumable materials such as workbooks, exercises, test booklets, answer sheets and the like.

C. Staff shall not:

1. Use copies to substitute for the purchase of books, periodicals, music recordings, computer software or other copyrighted material except as permitted by district procedure;

2. Copy or use the same item from term to term without the copyright owner's permission;

3. Copy or use more than nine instances of multiple copying of protected material for one course in any one term;

4. Copy or use more than one short work or two excerpts from works of the same author in any one term; or

5. Copy or use protected material without including the notice of copyright present in the original work and the following is a satisfactory notice: NOTICE: THIS MATERIAL MAY BE PROTECTED BY COPYRIGHT LAW.

Approved: 04-08-03; 4-2008

Jasper Public Schools, P.O. Box 446, Jasper, Arkansas 72641

(870)-446-2223

JASPER SCHOOL DISTRICT

Publications, Video, Internet Consent and Release Agreement

Students who attend school in the Jasper School District are occasionally asked to be a part of school and/or district publicity, publications and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your student to participate, the District asks that you sign this form and return a form to the school for each of your students.

The form referenced below indicates approval for the student's name, picture, art, written work, voice, verbal statements or portraits (video or still) to appear in school publicity or district publications, videos or on the District's website. For example, pictures and articles about school activities may appear in local newspapers or district publications. These pictures and articles may or may not personally identify the student. The pictures and/or videos may be used by the district in subsequent years.

AGREEMENT

Student and Parent/Guardian release to Jasper School District the student's name, pictures, art, written work, voice, verbal statements, portraits (video or still) and consent to their use by Jasper School District.

Jasper School District agrees that the student's name, picture, art, written work, voice, verbal statements, portraits (video or still) shall only be used for public relations, public information, school or district promotion, publicity and instruction.

Student and Parent/Guardian understand and agree that

No monetary consideration shall be paid.

Consent and release have been given without coercion or duress.

This agreement is binding upon heirs and/or future legal representatives.

The photo, video or student statements maybe used in subsequent years.

If the student and parent/guardian wish to rescind this agreement they may do so at any time with written notice.

Effective Date of Agreement: _____

Student Name: _____

Please Print

Student Signature if at least 18 years old: _____

Parent/Guardian: _____

Please Print

Parent/Guardian Signature: _____

Jasper School District has no control of media use of pictures/statements which are taken without permission.

IPad/iPod

STUDENT/PARENT HANDBOOK

Jasper School District

Information Technology Services

School iPad/iPod Initiative

The Jasper School District has initiated a program in the use of mobile learning devices in and around the school. This initiative involves the use of the Apple iPad/iPod. The school will have designated faculty members and students issued iPads/iPods with predetermined applications installed.

All users of the iPad/iPod will be required to review this document, as well as sign an agreement with the school to protect the hardware and software inherent with this technology. Participation in this initiative also requires frequent review with the administration and IT department to assess the included components and level of use through the course of the instructional day.

Goals for Student Users

- To increase students productivity in and outside of the classroom when completing assignments, projects and other activities assigned in all classes.
- To capitalize on the convergence of academic resources such as textbooks, scholarly sources, content rich media, and best practices.
- To facilitate mobile learning across the school campus and beyond.
- To promote leadership in one's own learning by establishing access to educational resources and providing a host of tools to craft information in ways that support specific curricular areas.

General Information

Student use of the iPad/iPod in school falls under the guidelines of the school's Acceptable Use Policy for technology. Access to the internet is monitored through our school's content filtering software and all rules and expectations are applied to the use of the iPad/iPod. All applications, activity and documents stored on the iPad are the property of Jasper School District and subject to regular review and monitoring.

Students should not:

- Modify the iPad/iPod in any way other than instructed by the administrator or other school personnel.
- Exchange iPads/ iPods with another student.

- Allow other students to retain or remove the iPad/iPod from their presence.
- Apply any permanent marks, decorations, or modifications to the iPad/iPod.
- Remove the supplied cover for the iPad/iPod.
- Synchronize the iPad/iPod with another computer outside of the school.
- Clear or disable browsing history or set password protection on the device.
- Disable the iPad/iPod or its applications.

Failure to comply with these guidelines will be treated as failure to comply with the school's Acceptable Use Policy and will be dealt with as specified in the schools discipline code.

Using the IPAD/iPOD

Use of the iPad/iPod will require a few necessary tasks to keep the device performing well.

- Clean the screen often with approved cleaning towels.
- Make sure hands are clean before using.
- Keep away from food and drink.
- Charge the iPad/iPod only with the included charger and using a standard wall outlet for your power source.
- Document any software/hardware issues to your teacher as soon as possible.
- Keep the iPad/iPod in a well protected temperature controlled environment when not in use.

Do not leave the iPad/iPod in a vehicle or location that is not temperature controlled.

Applications

The Jasper School District has researched key applications which will be pre-installed on each iPad/iPod. Through the course of the initiative, additional applications may be reviewed and added to facilitate academic situations. Purchasing and installing these applications is the responsibility of the school. The student user is not to install any applications not approved by the Jasper School District. There will be a procedure reviewed in the classroom on how to recommend an application to be added by the school.

Saving Documents

Saving documents with your iPad/iPod is done using "cloud" document sharing capabilities.

This requires you to have an account with DropBox or Google Docs. Using this account, you can save and export your documents in a couple different formats for later use. This allows you to access your documents from other computers via the internet. You can also share your documents with others in your class or your instructor.

Printing Documents

Printing documents can be achieved through using Print Central to access several different printers around the school. The available printers should be reviewed carefully to ensure that the print quality is adequate for the job.

Reporting Technical Issues

Any errors or problems with the iPad/iPod should be reported as soon as practical. This can be done by informing the office/administration about the issue so it can be addressed in a timely manner. All syncing of the device will be handled through the school to ensure like applications and configurations are found on every device to maximize the potential of the device.

Damage due to a determined accidental cause will be addressed by the school through normal procedures. Damage due to negligence may result in the student assuming the financial responsibility of replacement of the iPad/iPod. Students taking the iPad/iPod from school property must sign and submit the Parent-Student iPad/iPod Use Agreement Form. Student use of the iPad/iPod off school grounds may be revoked at anytime by the administration.

Jasper School District High School

iPad/iPod Internet Acceptable Use Agreement/Image Permission

Internet--Terms and Conditions of Use

1) Acceptable Use - The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of the Jasper School District. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any national or state regulation is prohibited. This includes, but is not limited to:

copyrighted material, threatening or obscene material, or material protected by trade secret.

2) Privileges - The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The administration will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty, and staff of Jasper School District may request the system administrator to deny, revoke, or suspend specific user accounts.

3) Network Etiquette - You are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:

- a) Be polite. Do not get abusive in your messages to others.
- b) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- c) Illegal activities are strictly forbidden.
- d) Do not reveal your personal address or phone numbers of students or colleagues.
- e) Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
- f) Do not use the network in such a way that you would disrupt the use of the network by other users.
- g) All communications and information accessible via the network should be assumed to be private properly.

4) Security - Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify a staff member. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to logon to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Internet.

5) Vandalism - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to any of the Internet backbones. This includes, but not limited to, the uploading or creation of computer viruses.

Jasper School District iPad/iPod Internet Use Agreement

STUDENT

I understand and will abide by the above Internet Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action.

User's Full Name: _____

User Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the Internet Use Agreement. I understand that this access is designed for educational purposes. I give my child permission to have a school email account. I give my child permission to use the internet for class assignments. I give permission for my child's picture to be used as part of the school video news program and newspaper.

I give permission for my child's picture to be used in association with the school web site as part of postings from athletic, organizational, or other academic areas.

Parent or Guardian's Name (please print): _____

Parent or Guardian's Signature: _____

Date: _____

[iPad/iPod Use Contract](#)

Equipment

Jasper School District (JSD) retains sole right of possession of the iPad/iPod and related equipment. The iPad/iPod will be issued to students according to the guidelines set forth in this document. The classroom teacher, school administration, or district employee retains the right to collect and/or inspect the iPad/iPod at any time and to alter, add or delete installed software or hardware. Usage is a privilege and not a right.

Substitution of Equipment

In the event that the iPad/iPod is inoperable, JSD has a limited number of spare iPad/iPod for use while the iPad/iPod is repaired or replaced. This agreement remains in effect for the substitute. If a student forgets to bring their iPad/iPod or power charger to school, a substitute

will not be provided.

Customization of Equipment

The Student is permitted to alter or add files to customize the assigned iPad/iPod to their own working styles (i.e. System Preferences). The student is not permitted to install software on the assigned iPad/iPod. The student may also customize their case for their iPad/iPod as long as it adheres to school and district policy.

Damage or Loss of Equipment

Report any damage or loss to the classroom teacher, who will determine necessary action. All iPads/iPods are covered by a manufacturer's extended warranty as well as an additional insurance policy. The warranty covers manufacturer's defects. The insurance policy is a fee of \$50 per device for family and carries an additional \$100 deductible for each claim. The \$100 deductible is also the financial responsibility of the student's family. The insurance covers accidental damage from liquid spills, power surges, drops, falls, collisions, theft (police report required), vandalism, flood, fire, smoke, wind, and earthquake, as well as damage to batteries and ac adapters. Insurance does not cover loss, negligence and abuse. For example, throwing the iPad/iPod or using the iPad as an umbrella would be considered examples of neglect and abuse. If an iPad/iPod is lost or damaged by neglect or abuse, it is the family's financial responsibility to replace the iPad/iPod at a price of approximately \$500. If an iPad/iPod is damaged, JSD will work with the student, Apple, and the insurance company to determine if it is a warranty or insurance claim incident.

Standards for Personal iPad/iPod Care

Student Responsibilities:

- Bring the iPad/Pod and charging unit to school every day.
- Keep the iPad/iPod with you or within your sight at all times.
- Do not let anyone use the iPad/iPod other than your parents or guardians.
- Adhere to Jasper School District's Acceptable Use Policy (AUP) at all times.
Note: The Acceptable Use Policy is available at: jasper.k12.ar.us
- Report any problems, damage or theft immediately to your teacher.
- Arrive to school each day with a fully charged battery.

General Care:

- Do not do anything to the iPad/iPod that will permanently alter it in any way.
- Do not remove any serial numbers or identification placed on the iPad/iPod.
- Keep the equipment clean. For example, do not eat or drink while using the iPad/iPod.

Carrying the iPad/iPod

- Transport the iPad/iPod in the iPad/iPod case provided by JSD.

Screen Care

- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.

Personal Health & Safety

- Avoid extended use of the iPad/iPod while resting directly on your lap. The bottom of the iPad/iPod can generate significant heat.
- Take frequent breaks when using the iPad/iPod for long periods of time. Look away from the iPad/iPod approximately every fifteen minutes.
- Do not provide your personal information to anyone over the Internet.
- Do not share your passwords with anyone.
- Keep the iPad/iPod in a secure location when it is not at school.

Student/Parent Financial Commitment

The iPad/iPod, Internet usage, power cord and maintenance are provided to the student through State, District and Federal funds at no cost to the student. Prior to checking out the equipment listed above, the District is asking you to provide a \$50 deposit* that is refundable upon request at the end of the school year if the iPad/iPod and the power cord are returned and in good working condition.

The District is also requesting the family of each student to make a \$50 donation to this program to assist the District in providing this state of the art technology that greatly enhances student learning. Parents can donate to this project by applying the refund to the program at the end of the school year in lieu of a request for refund.

Restricted Use

Student placed on restrictive use must only use iPad/iPod on the school's campus during days of regular instruction. Student must retrieve an iPad/iPod provided in core classroom prior to the start of regular instruction and return it at the end of each instructional day.

Students who violate one or more of the conditions below may, at the Principal's or District's discretion, be placed on Restricted Use (minimum 1 month) until the student's Principal determines student has satisfied the conditions for non-restrictive use as specified by the Principal. Reasons for placing a student on Restrictive Use include the following:

- Excessive damage
- Excessive loss
- Non-acceptance of user agreements
- Excessive interruptions in service due to repair of local modifications
- Violation of Board of Education Policies and/ or Administrative regulations (iPad/iPod is considered an Instructional material and subject to damaged or Lost Instructional materials found in Board Policy 6161.2
- Violation of JSD Responsible Use Agreement
- Inappropriate, defamatory, inaccurate, abusive, obscene, profane, or illegal material found on iPad/iPod
- Violating Standards for Personal iPad/iPod Care
- Repeated failure to bring

Jasper School District E-Reader Policy

· *Electronic readers, simply called “e-Readers”, are digital devices that can store books, periodicals, magazines, and other electronic media. e-Readers like Amazon’s Kindle, Barnes & Noble’s Nook, Apple’s iTouch, and Apple’s iPad are quickly becoming ubiquitous in our digital culture and they simply cannot be ignored. Jasper School District, in striving to maintain technological relevance in education, is providing the opportunity for students to use these devices in accordance with our e-Reader Acceptable Use Policy. This opportunity is a privilege that requires extra caution and responsibility both on the part of the students and their parents.*

· *E-readers being those devices intended to be used to read an e-book. Devices intended to be used to play games, watch videos, or navigate the Internet are not allowed. Use of the device must adhere to the Technology Acceptable Use Policy. These policies apply when students are at school or attending a school-sponsored or related activity off-campus.*

· *A student who brings their privately owned technological device to school is personally responsible for the equipment. The district assumes no responsibility for the loss of, theft of or damage to any personal device. No privately owned student devices may be attached to the school’s network or Internet services.*

· *Personal e-reader devices must be registered with the office prior to use in the building.*

· *The model and serial number will be collected. Students must obtain teacher permission before using the device in class. Students must turn off and put away the device when requested by a teacher. Students may use the device before school, at lunch, and after school in adult supervised areas only, such as the media center or classrooms with a teacher present. The school may examine a student’s personal device and search its contents if there is a reason to believe that school policies, regulations, or guidelines use of the device have been violated.*

· *Inappropriate use or violation of Acceptable Use Policy on personal equipment may also result in disciplinary action in coordination with policies. When a student misuses a device, the school may do the following, matching the severity of the school’s action to the seriousness of the student’s misuse of the device:*

? *Warn the student, verbally or in writing.*

? *Take away the device. Depending upon the offense, the school may keep the device for the rest of the school day or longer. The school may require the parents to pick up the device.*

? *Suspend the privilege of using the device at school.*

? *Deny the student the privilege of participating in extracurricular and athletic activities.*

? *Contact the student’s parents, school security, or the police.*

? *Suspend or expel the student from school in accord with student discipline procedure.*

Usage Examples

? *Examples of appropriate use: reading ebooks, looking up words, highlighting text*

? *Examples of inappropriate use: accessing facebook or youtube, playing games, listening to music, watching videos, sending messages, pictures not provided by the ebook publisher*

? *e-Readers are and not for other purposes such as communication, entertainment, music, gaming, etc.*

? *e-Readers must be used at appropriate times in accordance with teacher instructions. The e-Reader must not be a distraction for the student or those around him/her nor be a source of any classroom disruption.*

? *The student is responsible for knowing how to properly and effectively use their e-Readers and this should not be a burden for the teachers.*

Student Name: _____

Model of Device (Kindle, Nook, Sony eReader, etc): _____

Serial Number: _____

Student Signature Date

Parent Signature Date

Program Years 2012,2013,2014

Department of Information Systems

E-Rate Letter of Agency

The Participant, (Cooperative/District/School/Library Name) JASPER SCHOOL DISTRICT authorizes the Department of Information Systems (DIS), State of Arkansas, to act as a consortium lead on its behalf in matters related specifically to any State and Federal discount programs for the purpose of securing E-rate discounts.

The Participant authorizes DIS to engage on its behalf in the procurement process, in the submission of FCC Form 470, FCC Form 471, and other E-rate forms, and in the overall administration of these programs solely for the purpose of facilitating application for those discounts on E-rate eligible services, which shall include, but not be limited to, Telecommunications Services, Internet Access, Internal Connections, and Internal Connections Basic Maintenance.

I, the authorized signer, understand that DIS will be making certifications on behalf of the Participant. By signing this letter of agency, I make the following certifications:

- a. I certify that the schools or educational service cooperatives in the Participants district are all schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§7801(18) and (38), do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.
- b. I certify that the libraries or library consortia in the Participants system are eligible for assistance from a State Library Administrative Agency under the Library Services and Technology Act of 1996, Pub. L. No. 104-208, §211 et seq., 110 Stat. 3009 (1996), do not operate as for-profit businesses, and have budgets that are completely separate from any school (including, but not limited to, elementary schools, secondary schools, colleges, or universities).
- c. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed in this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).
- d. I certify that all of the schools, educational service cooperatives, libraries, or library consortia in the Participants district are all covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, and an SLD-certified technology plan approver, prior to the commencement of service.
- e. I certify that the schools, educational service cooperatives, libraries, or library consortia in the Participants district are compliant, or will be compliant at the time funded services are provided, with the Childrens Internet Protection Act, Pub. L. 106-554 (2000).
- f. I certify that the services the school, educational service cooperative, library, library consortia or district purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commissions rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the Billed Entity has not received anything of value or a promise of anything of value, other than services and equipment requested under this form, from the service provider(s) or any representative or agent thereof or any consultant in connection with this request for services.
- g. I certify that the entities eligible for support that I am representing will retain copies of all documents related to E-Rate applications and funding use for a period of five years from the last date of service covered by this letter of agency. Documents to be retained include, but are not limited to: E-rate forms, technology plans, discount rate support, competitive bids received, bid selection results, inventory records, invoices, and payments.
- h. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- i. I certify that the Participants district, educational service cooperative, library, or library consortia has complied with all E-rate program rules, and I acknowledge that failure to do so may result in denial of discount funding and cancellation of funding commitments.
- j. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of the benefits from those services.
- k. I certify that no kickbacks were paid to anyone and understand that false statements on this form may be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§502, 503(b), may subject me to a fine and imprisonment pursuant

to 18 U.S.C. 1001, and may subject me to the civil remedies available under the False Claims Act, 31 U.S.C. §§3729 et seq.

- i. I certify that I am authorized to sign this Letter of Agency on behalf of the Participant, that I have examined this letter, and that, to the best of my knowledge, information, and belief, all information provided to DIS for E-rate submission or contained in this Letter is true and correct.

This certification for the E-Rate Program is effective for:

1. Program Year 2012 (July 1, 2012 June 30, 2013);
2. Program Year 2013 (July 1, 2013 June 30, 2014); and
3. Program Year 2014 (July 1, 2014 June 30, 2015).

This certification in no way limits the abilities of entities of the Participant to file for a discount or refund pursuant to the E-rate program, or any other grants and programs on their own, nor does it abrogate any other rights and responsibilities of the Participant with the E-Rate Program.

Entity Name:	
*Authorized Signature:	
Printed Name:	
Title:	
Date:	
**Entity Number:	

**Signature shall be that of Superintendent or designee; or Educational Service Cooperative Director or designee; or Librarian or designee.*

***Entity number is the number assigned to each district by the Schools & Libraries Division. One may determine a districts entity number at: www.sl.universalservice.org/Utilities/BilledEntitySearch_Public.asp.*

**DO NOT SEND THIS FORM TO THE UNIVERSAL SERVICE ADMINISTRATIVE COMPANY
 OR TO THE FEDERAL COMMUNICATIONS COMMISSION**

**Schools and Libraries Universal Service
 Certification by Administrative Authority to Billed Entity of
 Compliance with the Children's Internet Protection Act**

Please read instructions before completing.
 (To be completed by the Administrative Authority and provided to your Billed Entity)
This form is required only for funding years beginning July 1, 2001 and later.

Administrative Authority's Form Identifier: _____
 Create your own code to identify THIS Form 479.

Block 1: Administrative Authority Information

1. Name of Administrative Authority		2. Funding Year
3. Mailing Address and Contact Information for Administrative Authority		
Street Address, P. O. Box or Route Number		
City	State	Zip Code
Name of Contact Person		
10-Digit Telephone Number	Fax Number	Email Address

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

Block 2: Certifications and Signature

- I am the Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. The Administrative Authority must make the required certification(s) for the purposes of the Children's Internet Protection Act (CIPA) in order to receive discounted services.
- I recognize that I may be audited pursuant to this form and will retain for five years any and all records that I rely upon to complete this form.

Name of Administrative Authority _____
 Administrative Authority's Form Identifier _____
 Contact Person _____
 Telephone Number _____

Block 2: Certifications and Signature (Continued)

6. I certify that as of the date of the start of discounted services:
- a the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments has (have) complied with the requirements of the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).
 - b pursuant to the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments:
 (FOR SCHOOLS and FOR LIBRARIES IN THE FIRST FUNDING YEAR FOR PURPOSES OF CIPA) is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

 (FOR FUNDING YEAR 2003 ONLY: FOR LIBRARIES IN THE SECOND OR THIRD FUNDING YEAR FOR PURPOSES OF CIPA) is (are) in compliance with the requirements of CIPA under at 47 U.S.C. § 254(l) and undertaking such actions, including any necessary procurement procedures, to comply with the requirements of CIPA under 47 U.S.C. § 254(h) for the next funding year.
 - c the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), does not apply because the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments is (are) receiving discount services only for telecommunications services.

CIPA Waiver. Check the box below if you are requesting a waiver of CIPA requirements for the Second Funding Year after April 20, 2001 in which the recipients of service under your administrative authority have applied for discounts:

- d I am providing notification that, as of the date of the start of discounted services, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the recipient(s) of service under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004. Check the box below if you are requesting a waiver of CIPA requirements for Funding Year 2004 for the library(ies) under your administrative authority that have applied for discounts for Funding Year 2004:

- e I am providing notification that, as of the date of the start of discounted services in Funding Year 2004, I am unable to make the certifications required by the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l), because my state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification(s) otherwise required. I certify that the library(ies) under my administrative authority and represented in the Funding Request Number(s) for which you have requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

The certification language above is not intended to fully set forth or explain all the requirements of the statute.

7. Signature of authorized person	8. Date
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9. Printed name of authorized person

10. Title or position of authorized person

11. Telephone number of authorized person

FCC NOTICE FOR INDIVIDUALS REQUIRED BY THE PRIVACY ACT AND THE PAPERWORK REDUCTION ACT

Part 54 of the Commission's Rules authorizes the FCC to collect the information on this form. Failure to provide all requested information will delay the processing of the application or result in the application being returned without action. Information requested by this form will be available for public inspection. Your response is required to obtain the requested authorization.

The public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PER, Paperwork Reduction Act Project (3060-0853), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to PRA@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS FORM TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0853.

THE FOREGOING NOTICE IS REQUIRED BY THE PRIVACY ACT OF 1974, PUBLIC LAW 93-579, DECEMBER 31, 1974, 5 U.S.C. 552a(e)(3) AND THE PAPERWORK REDUCTION ACT OF 1995, PUBLIC LAW 104-13, OCTOBER 1, 1995, 44 U.S.C. SECTION 3507.

A paper copy of this form, with a signature in Block 2, Item 7, must be mailed or delivered to your Billed Entity.

**Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act**

**Instructions for Completing the
Schools and Libraries Universal Service
Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act (FCC Form 479)**

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I. PURPOSE OF FORM

The FCC Form 479, Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act, provides notification to a Billed Entity by an Administrative Authority of the status of the Administrative Authority’s compliance for the purposes of CIPA. The Billed Entity will then certify on its FCC Form 486, Receipt of Service Confirmation Form, that it has collected duly completed and signed Forms 479 from Administrative Authorities that the Billed Entity represents. Starting in Funding Year 2002 (the Funding Year beginning July 1, 2002), Form 479 also provides notification to the Billed Entity of a request for waiver by the Administrative Authority.

Throughout these instructions, the Administrative Authority may also be referred to as “you.”

Note that this form must be used beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and later.

II. IMPACT OF CIPA REQUIREMENTS ON FORM 479

The Children's Internet Protection Act (CIPA) was signed into law on December 21, 2000. In order to receive discounts for Internet Access and Internal Connections services under the universal service support mechanism, school and library authorities must certify that they are enforcing a policy of Internet safety. The Internet safety policy must include measures to block or filter Internet access for both minors and adults to certain visual depictions.

Beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001), if the Billed Entity who represents an Administrative Authority is applying for Internet Access or Internal Connections, the Administrative Authority must certify on a Form 479 that it is in compliance with the requirements of CIPA or that it is undertaking such actions to comply with the requirements of CIPA prior to the start of the following Funding Year. (If the Administrative Authority is the Billed Entity, the Administrative Authority will certify on the Form 486.) The Billed Entity must receive your completed and signed Forms 479 before it can complete and postmark its Form 486. If the Billed Entity is applying only for Telecommunications Services, the requirements of CIPA do not apply and the Billed Entity is not required to collect Forms 479. (For more information, see the Children's Internet Protection Act, as codified at 47 U.S.C. § 254(h) and (l).)

Applying for funds. For the purpose of CIPA requirements, a school or library that is a recipient of service is considered to have applied for funds in a Funding Year only when a Form 486 for a Funding Request for Internet Access, Internal Connections or Basic Maintenance has been successfully data entered and USAC has issued a Form 486 Notification Letter.

Determination of Your First Funding Year for Purposes of CIPA. The first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) in which a school or library applies for funds (i.e. in which a Form 486 is successfully data entered for Internet Access, Internal Connections or Basic Maintenance and USAC issues a Form 486 Notification Letter) is the **First Funding Year** for purposes of CIPA. Once your First Funding Year is established, the next two funding years will be your second and third funding years for purposes of CIPA. (See "**Applying for Funds**" above.) In the first Funding Year, the applicant must be in compliance with CIPA or undertaking actions to comply with CIPA, in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance services.

Once the First Funding Year is established, the Funding Year immediately following the First Funding Year becomes the **Second Funding Year** for purposes of CIPA. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Second Funding Year, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for the Second Funding Year.

The **Third Funding Year** for purposes of CIPA is the Funding Year immediately following the Second Funding Year. If the school or library applies for funds for Internet Access, Internal Connections or Basic Maintenance in the Third Funding Year, it must be in compliance with CIPA.

You must be in compliance with CIPA for any Funding Year thereafter.

The following situations WOULD constitute the Administrative Authority's First Funding Year:

- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the Billed Entity cancels all of its Funding Requests on a Form 500.
- The Billed Entity submits a Form 486 for Internet Access, Internal Connections or Basic Maintenance, the Form 486 is successfully data entered and USAC issues a Form 486 Notification Letter, but the service provider does not receive a corresponding disbursement.

The following situations WOULD NOT constitute the Administrative Authority's First Funding Year:

- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, but takes no further action.
- The Billed Entity receives a Funding Commitment for Internet Access, Internal Connections or Basic Maintenance, submits Form 486, but the Form 486 is not successfully data entered and no Form 486 Notification Letter is issued.
- The Billed Entity applies only for Telecommunications Services.

III. SUBMISSION REQUIREMENTS AND GENERAL INSTRUCTIONS

Who Must Submit the Form 479?

In general, the Administrative Authority is the entity that must complete Form 479. For a school, the Administrative Authority may be the school, school district, school board, local educational agency, or other authority with responsibility for administration of the school. For a library, the Administrative Authority may be the library, library board, or other authority with responsibility for administration of the library.

If the Administrative Authority is also the Billed Entity, the Administrative Authority certifies on the Form 486. If the Administrative Authority is not the Billed Entity, the Administrative Authority must complete Form 479, and submit the Form 479 to the Billed Entity. The Billed Entity then certifies on Form 486 that it has collected duly completed and signed Form(s) 479.

How Many Forms 479 to Submit to the Billed Entity?

Generally, you will complete one Form 479 for each of your Billed Entities.

When to Submit the Form 479?

The Billed Entity must receive your completed and signed Forms 479 in time to postmark the Billed Entity's Form 486 to meet Form 486 deadlines. You should work with your Billed Entity to determine when to submit your Form 479.

You must complete Form 479 for each Funding Year in which you receive discounted services beginning with Funding Year 2001 (the Funding Year beginning July 1, 2001) and after.

SPECIAL NOTE FOR LIBRARIES AND CONSORTIA CONTAINING LIBRARIES FOR FUNDING YEAR 2003: On July 24, 2003, the FCC released an Order (FCC 03-188) to bring its implementation of CIPA into compliance with the recent United States Supreme Court decision on CIPA. The Order states that library consortium members who filed the September 2002 version of the Form 479 for FY2003 funding requests prior to the effective date of the Order must file the revised Form 479 with their billed entity within 45 days after the effective date of the Order. USAC expects the effective date of the Order to be in August 2003. To determine the effective date of the Order and the deadline for refiling Form 479, applicants should check the USAC website or contact the Client Service Bureau (see "Where to Get More Information?" below).

Note to Libraries in Funding Years 2003 and 2004.

- **For Funding Year 2003**, libraries must be in compliance with CIPA or undertaking actions to comply with CIPA in order to receive discounts for Internet Access, Internal Connections or Basic Maintenance.
- If a library that applied for funds for Internet Access, Internal Connections or Basic Maintenance in Funding Year 2003 applies for funds for Internet Access, Internal Connections or Basic Maintenance **in Funding Year 2004**, it must certify that it is in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A library so prevented may request a waiver for Funding Year 2004. (See "**Applying for funds**" above and the instructions for Item 6e below.)
- If a library has applied for funds for Internet Access, Internal Connections or Basic Maintenance in both Funding Year 2003 and Funding Year 2004, it must be in compliance with CIPA in Funding Year 2005 and any Funding Year thereafter. (See "**Applying for funds**" above.)
- Libraries that apply for funds for Internet Access, Internal Connections or Basic Maintenance for the first time in Funding Year 2004 or any subsequent year should follow the procedures in the "**Determination of Your First Funding Year for Purposes of CIPA**" above.

Where to Send Form 479?

The Form 479 must be filed with your Billed Entity.

DO NOT SUBMIT THE COMPLETED FCC FORM 479 TO THE SCHOOLS AND LIBRARIES DIVISION OR TO THE FCC; SUBMIT IT ONLY TO YOUR BILLED ENTITY.

Compliance.

Anyone filing false information is subject to penalties for false statements, including fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.

All of the information required in the Form 479 must be completed in order for the Billed Entity to be able to certify as required on the FCC Form 486.

Where to Get More Information?

Information is available on the USAC website at www.usac.org/sl. Information is also available by contacting the SLD Client Service Bureau by email using the "Submit a Question" feature on the USAC website, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.

IV. SPECIFIC INSTRUCTIONS

Type or clearly print in the spaces provided. Attach additional pages if necessary.

Administrative Authority's Form Identifier: Use this space to assign a number or letter of your own devising to facilitate communication with your Billed Entity about THIS particular Form 479. Your Administrative Authority's Form Identifier can be very simple; for example, if you are filing three Forms 479, you might label them "A," "B," and "C." The Administrative Authority's Form Identifier can also be descriptive, such as "Internet." Choose identifiers that suit your own record keeping needs.

A. Block 1: Administrative Authority Information

Block 1 of Form 479 asks you for your name, address, and basic identification information.

Item 1 - Provide the name of the Administrative Authority.

Item 2 - Provide the Funding Year (e.g., 2001 –2002) for which funds were requested or approved and for which the Billed Entity will be submitting a Form 486. Program Funding Years begin on July 1 and end on June 30. For example, Funding Year 2001 runs from July 1, 2001 through June 30, 2002. Cite only one Funding Year in this item.

Item 3 - Provide the Administrative Authority's full mailing address, whether a street address, Post Office Box number, or route number. Provide the Contact Person's Name; 10-digit telephone number including the area code; fax number; and e-mail address.

B. Block 2: Certifications and Signature

Block 2 of Form 479 asks you to certify with respect to your status as the Administrative Authority and with respect to your compliance with the Children's Internet Protection Act.

Item 4 – Certify that you are an Administrative Authority for one or more schools or libraries for which Universal Service Support Mechanism discounts have been requested or approved for eligible services. You must make the required certification(s) for the purposes of the Children's Internet Protection Act in order to receive discounted services. While the Billed Entity will not submit the Form 486 until after discount requests have been approved and a Funding Commitment Decision Letter (FCDL) has been issued, the Billed Entity may ask you to file the Form 479 in advance of approval of the requests so that the Billed Entity is ready to file the Form 486 once the FCDL has been received.

Item 5 – Certify to your recognition that you may be audited pursuant to this certification and will retain for five years any and all records that you rely upon to complete this form.

Item 6 - This item concerns compliance with the requirements of the Children's Internet Protection Act (CIPA), as codified at 47 U.S.C. § 254(h) and (l), and the implementing rules as codified at 47 C.F.R. § 54.520. Check the box that describes the status of compliance with the Children's Internet Protection Act. The certification statements in Item 6 of the Form 479 should be read as if you are addressing them to the Billed Entity.

An Administrative Authority can certify Item 6b only in the first Funding Year after Funding Year 2000 (the Funding Year beginning July 1, 2000) for which it is applying for discounts for Internet Access or Internal Connections services. An Administrative Authority can seek a CIPA Waiver under Item 6d only in its Second Funding Year. If you request a CIPA Waiver, you certify that your schools or libraries will be in compliance before the start of the Third Funding Year. You cannot seek a CIPA Waiver in your Third Funding Year, even if you have a new school or library branch/outlet under your authority in that Funding Year. (See “**Impact of CIPA Requirements on Form 479**” above for a discussion of First, Second and Third Funding Years.) Note that libraries can request a CIPA Waiver under Item 6e in Funding Year 2004. (See the instructions for Item 6e below.)

Schools and libraries receiving E-rate discounts are required to have an Internet safety policy that addresses: (1) access by minors to inappropriate matter on the Internet and World Wide Web, (2) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (3) unauthorized access, including hacking, and other unlawful activities by minors online, (4) unauthorized disclosure, use, and dissemination of personal identification information regarding minors, and (5) measures designed to restrict minors’ access to materials harmful to minors. There is also a public notice and hearing/meeting requirement. The Internet safety policy must include the use of filtering or blocking technology that protects against access, through computers with Internet access, to visual depictions that are obscene, child pornography, or (in the case of use by minors) harmful to minors.

- **Item 6a** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments has (have) complied with the requirements of the Children’s Internet Protection Act.
- **Item 6b** – Check here if you certify to the Billed Entity that the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested Funding Commitments is (are) undertaking such actions, including any necessary procurement procedures, to comply with the requirements of the Children’s Internet Protection Act for the next funding year, but has (have) not completed all requirements of CIPA for this funding year.

NOTE FOR LIBRARIES: If Funding Year 2003 is your Second or Third Funding Year for purposes of CIPA and you check Item 6b, you are certifying that you are in compliance with the Internet safety policy and the public notice and hearing/meeting requirements and that you are undertaking actions to be in compliance with the filtering or blocking technology requirement by the start of Funding Year 2004.

- **Item 6c** – Check here if you certify that the Children’s Internet Protection Act does not apply because the recipient(s) of service under your administrative authority and represented in the Funding Request Number(s) for which the Billed Entity has requested or received Funding Commitments is (are) receiving discount services only for Telecommunications Services.
- **Item 6d – CIPA Waiver. This item is applicable only to your Second Funding Year. (See “Impact of CIPA Requirements on Form 479” above for the definition of your Second Funding Year.)** Check here if you are providing notification that, as of the date of the start of discounted services, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the recipients(s) of service under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of the Third Funding Year after April 20, 2001 in which they apply for discounts.

For example, if in Funding Year 2001 you certify that you are undertaking such actions necessary to put the measures required by CIPA in place for Funding Year 2002, then in order to obtain discounts in Funding Year 2002, you must fully implement the measures prior to the start of services in that Funding Year, unless you obtain a waiver as a result of procurement/competitive bidding constraints.

- **Item 6e – CIPA WAIVER FOR LIBRARIES FOR FUNDING YEAR 2004.** Check here if you are providing notification that, as of the date of the start of discounted services in Funding Year 2004, you are unable to make the certifications required by the Children’s Internet Protection Act because your state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certifications otherwise required. You certify that the library(ies) under your administrative authority and represented in the Funding Request Number(s) for which your Billed Entity has requested or received Funding Commitments will be brought into compliance with the CIPA requirements before the start of Funding Year 2005.

NOTE THAT the certification language in the Form 479 is not intended to fully set forth or explain all the requirements of CIPA.

Item 7 requires the signature of the Authorized Person.

Item 8 - Enter the date the Form 479 was signed. This date must include the month, day and year.

Item 9 - Print the name of the Authorized Person whose signature is provided in Item 7.

Item 10 - Provide the title or position of the Authorized Person whose signature is provided in Item 7.

Item 11 - Provide the telephone number, including area code, of the Authorized Person whose signature is provided in Item 7. This information is required in order to expedite any communications that may be necessary between the Authorized Person responsible for signing the Form 479 and the Billed Entity.

Submit completed forms to your Billed Entity.

V. REMINDERS

- The person authorized to provide the information required by Form 479 must sign and date Form 479.
- Provide data for all information items.
- This Form 479 is applicable to you only if you are an Administrative Authority who is not a Billed Entity. If you are starting services for which **you** were approved for discounts as the Billed Entity on a Form 471, please file a Form 486 and submit it to the Schools and Libraries Division.
- DO NOT send the Form 479 to USAC or to the FCC.
- DO send Form 479 to your Billed Entity.